

RESOLUTION NO. 2025- 165

A RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO EDMUNDS GOVTECH, NORTHFIELD, NJ, FOR EDMUNDS SOFTWARE MAINTENANCE RENEWAL, IN AN AMOUNT NOT TO EXCEED \$40,522.72.

WHEREAS, there exists a need for Edmunds Software Maintenance; and

WHEREAS, the City of Vineland has a need to acquire such service as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of said services will exceed \$17,500.00; and

WHEREAS, the Information Systems Division has recommended that a contract be awarded to Edmunds GovTech, Northfield, NJ, for Edmunds Software Maintenance for the contract period January 1, 2025 to December 31, 2025, in an amount not exceed \$40,522.72; and

WHEREAS, Edmunds GovTech has completed and submitted a Business Entity Disclosure Certification and the Political Contribution Disclosure Form for Non-Fair and Open Contract which certifies that Edmunds GovTech has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit Edmunds GovTech from making any reportable contributions through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the City of Vineland has certified that this meets the statute and regulations governing the award of said contracts.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that:

1. The Purchasing Agent be and the same is hereby authorized to issue contract to Edmunds GovTech, Northfield, NJ, for Edmunds Software Maintenance Renewal for the contract period January 1, 2025 to December 31, 2025, in an amount not exceed \$40,522.72.
2. The Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with this Resolution.
3. Notice of this action shall be printed once in the Daily Journal.

Adopted: April 8, 2025

President of Council pfs

ATTEST:

City Clerk rgf



CITY OF
VINELAND
WHERE IT'S ALWAYS GROWING SEASON

RECEIVED

MAR 21 2025

CITY OF VINELAND
PURCHASING DEPT.

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS UNDER
40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

1. GOODS OR SERVICES (DETAILED DESCRIPTION): Edmunds Software Maintenance Renewal

2. TYPE: ☒ RFP ☐ RFQ NUMBER: _____

☒ NON-FAIR & OPEN (PAY TO PLAY DOUCMENTS REQUIRED)
☐ FAIR & OPEN: HOW WAS RFP ADVERTISED? _____
3. AMOUNT TO BE AWARDED: \$40,522.72
☐ ENCUMBER TOTAL AWARD ☐ ENCUMBER BY SUPPLEMENTAL RELEASE
4. BUDGETED ITEM: ☒ YES ☐ NO ACCOUNT NUMBER: 5-01-20-140-1104-23016
5. CAPITAL ORDINANCE: ☐ YES ☐ NO ORDINANCE NUMBER: _____
6. TRACKING ID(S): E930 COMMODITY CODE(S): 920
7. CONTRACT PERIOD (IF APPLICABLE): 12 Months (Jan - Dec 2025)
8. DATE TO BE AWARDED: 4/8/2025
9. RECOMMENDED VENDOR NAME AND ADDRESS: Edmunds Gov Tech
301 Tilton Road, Northfield, NJ 08225
10. JUSTIFICATION FOR VENDOR RECOMMENDATION (INCLUDE ADDITIONAL INFORMATION FOR COUNCIL):
See attached Quote/Invoice

11. EVALUATION PERFORMED BY: Alanna Ocasio, Systems Analyst Trainee, 4689
(NAME, TITLE AND EXTENSION NUMBER)
12. APPROVED BY: _____
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)
13. ATTACHMENTS: ☐ AWARDDING PROPOSAL ☒ OTHER: Quote



Edmunds GovTech
301 Tilton Road
Northfield, NJ 08225

Thank you for your business!
Please contact us at
AR@Edmundsgovtech.com
with questions regarding this invoice.
Visit our support site
www.Edmundsgovtech.com

INVOICE

Invoice #: 25-IN1784
Invoice Date: 1/01/2025
Payment Terms: Net 30
Due Date: 1/31/2025

Description: 2025 Software
Maintenance - Renewal

Attn: Accounts Payable
Vineland City
640 East Wood Street
Vineland, NJ 08360

QTY	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT	NOTES
1	1-RM-1309-5	Real Property Tax Billing III Maintenance	\$16764.49	\$16,764.49	Contract #: LSW-C0667-4
1	1-RM-1315-5	WIPP - Tax Maintenance	\$1478.52	\$1,478.52	Contract #: LSW-C0667-4
1	1-FM-0013-5	Finance Super Suite II Maintenance	\$6772.57	\$6,772.57	Contract #: LSW-C0667-4
1	1-FM-0006-5	Electronic Requisitions Maintenance	\$1162.54	\$1,162.54	Contract #: LSW-C0667-4
1	1-FM-0010-5	Escrow Accounting Maintenance	\$0	\$0.00	Contract #: LSW-C0667-4
1	1-FM-0020-5	Vendor Self-Service Maintenance	\$0	\$0.00	Contract #: LSW-C0667-4
1	1-PM-0851-5	Payroll II Maintenance	\$5013.86	\$5,013.86	Contract #: LSW-C0667-4
1	1-PM-0847-5	Human Resources Maintenance	\$2712.6	\$2,712.60	Contract #: LSW-C0667-4
1	1-PM-0844-5	Employee Self-Service Maintenance	\$1937.58	\$1,937.58	Contract #: LSW-C0667-4
1	1-FM-0018-5	Inventory Control Maintenance	\$2712.6	\$2,712.60	Contract #: LSW-C0667-4
1	1-MM-0403-5	Work Orders Maintenance	\$0	\$0.00	Contract #: LSW-C0667-4
1	1-RM-1302-5	AR & Business Licensing II Maintenance	\$1967.96	\$1,967.96	Contract #: LSW-C0667-4
TOTAL:				\$40,522.72	
PAYMENTS/ CREDITS APPLIED:				\$0.00	
TOTAL AMOUNT DUE:				\$40,522.72	

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