

RESOLUTION NO. 2025- 162

A RESOLUTION AUTHORIZING AWARD OF A  
CONTRACT TO INITIUM SOFTWARES, LLC, LAKE  
MARY, FL, FOR ONBASE AND SHAREBASE RENEWAL.

WHEREAS, there exists a need for OnBase and ShareBase Renewal; and

WHEREAS, the City of Vineland has a need to acquire such service as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of said services will exceed \$17,500.00; and

WHEREAS, the Director of Information Systems has recommended that a contract be awarded to Initium Softworks, LLC, Lake Mary, FL, for OnBase and ShareBase Renewal for the contract period January 1, 2025 to December 31, 2025 in an amount not to exceed \$70,811.37; and

WHEREAS, Initium Softworks, LLC has completed and submitted a Business Entity Disclosure Certification for Non-Fair and Open Contract which certifies that Initium Softworks, LLC has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit Initium Softworks, LLC from making any reportable contributions through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the City of Vineland has certified that this meets the statute and regulations governing the award of said contracts.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that:

1. This contract is awarded without competitive bidding in accordance with 40A:11-5(1)(dd) of the Local Public Contracts Law for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software, except that this provision shall not be utilized to acquire or upgrade non-proprietary hardware or to acquire or update non-proprietary software.
2. The Purchasing Agent be and the same is hereby authorized to issue contract to Initium Softworks, LLC, Lake Mary, FL, for OnBase and ShareBase Renewal for the contract period of January 1, 2025 to December 31, 2025 in an amount not to exceed \$70,811.37.
3. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with the Resolution.
4. Notice of this action shall be printed once in the Daily Journal.

Adopted: April 8, 2025

---

President of Council pfs

ATTEST:

---

City Clerk rgf



**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS UNDER  
40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

1. GOODS OR SERVICES (DETAILED DESCRIPTION): \_\_\_\_\_  
\_\_\_\_\_
2. TYPE: ☐ RFP ☐ RFQ      NUMBER: \_\_\_\_\_  
  
☐ NON-FAIR & OPEN (PAY TO PLAY DOUCMENTS REQUIRED)  
☐ FAIR & OPEN: HOW WAS RFP ADVERTISED? \_\_\_\_\_
3. AMOUNT TO BE AWARDED: \_\_\_\_\_  
☐ ENCUMBER TOTAL AWARD      ☐ ENCUMBER BY SUPPLEMENTAL RELEASE
4. BUDGETED ITEM: ☐ YES      ☐ NO      ACCOUNT NUMBER: \_\_\_\_\_
5. CAPITAL ORDINANCE: ☐ YES      ☐ NO      ORDINANCE NUMBER: \_\_\_\_\_
6. TRACKING ID(S): \_\_\_\_\_ COMMODITY CODE(S): \_\_\_\_\_
7. CONTRACT PERIOD (IF APPLICABLE): \_\_\_\_\_
8. DATE TO BE AWARDED: \_\_\_\_\_
9. RECOMMENDED VENDOR NAME AND ADDRESS: \_\_\_\_\_  
\_\_\_\_\_
10. JUSTIFICATION FOR VENDOR RECOMMENDATION (INCLUDE ADDITIONAL INFORMATION FOR COUNCIL):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. EVALUATION PERFORMED BY: \_\_\_\_\_  
(NAME, TITLE AND EXTENSION NUMBER)
12. APPROVED BY: \_\_\_\_\_  
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)
13. ATTACHMENTS: ☐ AWARDDING PROPOSAL      ☐ OTHER: \_\_\_\_\_

# Renewal Quote

Quote # RE-10451



## Initium SoftWorks LLC

Tax ID : 86-2895400  
801 International PKWY 5th Floor  
Lake Mary Florida 32746  
U.S.A

### Bill To

#### City of Vineland, NJ

PO Box 1508  
Vineland  
08362-1508 New Jersey

Quote Date : 14 Nov 2024

Due : Net 45

### Ship To

City of Vineland, NJ  
640 East Wood Street  
Vineland  
08360 New Jersey

Contract Start Date : 01 Jan 2025

Contract End Date : 31 Dec 2025

#	Item & Description	Qty	Rate	Amount
1	OnBase Maintenance Renewal SKU : OnBase Maint Renewal January 1, 2025 to December 31, 2025	1.00 Each	49,483.11	49,483.11
2	ShareBase SKU : SHAREBASE	1.00 Each	6,975.67	6,975.67
3	Automated Redaction Maintenance SKU : ARMPW1	1.00 Each	0.00	0.00
4	Document Composition Maintenance SKU : ADMPI1	1.00 Each	0.00	0.00
5	Document Import Processor Maintenance SKU : DPMPW1	1.00 Each	0.00	0.00
6	Integration for DocuSign eSignature Maintenance SKU : DXMPI1	5.00 Each	0.00	0.00

#	Item & Description	Qty	Rate	Amount
7	Keyword Updater SKU : KEYUPDATE	1.00 Each	0.00	0.00
8	Local Government Concurrent Client Maintenance SKU : GV-B-MU2-CTMPC1	15.00 Each	0.00	0.00
9	Local Government Enterprise Application Enabler (Maintenance) SKU : GV-B-MU2-AEMPI2	1.00 Each	0.00	0.00
10	Local Government Full-Text Indexing Concurrent Client for Autonomy IDOL (Maintenance) SKU : GV-B-MU2-IDMPC1	10.00 Each	0.00	0.00
11	Local Government Full-Text Indexing Named User Client for Autonomy IDOL (Maintenance) SKU : GV-B-MU2-IDMPN1	5.00 Each	0.00	0.00
12	Local Government Image Forms Maintenance SKU : GV-B-MU2-IMFMP12	1.00 Each	0.00	0.00
13	Local Government Integration for Microsoft Outlook Maintenance SKU : GV-B-MU2-OUTMPI1	1.00 Each	0.00	0.00
14	Local Government Licensing Bundle (Maintenance) SKU : GV-B-LOCAL-M	1.00 Each	0.00	0.00
15	Local Government Named User Client Maintenance SKU : GV-B-MU2-CTMPN1	8.00 Each	0.00	0.00
16	Local Government Production Document Imaging (Kofax or TWAIN) (Maintenance) SKU : GV-B-MU2-DIMPW2	5.00	0.00	0.00
17	Local Government Production Document Imaging (Kofax or TWAIN) (Maintenance) SKU : GV-B-MU2-DIMPW1	1.00 Each	0.00	0.00
18	Local Government Records Management (Maintenance) SKU : GV-B-MU2-RIMPI1	1.00 Each	0.00	0.00
19	Local Government Web Server Maintenance SKU : GV-B-MU2-WTMPW1	1.00 Each	0.00	0.00
20	Local Government Workflow Concurrent Client SL Maintenance SKU : GV-B-MU2-WLMPC1	9.00 Each	0.00	0.00
21	Local Government Workflow Named User Client SL Maintenance SKU : GV-B-MU2-WLMPN1	6.00 Each	0.00	0.00
22	Local Government Workview Concurrent Client SL Maintenance SKU : GV-B-MU2-VLMPC1	3.00 Each	0.00	0.00

#	Item & Description	Qty	Rate	Amount
23	Office Business Application Maintenance SKU : OBAMPI1	1.00 Each	0.00	0.00
24	OnBase Interaction with ShareBase (Maintenance) SKU : OSHMPI1	1.00 Each	0.00	0.00
25	PDF Framework Maintenance SKU : PDFMPI1	1.00 Each	0.00	0.00
26	Public Sector Constituency Web Access Maintenance SKU : GWMPI1	1.00 Each	0.00	0.00
27	Reporting Dashboards (Maintenance) SKU : RHMPI1	1.00 Each	0.00	0.00
28	Unity Automation API Maintenance SKU : UAMPI1	1.00 Each	0.00	0.00
29	Unity Forms Maintenance SKU : UFMPI1	1.00 Each	0.00	0.00
30	WorkView Concurrent Client SL (1-20) Maintenance SKU : VLMPC1	6.00 Each	0.00	0.00
31	OnBase Concurrent Client Subscription SKU : CTIPC_SUBS	5.00 Each	1,010.52	5,052.60
32	Local Government Concurrent Client SKU : GV-B-MU2-CTIPC1_SUBS Added January 2024 Prorated 2/1/25 to 12/31/24	1.00 Each	5,133.33	5,133.33
33	GV-B-MU2-DIIPW1_SUBS SKU : Local Government Production Document Imaging (Kofax or Twain) Added January 2024 Prorated 2/1/25 to 12/31/24	1.00 Each	4,166.66	4,166.66
Sub Total				70,811.37
Total				<b>\$70,811.37</b>