



Vineland, New Jersey

RESOLUTION NO. 2025- 217

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH CME ASSOCIATES, HOWELL, NJ FOR CONSTRUCTION INSPECTION AND MATERIALS TESTING SERVICES FOR RESURFACING OF PARK AVENUE - QUIGLEY AVENUE TO WEST AVENUE.

WHEREAS, the City of Vineland has heretofore advertised for proposals for Professional Services for Construction Inspection and Materials Testing Services for the Resurfacing of Park Avenue – Quigley Avenue to West Avenue (COV RFP 2025-02); and

WHEREAS, the Request was published on the City’s official website and in the City’s official newspaper; and

WHEREAS, four (4) proposals were received and reviewed by the Engineering Division’s Evaluation Team; and

WHEREAS, the City Engineer has recommended that a contract for the required services be awarded to CME Associates, Howell, NJ based upon the proposal received, pursuant to a fair and open process; and

WHEREAS, this contract is awarded in an amount not to exceed \$174,307.82 for specified services; and

WHEREAS, the availability of funds for said Contract to be awarded herein have been certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract to provide for Professional Services for Construction Inspection and Materials Testing Services for Resurfacing of Park Avenue – Quigley Avenue to West Avenue, be awarded to CME Associates, Howell, NJ, based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$174,307.82.

BE IT FURTHER RESOLVED that the award of contract authorized herein shall be contingent upon concurrence by NJDOT; and

Adopted: May 13, 2025

ATTEST:

\_\_\_\_\_  
President of Council pfs

\_\_\_\_\_  
City Clerk rgf



**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS UNDER  
40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

1. GOODS OR SERVICES (DETAILED DESCRIPTION): Construction Inspection and Materials Testing  
Services for Resurfacing of Park Avenue
  
2. TYPE: ☒ RFP ☐ RFQ      NUMBER: 2025-02  
  
☐ NON-FAIR & OPEN (PAY TO PLAY DOUCMENTS REQUIRED)  
☒ FAIR & OPEN: HOW WAS RFP ADVERTISED? Local Paper / city web-site
  
3. AMOUNT TO BE AWARDED: 174,307.82  
☒ ENCUMBER TOTAL AWARD      ☐ ENCUMBER BY SUPPLEMENTAL RELEASE
  
4. BUDGETED ITEM: ☒ YES ☐ NO      ACCOUNT NUMBER: C-04-00-000-2420-78001
  
5. CAPITAL ORDINANCE: ☒ YES ☐ NO      ORDINANCE NUMBER: \_\_\_\_\_
  
6. TRACKING ID(S): \_\_\_\_\_ COMMODITY CODE(S): \_\_\_\_\_
  
7. CONTRACT PERIOD (IF APPLICABLE): \_\_\_\_\_
  
8. DATE TO BE AWARDED: \_\_\_\_\_
  
9. RECOMMENDED VENDOR NAME AND ADDRESS: CME Associates  
\_\_\_\_\_  
\_\_\_\_\_
  
10. JUSTIFICATION FOR VENDOR RECOMMENDATION (INCLUDE ADDITIONAL INFORMATION FOR COUNCIL):  
Tied highest scoring evaluation from engineering evaluation and winning consultant after interviews  
Award shall be contingent upon concurrence by NJDOT.  
\_\_\_\_\_  
\_\_\_\_\_
  
11. EVALUATION PERFORMED BY: David J. Maillet, City Engineer, 4098  
(NAME, TITLE AND EXTENSION NUMBER)
  
12. APPROVED BY: David J. Maillet  
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)
  
13. ATTACHMENTS: ☒ AWARDDING PROPOSAL      ☐ OTHER: \_\_\_\_\_

COPY TO:  
PurchasingOffice@vinelandcity.org

## Award Justification

### **CONSTRUCTION INSPECTION AND MATERIALS TESTING SERVICES FOR RESURFACING OF PARK AVENUE**

After ranking the proposals based on technical proficiency, CME Associates was tied with Remington & Vernick Engineers. Interviews were conducted with both firms, resulting in CME being chosen as the most qualified candidate.

CME's cost proposal was opened and a negotiation meeting was scheduled to discuss the scope of work and the cost proposal.

*(Take note that, in this Federal process, the only cost proposal opened is that of the highest ranked proposer from a technical standpoint.)*

On April 8, 2025, David Maillet, Rick Caudill and Stephanie Wakeley met with two representatives of CME Associates. During that meeting, the scope of the project was reviewed. The City recommended that CME review the overall hours in the proposal to ensure that the appropriate hours were estimated for each task. The revised cost proposal was received later that day.

It is the opinion of the City Engineer that CME is very well qualified to perform the work of this project and that they have worked in good faith to provide the City of Vineland with a fair and reasonable price for the services to be rendered. Contract award to be finalized after NJDOT concurrence.

RESURFACING OF PARK AVENUE (QUIGLEY AVENUE TO WEST AVENUE)  
CITY OF VINELAND, CUMBERLAND COUNTY



Cost Proposal for Construction Inspection & Material Testing Services

CME Associates

		CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	Malick & Scherer	Malick & Scherer	AID	AID	AID	AID	AID	
		Doug Rohmeyer	Edward D'Armento	Charlie Clarke	Paul Kowaleski	Justin Davies	Rob Gallagher	Jose Bedoya	Walter Muhrany	Project Engineer	Senior Engineer	NJSAT Plant Level 2	ACI/NJSAT Material Field	Core Driller	
TASK	DESCRIPTION	Principal in Charge	PM/RE	Engineering Support	Engineering Support	Support Inspector	Lead Inspector	(DBE) Inspection Support	(DBE) Inspection Support	(DBE) Material Testing	(DBE) Material Testing	(DBE) Material Testing	(DBE) Material Testing	(DBE) Material Testing	Subtotal
A.1	Pre-Construction	2	4	16	8	8	8								46
A.2	Construction Management & Inspection Tasks	10	40	120	80	60	500	60	16						886
A.3	Material Testing									17	37	0	16	8	78
A.4	Post Construction	2	4	16	8	8	8								46
	TOTAL HOURS	14	48	152	96	76	516	60	16	17	37	0	16	8	1056
	DIRECT LABOR RATE*	\$ 95.00	\$ 75.00	\$ 45.00	\$ 50.00	\$ 50.00	\$ 65.00	\$ 47.00	\$ 65.00	\$ 60.00	\$ 48.10	\$ 36.00	\$ 32.50	\$ 31.00	
	SUBTOTAL ENGINEERING FEES	\$ 1,330.00	\$ 3,600.00	\$ 6,840.00	\$ 4,800.00	\$ 3,800.00	\$ 33,540.00	\$ 2,820.00	\$ 1,040.00	\$ 1,020.00	\$ 1,779.70	\$ -	\$ 520.00	\$ 248.00	\$ 61,337.70

NOTES:

\* Direct Labor rate shown is the estimated average direct salary rate of the employees proposed for given Labor Classification. Billing will be on actual direct salary of individuals utilized for the project.

Project Oversight Calculated assuming 105 calendar days for construction contract, 8 hours a day. 30 additional days for have been included for construction management as noted in the RFP.

Material testing for 65 loads of concrete material testing (approximately 1-2 loads a day) and for HMA material testing including pavement core extraction and analysis has been included to be performed by Advanced Infrastructure Design. CME has budgeted hours for the coordination of same and performing of QA/QC concrete testing. Actual costs are based on amount of testing needed due to the contractor's schedule and progress of work. Traffic Control for Asphalt Coring has been excluded from this fee estimate. Cost for the same is \$2,450/day if required.

Asphalt plant testing services have been specifically excluded from this fee estimate.

No escalation factor is proposed. CME calculated a fee factor of 19.5% based on the project Size, Complexity, Duration, and Degree of Risk. We have utilized a fee factor of 15% for this project.

No reimbursable expenses (mileage, printing, etc.) are to be sought.

CME - NJDOT APPROVED OVERHEAD RATE	116.35%	\$	62,724.29
DBE SUBCONSULTANT (AID) OVERHEAD RATE	161.85%	\$	5,774.32
DBE SUBCONSULTANT (M&S) OVERHEAD RATE	98.78%	\$	3,735.71

LABOR & OH SUBTOTAL		\$	72,234.32
		\$	133,572.02
Profit	15.00%		
Profit		\$	20,035.80
Material Testing		\$	20,700.00

TOTAL ESTIMATED FEE	\$	174,307.82
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CHECK FIX FEE TO BE WITHIN FED ACQ REG RANGE (8-15%)	15.00%
CHECK DBE Goal is met (9.95% or greater)	10.00%

FIXED FEE CALCULATION			
PROJECT:	Resurfacing of Park Anue		
CONSULTANT:	CME Associates		
AGREEMENT OR CAM NO.			
PREPARED BY:	EFD		
DATE:	4/8/2025		
<b>EVALUATE PROJECT SPECIFICS:</b>			
<i>Directions:</i> Prime Consultant will use Total Project Design Cost (or Task Order Design Cost) for the SIZE criteria Each Subconsultant will assign points for SIZE, COMPLEXITY, DURATION, & DEGREE OF RISK based on its specific project tasks.			
<b>SPECIFICS</b>	<b>CRITERIA</b>	<b>POINTS</b>	<b>RATING</b>
<b>SIZE:</b>	SMALL - Total Fee (Project Design Cost) < \$500,000	15	15
	LARGE - Total Fee (Project Design Cost) > \$500,000	20	
<b>COMPLEXITY:</b>	SIMPLE - Limited Scope of Work; Deck Patching, Resurfacing, Restoration, Concept Development, Studies, Surveys, Landscape, Inspections	10	15
	STANDARD - Moderate Scope; Rehabilitation, New, or Reconstruction	15	
	COMPLEX - Multi-disciplined, Highly Specialized, or Major Unusual	20	
<b>DURATION:</b>	STANDARD - Appropriate Schedule	15	15
	AGGRESSIVE - Designers Schedule Reduced > 10 %	20	
<b>DEGREE OF RISK:</b>	LEVEL 1 - Low Risk of Claims; Limited Scope of Work, Deck Patching, Resurfacing, Restoration, Concept Development, Studies, Surveys, Landscape, Inspections	20	20
	LEVEL 2 - Average Risk of Claims; Standard Complexity or Level 1 with High Public Exposure	30	
	LEVEL 3 - High Risk of Claims; Hazardous, Experimental, or Bonus/Penalty Clauses	40	
		<b>TOTAL RATING =</b>	<b>65</b>
<b>CALCULATE FEE:</b>			
PROJECT SPECIFICS FACTOR (Total Rating /100) =		0.65	
FEE FACTOR ( Project Specifics Factor x 0.30) =		0.195	
DIRECT LABOR & OVERHEAD COSTS		\$ 133,572.02	
<b>TOTAL FEE (Direct Labor Costs x Fee Factor) =</b>		<b>\$ 26,047</b>	