



Vineland, New Jersey

RESOLUTION NO. 2025- 224

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, TO CONTRACT NO. C24-0122, PURCHASE ORDER 25-01329, ISSUED TO NORTHEAST ELECTRICAL, WILLIAMSTOWN, NJ, IN THE AMOUNT OF \$36,594.81.

WHEREAS, the City Council of the City of Vineland, on July 23, 2024, adopted Resolution No. 2024-325, entitled “A RESOLUTION AWARDING AN OPEN-END CONTRACT TO NORTHEAST ELECTRICAL SERVICES, LLC, WILLIAMSTOWN, NJ FOR THE FURNISHING OF ELECTRICAL REPAIRS & EMERGENCY SERVICES FOR THE WATER UTILITY, IN AN ESTIMATED AMOUNT OF \$40,000.00.”; and

WHEREAS, N.J.A.C. 5:30-11.9 sets forth the procedures for processing change orders which exceed the 20 percent limitation; and

WHEREAS, the Qualified Purchasing Agent has requested that an amendment be made to contract awarded to Northeast Electrical, Williamstown, NJ for the Furnishing of Electrical Repairs and Emergency Services for the Water Utility, as authorized by Resolution No. 2024-325, COV BID #2024-35, said amendment is necessary to encumber additional funds due to unforeseen repairs; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.9, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$36,594.81; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #1 to Contract No. C24-0122, Purchase Order No. 25-01329, issued to Northeast Electrical, Williamstown, NJ, in the amount of \$36,594.81 be and the same is hereby ratified and approved.

Adopted: May 13, 2025

\_\_\_\_\_  
President of Council pfs

ATTEST:

\_\_\_\_\_  
City Clerk rgf



May 6, 2025

REPORT

TO: THE MAYOR AND COUNCIL

Amendatory Supplemental Change Order No. 1  
Contract No. C24-0122, Purchase Order No. 25-01329  
Electrical Repairs and Emergency Services  
Northeast Electrical, Williamstown, NJ

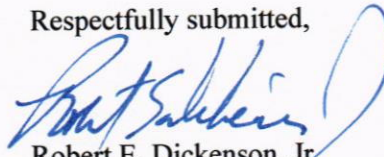
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We are requesting that an amendatory supplemental change order be issued to Contract No. C24-0122, Purchase Order No. 25-01329, issued to Northeast Electrical, Williamstown, NJ for Electrical Repairs and Emergency Services. This contract was authorized by Resolution No. 2025-325, COV BID #2024-35, adopted by City Council on July 23, 2024.

The change order requested, in the amount of \$36,594.81, is necessary for additional funds needed for unforeseen repairs. This change order represents an increase of approximately 91.49% over the original contract amount of 40,000.00.

The amendatory supplemental change order which exceeds the 20% limitation, for which authorization is herein requested, may be authorized in accordance with N.J.A.C. 5:30-11.9.

Respectfully submitted,



Robert E. Dickenson, Jr.  
Business Administrator

RD/rl  
Encl.



REQUEST FOR CHANGE ORDER FOR  
CONTRACTS

PROJECT NAME: Electrical Repairs & Emergency Services  
CONTACT NAME: Electrical Repairs DEPARTMENT: Water Utility  
CHANGE ORDER REQUEST NUMBER: 1 CONTRACT NUMBER: C24-0122  
PO NUMBER: 25-01329 (\$3,067.25 left in balance)  
NAME AND ADDRESS OF CONTRACTOR: Northeast Electrical, 402 Airport Drive  
Williamstown NJ 08094

REASON FOR CHANGE ORDER (DOCUMENTATION MUST BE SUBMITTED TO SUPPORT THIS REQUEST.  
USE ADDITIONAL PAGES IF NECESSARY): (Well #10 Repairs, Inv. 10634 \$744.00)  
(Well #12 Relocate Control Panel, Inv. 10635 \$2,553.61),  
(Well #13 Renovation Work, Inv. 10633 \$5,819.58),  
(Well #12 Re-Wiring Work, Inv. 10619 \$10,544.87) \$19,662.06 - \$3,067.25 = \$16,594.81

*\$20,000.00  
for Rest of  
contract*

ORIGINAL CONTRACT AMOUNT: \$ 40,000.00  
AMOUNT OF THIS CHANGE ORDER REQUEST: \$ 36,594.81  
PREVIOUS CHANGE ORDER AMOUNTS: \$ 0  
TOTAL REVISED CONTRACT AMOUNT: \$ 76,594.81

ACCOUNT NUMBER FOR CHANGE ORDER: 5-07-55-512-8002-52000

TRACKING ID(S): \_\_\_\_\_ COMMODITY CODE(S): 910

APPROVED BY: William G. Kennedy

(PRINT NAME)

William G. Kennedy

(SIGNATURE)

PLEASE NOTE: CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

COPY TO:  
PurchasingOffice@vinelandcity.org



402 Airport Drive  
Williamstown, NJ 08094  
Office: 856-262-2305  
Fax: 856-262-2307



## Invoice

Date	Invoice #
4/11/2025	10634

License #14676

<b>Bill To</b>
City of Vineland 640 E. Wood Street Vineland, NJ 08360 dgarcia@vinelandcity.org bkennedy@vinelandcity.org dmorales@vinelandcity.org

<b>Ship To</b>
Water Dept Pump Station #10 3353 N. Delsea Dr. Vineland, NJ 08360

P.O. No.	Work Order #	Terms	Due Date	Date of Service	Project
	WE24-1116	Net 30	5/11/2025	11/13/2024	WE24-1116, Pump Station R...

Quantity	Description	Price Each	Amount
	City of Vineland Pump Station #10- Renovations	0.00	0.00
	Went over job with Dennis. Got an idea of new layout. Made a list of materials. Looked into panels to figure out which one has the space available.		
6	Labor Straight	124.00	744.00
Credit cards accepted, however a convenience fee will be assessed.			

<b>Thank you for your business!!</b>  <b>Keep in mind that we also have Full Service HVAC &amp; Plumbing Divisions as well!</b>	<b>Total</b>	\$744.00
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$744.00

402 Airport Drive  
Williamstown, NJ 08094  
Office: 856-262-2305  
Fax: 856-262-2307



## Invoice

Date	Invoice #
4/11/2025	10635

License #14676

<b>Bill To</b>
City of Vineland 640 E. Wood Street Vineland NJ 08360 dgarcia@vinelandcity.org bkennedy@vinelandcity.org dmorales@vinelandcity.org

<b>Ship To</b>
Water Dept Pump Station #12 2195 Helen Ave Vineland, NJ 08360

P.O. No.	Work Order #	Terms	Due Date	Date of Service	Project	
	WE24-651	Net 30	5/11/2025	11/13/2024	WE24-651, Move Control Pa...	
Quantity	Description				Price Each	Amount
	City of Vineland Pump Station #12- Move Control Panel				0.00	0.00
	11/13/24- Went over job with Dennis. Got an idea of new layout. Made a list of materials and took notes.					
	11/18/24- Located all circuits to pumps, mixer, and control panel. Shut down all equipment and turned off breakers feeding it. Disconnected all equipment being sure to label as each item was disconnected. Took control panel down off the wall in order to provide room for the tank to be removed from its current location. Set control panel in another room until it can be relocated to its new location and mounted.Revist when Dennis reaches out.					
20	Labor Straight				124.00	2,480.00
	Fuses, Wirenuts, Ties, Misc materials				73.61	73.61
Credit cards accepted, however a convenience fee will be assessed.						
Thank you for your business!!  Keep in mind that we also have Full Service HVAC & Plumbing Divisions as well!				Total	\$2,553.61	
				Payments/Credits	\$0.00	
				Balance Due	\$2,553.61	



RECEIVED

APR 11 2025

402 Airport Drive  
 Williamstown, NJ 08094  
 Office: 856-262-2305  
 Fax: 856-262-2307

CITY OF VINELAND  
DEPT OF FINANCE

## Invoice

Date	Invoice #
4/7/2025	10619

License #14676

Bill To	Ship To
City of Vineland Attn:Accounts Payable 640 E. Wood Street Vineland, NJ 08360 CityACHPayables@vinelandcity.org	Water Dept. Pump Station #12 2195 Helen Ave Vineland, NJ 08360

P.O. No.	Work Order #	Terms	Due Date	Date of Service	Project	
	WE25-0268	Net 30	5/7/2025	3/24/2025	WE25-0268, Rewire Pump St...	
Quantity	Description				Price Each	Amount
	Water Department Pump Station #12- Rewire Pump Station				0.00	0.00
	3/24/25- Demoeed conduit. Pulled back wires. Labeled wires. Installed strut. Mounted cabinet in new location.					
	3/25/25- Installed conduit. Installed strut. Installed carflex. Pulled wires.					
	3/26/25- Installed carflex. Installed L.B's. Pulled wire. Wired control cabinet. Wired all controls and power for motors VFD's solinoids. Labeled all circuits. Tested power for motors and had vineland guys confirm rotation. Couldnt verify line motor rotation with no water in it but they said theyd confirm when they cleaned the tank then re-filled. Demoeed old heater in lime room. Found circuit labeled new heater and ran carflex. Installed wires. Tested, labeled and cleaned up.					
	3/27/25- Ran conduit. Installed timer switch and outlet for dust collector in lime room. Found and labeled circuit. Pulled wire. Ran conduit and installed box for convience outlet. Tested and labeled circuit. Ran conduit and installed outlet for pump. Installed outlet and landed wires. Installed carflex for solilinioid. Landed wires. Tested, labled. and cleaned up.					
73	Labor Straight				124.00	9,052.00
	Pipe, Strut, Carflex, THHN, Carflex, Covers, Boxes, Misc materials				1,492.87	1,492.87
Credit cards accepted, however a convenience fee will be assessed.						
Thank you for your business!!  Keep in mind that we also have Full Service HVAC & Plumbing Divisions as well!				Total	\$10,544.87	
				Payments/Credits	\$0.00	
				Balance Due	\$10,544.87	

402 Airport Drive  
Williamstown, NJ 08094  
Office: 856-262-2305  
Fax: 856-262-2307

License #14676



# Invoice

Date	Invoice #
4/11/2025	10633

<b>Bill To</b>
City of Vineland 640 E. Wood Street Vineland, NJ 08360 dgarcia@vinelandcity.org bkennedy@vinelandcity.org dmorales@vinelandcity.org

<b>Ship To</b>
Pump Station #13 936 Magnolia Rd Vineland NJ 08360

P.O. No.	Work Order #	Terms	Due Date	Date of Service	Project
	WE24-1117	Net 30	5/11/2025	11/13/2024	WE24-1117, Pump Station R...

Quantity	Description	Price Each	Amount
	City of Vineland Pump Station #13- Renovation  11/13/24- Went over job with Dennis. Went over layout of the new equipment. Made a list of materials. Finished demo of old conduits and switches that controlled the old system. Removed wires that were no longer needed in the panel.  11/14/24- Picked up materials from supply house. Began running 1" PVC from existing trough up above drop ceiling. Laid out supports in joists and adding strut as needed. Mounted new control cabinet and brought conduit into the top. Ran another conduit out of control panel above drop ceiling toward new tank location (not in place yet). 11/15/24-Removed unneeded breakers in panel and installed new breakers for control cabinet and mixer motor. Finished conduit run to tank location and mounted junction box. Pulled wire from panel to control cabinet. Landed wires in panel. Tagged breaker indicating not to turn on. Landed wires in control panel, mounted junction box to control panel. In junction box added a 3P switch to be used as the disconnect for mixer motor. Wired the line side of the switch. Cleaned up area. Once tank, pumps, motor, and valves are in place will return to finish.	0.00	0.00
38	Labor Straight	124.00	4,712.00
	PVC, Breaker, Hardware, THHN, Anchors, Strut, Misc materials	1,107.58	1,107.58
<i>Credit cards accepted, however a convenience fee will be assessed.</i>			

<p><b>Thank you for your business!!</b></p> <p><b>Keep in mind that we also have Full Service HVAC &amp; Plumbing Divisions as well!</b></p>	<b>Total</b>	\$5,819.58
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$5,819.58