

RESOLUTION NO. 2025- 44

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 3 TO CONTRACT NO. C23-0011 AND PURCHASE ORDER 23-07710, ISSUED TO MANDERS MERIGHI PORTADIN FARRELL ARCHITECTS, LLC, VINELAND, NJ, IN THE AMOUNT OF \$5,065.00.

WHEREAS, the City Council of the City of Vineland, on November 14, 2023, adopted Resolution No. 2023-529, entitled “A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH MANDERS MERIGHI PORTADIN FARRELL ARCHITECTS, LLC, VINELAND, NJ TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES RELATED TO RENOVATIONS OF THE W. PARK AVENUE AND N. WEST AVENUE FACILITY FOR DEPARTMENT OF PUBLIC WORKS AND ENGINEERING DIVISION OFFICES, IN THE AMOUNT OF \$129,600.00”; and

WHEREAS, the Director of Public Works has requested that an amendment be made to contract awarded to Manders Merighi Portadin Farrell Architects, LLC., Vineland, NJ, for Architectural and Engineering Services Related to Renovations of the W. Park Avenue and N. West Avenue Facility for Department of Public Works and Engineering Division Offices authorized by Resolution No. 2023-529: said amendment is necessary because camera scoping is needed to locate sanitary sewer piping within the building; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$5,065.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #3 to Contract No. C23-0011, issued to Manders Merighi Portadin Farrell Architects, LLC, Vineland, NJ in the amount of \$5,065.00, be and the same is hereby ratified and approved.

Adopted: January 28, 2025

ATTEST:

President of Council pfs

City Clerk kp



January 21, 2025

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 3
Contract No. C23-0011
Renovations of the W. Park Avenue and N. West Avenue Facility
Manders Merighi Portadin Farrell Architects, LLC., Vineland, NJ

Dear Mayor and Member of Council:

We are requesting an amendatory supplemental change order to Contract No. C23-0011, issued to Manders Merighi Portadin Farrell Architects, LLC, Vineland, NJ, for Architectural and Engineering Services Related to Renovations of the W. Park Avenue and N. West Avenue Facility for Department of Public Works and Engineering Division Offices. This contract was authorized by Resolution No. 2023-529, adopted by City Council on November 14, 2023.

The change order will provide for camera scoping needed to locate sanitary sewer piping within the building. This change order in the amount of \$5,065.00 and previous change orders totaling \$975.00 will increase the original contract amount from \$129,600.00 to \$135,640.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Sincerely,

Robert Dickenson
Business Administrator

RD/wr



**REQUEST FOR CHANGE ORDER FOR
CONTRACTS**

PROJECT NAME: Renovations of the N. Park Ave & N. West Avenue Facility

CONTACT NAME: H. James Neher DEPARTMENT: Public Works

CHANGE ORDER REQUEST NUMBER: 3 CONTRACT NUMBER: 2023-529

PO NUMBER: 23-07710

NAME AND ADDRESS OF CONTRACTOR: Manders Merighi Portadin Farrell

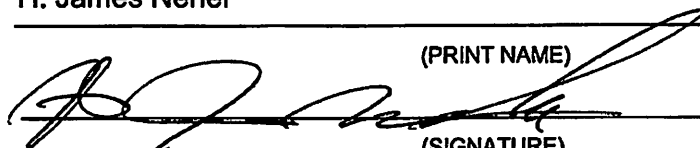
REASON FOR CHANGE ORDER (DOCUMENTATION MUST BE SUBMITTED TO SUPPORT THIS REQUEST.
USE ADDITIONAL PAGES IF NECESSARY): Sanitary sewer investigation

ORIGINAL CONTRACT AMOUNT:	\$ <u>129,600.00</u>
AMOUNT OF THIS CHANGE ORDER REQUEST:	\$ <u>5065.00</u>
PREVIOUS CHANGE ORDER AMOUNTS:	\$ <u>975.00</u>
TOTAL REVISED CONTRACT AMOUNT:	\$ <u>135,640.00</u>

ACCOUNT NUMBER FOR CHANGE ORDER: C-04-00-000-2323-78007

TRACKING ID(S): _____ COMMODITY CODE(S): _____

APPROVED BY: H. James Neher


(PRINT NAME)
(SIGNATURE)

PLEASE NOTE: CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

COPY TO:
PurchasingOffice@vinelandcity.org



2316 S. Main Road
 Vineland, NJ 08360
 Ph: (856)691-4371
 Email: AR@gemechanical.com

INVOICE# W27701
BCCLT CONSULTING ENGINEERS

Plumbing, Heating, Cooling Contractor
 Evan Forosisky, Plumbing License #12948, HVACR License #2265
 Home Improvement Lic. #13VH02569300/#13VH11626900

CUSTOMER		INVOICE SUMMARY	
BCCLT CONSULTING ENGINEERS 1740 E. OAK AVE VINELAND NJ 08361		INVOICE #:	W27701
		INVOICE DATE:	Mar 31/24
		TERMS:	
		CUST. CODE:	BCCLT01
		REFERENCE:	
		CUSTOMER PO:	
		WO NUMBER:	24-0111614
		WORK ORDER TYPE:	INVOICE
JOB LOCATION: 78 W PARK AVE VINELAND NJ 08361		CALLED BY:	TOM
		TECHNICIAN:	MARIO DI GEROLAMO
		START DATE:	Mar 21/24
		END DATE:	Mar 21/24

WORK REQUESTED/PERFORMED

WORK REQUESTED
 CAMERA/LOCATE SANITARY PIPING WITHIN BUILDING

3/21/24, MD/JD: ARRIVED ONSITE AND MET WITH JIM WHO SHOWED US LAYOUT OF BUILDING. USED CAMERA TO MAP OUT ALL SANITARY BUILDING DRAINS IN SLAB AND SEWER LATERAL TO WEST AVE. HAD TO PULL SEVERAL TOILET AND CLEANOUTS TO GAIN ACCESS. MADE MAP OF SANITARY DRAINS BEFORE LEAVING SITE AND GAVE TO VG. ALL TOILETS THAT WERE PULLED WERE NOT PUT BACK PER JIM. ALL DRAINS WERE CAPPED OFF WHERE TOILETS WERE PULLED. COMPLETE.

WORK SUMMARY			
DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL

TOTAL BEFORE TAX	5,065.00
Tax(on 5,065.00)	335.56
LESS: PAYMENTS RECEIVED	
TOTAL AMOUNT DUE	5,400.56