

RESOLUTION NO. 2025- 47

A RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO CAYENTA, A DIVISION OF HARRIS COMPUTERS, BURNABY, BC, FOR THE RENEWAL OF THE CAYENTA MANAGED SERVICES ANNUAL AGREEMENT FOR VINELAND MUNICIPAL UTILITIES ADMINISTRATION, IN AN AMOUNT NOT TO EXCEED \$63,665.00.

WHEREAS, there exists a need to provide for the renewal of the Cayenta Managed Services Agreement for the Municipal Utilities Administration; and

WHEREAS, the purchase of this proprietary software was authorized by Resolution No. 2013-522, pursuant to a fair and open process; and

WHEREAS, the Director of Information Systems has recommended the renewal of the above services contract to Cayenta, a Division of Harris Computers, Burnaby, BC, for the contract period February 1, 2025 through January 31, 2026 in an amount not to exceed \$63,665.00; and

WHEREAS, the availability of funds for said contract to be awarded herein have been certified by the Chief Financial Officer; and

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that:

1. THAT this contract is awarded without competitive bidding in accordance with 40A:11-2(39) & N.J.A.C. 5:34-9.1 of the Local Public Contracts Law because the "Proprietary" goods or services of a specialized nature, that may be made or marketed by a person or persons having the exclusive right to make or sell them, when the need for such goods or services has been certified in writing by the governing body of the contracting unit to be necessary for the conduct of its affairs.
2. THAT the Purchasing Agent be and the same is hereby authorized to issue contract to Cayenta, a Division of Harris Computers, Burnaby, BC, for the renewal of the Cayenta Managed Services Agreement for the Municipal Utilities Administration, for the period February 1, 2025 through January 31, 2026 in an amount not to exceed \$63,665.00.

Adopted: January 28, 2025

\_\_\_\_\_  
President of Council pfs

ATTEST:

\_\_\_\_\_  
City Clerk kp



REQUEST FOR RESOLUTION FOR CONTRACT AWARDS UNDER  
40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)

1. GOODS OR SERVICES (DETAILED DESCRIPTION): Cayenta - CMS Services / VMU Admin  
Annual Agreement *Managed Service Renewal*

2. TYPE:  RFP  RFQ NUMBER: \_\_\_\_\_

NON-FAIR & OPEN (PAY TO PLAY DOUCMENTS REQUIRED)  
 FAIR & OPEN: HOW WAS RFP ADVERTISED? RFP award RES 2013-522 C13 0109

3. AMOUNT TO BE AWARDED: \$63,665.00  
 ENCUMBER TOTAL AWARD  ENCUMBER BY SUPPLEMENTAL RELEASE

4. BUDGETED ITEM:  YES  NO ACCOUNT NUMBER: 5-05-55-502-9006-53016

5. CAPITAL ORDINANCE:  YES  NO ORDINANCE NUMBER: \_\_\_\_\_

6. TRACKING ID(S): E922 COMMODITY CODE(S): 920

7. CONTRACT PERIOD (IF APPLICABLE): February 2025 - January 2026 (1Year)

8. DATE TO BE AWARDED: 1/14/2025

9. RECOMMENDED VENDOR NAME AND ADDRESS: Cayenta, Division of Harris Computers  
4200 North Fraser Way, Suite 201 Burnaby BC V5J 5K7 C

10. JUSTIFICATION FOR VENDOR RECOMMENDATION (INCLUDE ADDITIONAL INFORMATION FOR COUNCIL):  
See Attached Renewal Quote - Will be paid on Qtrly invoices priced at \$15,916.25

11. EVALUATION PERFORMED BY: Alanna Ocaiso , Systems Analyst Trainee, Ext: 4689  
(NAME, TITLE AND EXTENSION NUMBER)

12. APPROVED BY: \_\_\_\_\_  
*Alanna Ocaiso*  
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)

13. ATTACHMENTS:  AWARDDING PROPOSAL  OTHER: Quote

## Renewal Quote

Cayenta Managed Services is composed of a base offering, Standard Managed Services, and additional optional services. These services are not included in the Cayenta Software and Maintenance Fees.

The following "Renewal" quote has been prepared for the City of Vineland.

### Services Pricing

Managed Services Quote for the period of February 1<sup>st</sup>, 2025, to January 31<sup>st</sup>, 2026

#### Standard Managed Services

Service Offering	One-Time Setup Cost	Monthly Reoccurring Cost	Annual Reoccurring Cost
Standard Managed Services Bundle	N/A	\$5,305.42	\$63,665.00

#### Other Managed Services

Service Offering	One-Time Setup Cost	Monthly Reoccurring Cost	Annual Reoccurring Cost
On-Call Extended Hours Coverage	N/A	N/A	Provided Upon Request
Off-Site Backups for Disaster Recovery	N/A	N/A	Provided Upon Request

**Note:** Pricing is subject to change if Customer adds new products to their portfolio. This pricing is based on the products listed under the [Cayenta Products](#) section.

### Cayenta Products

The table below represents the Cayenta Core Products and Add-On Products Installations for the Customer at the time of this quote.

The counts are split between Production installations and Non-Production installations. Examples of Non-Production installations include any installations for update/patch testing, general application testing, training, integration testing and more.

This table will be completed as part of the agreement.

Product	Production Installation(s)	Non-Production Installations(s)	Total Installation(s)
<b>Core Products</b>			
Cayenta CIS	1	2	3



Cayenta Reporting (Cognos)	1	0	1
<b>Add-On Products</b>			
Customer Self-Service	1	1	2
Cayenta Router	2	2	4
Planet Press	1	0	1

## Payment Schedule

One-Time Setup Costs are billed upon signing. Reoccurring Costs are billed on an annual basis upon the Effective Date of the Managed Services Agreement. The Reoccurring Costs are subject to annual increases.

