

CITY OF VINELAND, NJ

RESOLUTION NO. 2025- 68

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, TO PURCHASE ORDER NO. 24-03802, ISSUED TO PERNA FINNEGAN INC., VINELAND, NJ, IN THE AMOUNT OF \$43,129.16.

WHEREAS, the City Council of the City of Vineland, on June 25, 2024, adopted Resolution No. 2024-269, entitled “A RESOLUTION DECLARING THE EXISTENCE OF AN EMERGENCY REQUIRING STORMWATER PIPE REPAIRS ON W. LANDIS AVENUE & MILL ROAD AND AUTHORIZING THE PAYMENT OF BILLS FOR SAID SERVICES”; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, the City Engineer has requested that an amendment be made to the Emergency Purchase Order issued to Perna Finnegan Inc., Vineland, NJ, for Emergency Stormwater Pipe Repairs at the two (2) locations on Landis Avenue and Mill Road: said amendment is necessary since during construction, it was found that a sanitary force main was above the storm main. The existing storm main would not be able to be properly removed unless the force main was offset; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$43,129.16; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #1 to Purchase Order No. 24-03802 issued to Perna Finnegan, Inc., Vineland, NJ, in the amount of \$43,129.16, be and the same is hereby ratified and approved.

Adopted: February 11, 2025

\_\_\_\_\_  
President of Council      pfs

ATTEST:

\_\_\_\_\_  
City Clerk      kp



February 4, 2025

REPORT

TO: THE MAYOR AND COUNCIL

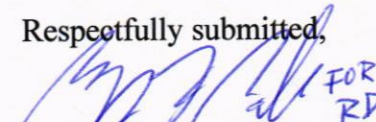
Amendatory Supplemental Change Order No. 1  
Purchase Order No. 24-03802  
Emergency Requiring Stormwater Pipe Repairs on W. Landis Avenue & Mill Road  
Perna Finnegan, Inc., Vineland, NJ

We are requesting that an amendatory supplemental change order be issued to Purchase Order No. 24-03802, issued to Perna Finnegan, Inc., Vineland, NJ, for Emergency Stormwater Pipe Repairs on W. Landis Avenue & Mill Road. This contract was authorized by Resolution No. 2024-269, adopted by City Council on June 25, 2024.

The change order requested, in the amount of \$43,129.16, is necessary since during construction, it was found that a sanitary force main was above the storm main. The existing storm main would not be able to be properly removed unless the force main was offset. This change order represents an increase of approximately 17.41% over the original contract amount of \$247,700.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,

  
FOR  
RD  
Robert E. Dickenson, Jr.  
Business Administrator

RD/rl  
Encl.



REQUEST FOR CHANGE ORDER FOR  
CONTRACTS

PROJECT NAME: Emergency Drainage Mill Road  
CONTACT NAME: Rickie Caudill DEPARTMENT: Admin / Engineering  
CHANGE ORDER REQUEST NUMBER: 1 CONTRACT NUMBER: \_\_\_\_\_  
PO NUMBER: 24-03802  
NAME AND ADDRESS OF CONTRACTOR: PERNA FINNEGAN INC, 1921 E. SHERMAN AVENUE, VINELAND, NJ 08360

REASON FOR CHANGE ORDER (DOCUMENTATION MUST BE SUBMITTED TO SUPPORT THIS REQUEST. USE ADDITIONAL PAGES IF NECESSARY): OFFSETS WERE REQUIRED FOR THE STORM MAIN AS WELL AS THE SANITARY SEWER FORCE MAIN. STORM BECAUSE OF UTILITY POLES. FORCE MAIN BECAUSE IT WAS ABOVE THE EXISTING STORM

ORIGINAL CONTRACT AMOUNT: \$ 247,700.00  
AMOUNT OF THIS CHANGE ORDER REQUEST: \$ 43,129.16  
PREVIOUS CHANGE ORDER AMOUNTS: \$ 0  
TOTAL REVISED CONTRACT AMOUNT: \$ 290,829.16

ACCOUNT NUMBER FOR CHANGE ORDER: C-04-00-000-<sup>2420</sup>2402-78001

TRACKING ID(S): \_\_\_\_\_ COMMODITY CODE(S): 925

APPROVED BY: David J. Maillet, PE  
(PRINT NAME)  
David J. Maillet  
(SIGNATURE)

PLEASE NOTE: CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

COPY TO:  
PurchasingOffice@vinelandcity.org

OK  
FOR  
RD  
1-23-25





# Change Order

Contract Number  
Project Number 24-023  
Managing Office Office of the City Engineer

**STATUS** PENDING

## DESCRIPTION

Date 01/22/2025 Number 01

Description Force Main & Storm Offset.

Remarks During construction, it was found that a sanitary force main was above the storm main. The existing storm main would not be able to be properly removed unless the force main was offset. Collaboration with LSA resulted in partial cost-sharing to offset the force main and properly remove and replace the existing storm main.

Estimated Amount 43,129.16

Date Approved 02/11/2025 Approved By Rickie Caudill

Creator Rickie Caudill

## ITEMS

Items	Qty Changed	Amount Changed
17	1	0
18	1	0

## ADDRESS

Contributors		Email	Company	Default Role	Account Title	Phone Number
First Name	Last Name					
Rickie	Caudill	rcaudill@vinelandcity.org	City of Vineland	Project Admin	Vineland Supervising Engineer	(856)794-4000
David J	Maillet	dmaillet@vinelandcity.org	City of Vineland	Project Admin	Vineland City Engineer	(856)794-4000

## COMMENTS



# Change Order

Contract Number  
Project Number 24-023  
Managing Office Office of the City Engineer

Rickie Caudill on 07/10/2024 12:49 PM

## REFERENCE

References					
File	Notes	Date	Creator	Private	
0614C015-CO2 Vineland Emergency Mill Rd - landis Ave - Storm Offset.pdf	Storm Offset Invoice	01/22/2025	Rickie Caudill	No	
Clty Of Vineland - Mill Rd Emergency Force Main Replacement.pdf		07/10/2024	Rickie Caudill	No	



# Change Order

Contract Number  
Project Number 24-023  
Managing Office Office of the City Engineer



0614C015-CO2 Vineland Emergency Mill Rd - landis A...  
Storm Offset Invoice  
01/22/2025

City Of Vineland - Mill Rd Emergency Force Main Re...  
07/10/2024

## WORKFLOW

User	Label	Field	Date
Rickie Caudill	Status	New Entry Created - Draft	07/10/2024 12:34 PM
Rickie Caudill	Status	Draft to Pending	07/10/2024 12:51 PM



Respond To: 1921 E. Sherman Ave.  
Vineland, NJ 08361  
Voice: (856) 691-6158  
Fax: (856) 691-0310

**Change Order .: 0614C015-C02**

Attention: Rick Caudill, PE, CME  
City of Vineland

Date: 9/18/2024  
Project: Mill Rd Drainage  
Location: Vineland

Prepared by: Bob Perna Jr

Status: **Complete**

**Description of Work:**

Provide material, equipment and labor to install 24" ADS Bends to offset storm from underneath existing telephone poles on 7/15/24 per the following breakdown:

Total Amount

**\$8,650.61**

**Work Sheet**

Labor	Cost per hr	Qty	Hours	Amount
<u>Regular Time</u>				
172 Foreman	\$ 109.10	1.00	5.00	\$545.50
172 Laborer	\$ 99.15	4.00	5.00	\$1,982.94
825 Operator A	\$ 110.87	1.00	5.00	\$554.33
825 Operator B	\$ 108.90	1.00	5.00	\$544.50
			<b>Total</b>	<b>\$3,627.27</b>
Equipment - FHWA Rates	Cost per Hr	Qty	Hours	Amount
F350 Utility	\$ 18.02	1.00	5.00	\$90.10
Box Truck w/Tools	\$ 65.49	1.00	5.00	\$327.45
Mack Dump 18CY	\$ 84.74	1.00	5.00	\$423.70
Excavator 2.0CY	\$ 138.90	1.00	5.00	\$694.50
Loader SD 2.0CY	\$ 57.17	1.00	5.00	\$285.85
			<b>Total</b>	<b>\$1,821.60</b>
Materials	Qty	Units	Unit Cost	Total
Caterina Supply - 24" 45 bends	2	EA	\$566.46	\$1,132.92
Caterina Supply - 24" Split Coupling	4	EA	\$64.16	\$256.64
			<b>Total</b>	<b>\$1,389.56</b>

Bare Cost EQ, Labor & Material      **\$6,838.43**

Total Cost EQ, Labor & Material:	\$6,838.43
Overhead      15%	\$1,025.76
	<b>\$7,864.19</b>
Profit      10%	\$786.42
	<b>\$8,650.61</b>





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Notes: All work is to be paid at the lump sum cost proposed for quantities approved by the Engineer.

Exclusions:

Terms: Payment will be made to Perna Finnigan Incorporated within ten calendar days of issuance of payment by the Owner for items invoiced.

We propose to furnish material, equipment and labor to complete, in accordance with the above listed notes, exclusions and terms, all work itemized for the sum of: **\$34,478.55**

All work to be performed in accordance with project plans identified as follows provided to Perna Finnigan Incorporated by your office:

Prepared by: City Of Vineland Engineering  
 Entitled: Emergency Drainage Replacements Mill & Landis  
 City Of Vineland

Dated: June 2024

This proposal may be withdrawn by us if not accepted within 30 days.

Authorized By:  Date: 7/8/24

Acceptance of Proposal: The above prices and conditions are satisfactory and are hereby accepted. Perna Finnigan Incorporated is authorized to do the work as specified. Payment will be made as outlined in the terms listed above.

Accepted By: Rick Caudill

Signature:  Digitally signed by Rickie Caudill  
 Date: 2024.07.08 17:04:15 -04'00'

Date of Acceptance: 7/08/2024