

RESOLUTION NO. 2025- 16

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING FROM THE SOUTH JERSEY INSTITUTE OF PUBLIC HEALTH FOR A PARTNERSHIP DEVELOPMENT AWARD BETWEEN ROWAN UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS AND THE VINELAND HEALTH DEPARTMENT.

WHEREAS, the Vineland Health Department has received a Notice of Partnership Agreement between Rowan University/Rutgers-Camden Board of Governors, on behalf of South Jersey Institute of Public Health. This award will be effective for the grant period December 11, 2024 through November 1, 2025 in the amount of \$5,000.00; and

WHEREAS, it is considered to be in the best interest of the City of Vineland that said funding approval be accepted; now, therefore

BE IT RESOLVED by the City Council of the City of Vineland that the Health Director or his designee are hereby authorized and directed to execute the Grant Agreement and such other documents as required between Rowan University/Rutgers-Camden Board of Governors, on behalf of South Jersey Institute of Public Health and the City of Vineland for a Partnership Development Award.

Adopted: January 14, 2025


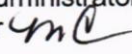
President of Council pfs

ATTEST:

City Clerk

Memorandum



To: Robert Dickenson, Business Administrator 
From: Macleod Carré, Health Director 
Date: December 16, 2024
Re: Agreement with Rowan University/ Rutgers-Camden
Board of Governors, on behalf of South Jersey Institute of Public
Health for a Partnership Development Award

Attached please find a Partnership Agreement between Rowan University/ Rutgers-Camden Board of Governors, on behalf of South Jersey Institute of Public Health and the Vineland Health Department that seeks to advance collaborative, community-engaged research that improves health and health equity across southern New Jersey, by funding research projects that involve collaborations between Rowan, Rutgers-Camden, and community-based organizations in Southern New Jersey. This agreement is being awarded to the Health Department to foster the building and formation of new partnerships among Camden higher education and community-based organizations by providing seed grants for community-based organizations to assist in creation of community-engaged research partnerships with faculty from Rutgers University-Camden and Rowan University. The South Jersey Institute of Public Health will provide grant funding to the Vineland Health Department for the grant period December 11, 2024 – November 1, 2025, in the amount of \$5,000.

The City of Vineland Health Department agrees to:

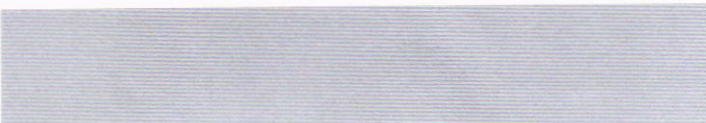
- Grantee agrees to accept the Partnership Development Award under the terms and conditions set forth in **Exhibit A**, annexed hereto.

I kindly request a resolution be executed to enable my department to accept the grant funding in order to reimburse our department for expenses incurred.

Thank you.

C: Susan Baldosaro, Director of Finance
Laura Gilroy, Accountant

Enclosures (1)



**AGREEMENT BETWEEN
ROWAN UNIVERSITY / RUTGERS–CAMDEN BOARD OF GOVERNORS, ON
BEHALF OF THE SOUTH JERSEY INSTITUTE FOR POPULATION HEALTH
AND
CITY OF VINELAND HEALTH DEPARTMENT**

This Grant Agreement (“Agreement”), made as of the 11th day of December, 2024 by and between the Rowan University / Rutgers–Camden Board of Governors (the “Joint Board”), on behalf of the South Jersey Institute for Population Health (“SJIPH” or “Grantor”), and City of Vineland Health Department (“Grantee”), together (“the Parties”), confirms the mutual understandings and intentions of the Parties hereto as to the following:

WHEREAS, SJIPH seeks to advance collaborative, community-engaged research that improves health and health equity across southern New Jersey, by funding research projects that involve collaborations between Rowan, Rutgers-Camden, and community-based organizations in Southern New Jersey; and

WHEREAS, SJIPH has developed an initiative, the Partnership Development Award program, to foster the building and formation of new partnerships among Camden higher education and community-based organizations by providing seed grants for community-based organizations to assist in creation of community-engaged research partnerships with faculty from Rutgers University-Camden and Rowan University; and

WHEREAS, the first round of funding for the program is focused on communities in Southern New Jersey; and

WHEREAS, the community-based partnerships resulting from the seed grants will be eligible to apply for additional grant funding through SJIPH in future funding cycles; and

WHEREAS, the Joint Board has determined the initiative aligns with its statutory goals and mission, and has authorized funding for the SJIPH Partnership Development Award program;

NOW, THEREFORE, Grantor and Grantee do hereby agree as follows:

1. Grantee agrees to accept the Partnership Development Award under the terms and conditions set forth in **Exhibit A**, annexed hereto.
2. Grantor will distribute Partnership Development Award Funds to Grantee in a single payment in an amount set forth in **Exhibit B**, annexed hereto, within thirty (30) days of execution of this Agreement and subject to the terms of Paragraph 1 above.
3. Any and all payments for the Award Funds to be made by Grantor shall be subject to appropriations being made from time to time by the New Jersey Legislature (the “State Legislature”) to the Joint Board, directly or indirectly, for such purposes. The State Legislature has no obligation to make appropriations for such purposes. Furthermore, any and all payments for the Award Funds to be made by Grantor are also subject to the availability of

such funds. Grantor shall have no obligation to make any payment for the Award Funds in the event of a failure of the State Legislature to make such appropriations or due to the unavailability of such funds during the Fiscal Year. A failure of the State Legislature to appropriate such funds shall not constitute noncompliance or a default under this Agreement. The unavailability of such funds for the Grantor to make a payment for the Award Funds during the Fiscal Year (an "Event of Unavailability of Funds") will not constitute noncompliance or a default under this Agreement. Grantor will not be liable in any manner upon non-appropriation or unavailability of funds.

4. All notices and communications under this Agreement shall be in writing and shall be deemed given when (i) hand delivered with receipt acknowledged, (ii) sent by electronic communication, (iii) mailed by first class mail, registered or certified, return receipt requested, or (iv) sent by recognized overnight carrier, postage prepaid and with acknowledgement of delivery, to the parties at the addresses set forth below or as to each party at such other or additional address or numbers as shall be designated by such party in a written notice to the other party hereto:

Corey Hoffmann
Director, Programs & Partnerships
Rowan University / Rutgers – Camden
Board of Governors
Joint Health Sciences Center
201 Broadway, Suite 440
Camden, NJ 08103

Payton Lagerholm
Health Education Field Representative
City of Vineland Health Department
640 East Wood Street
Vineland, NJ 08360

5. If Grantee materially fails to comply with the terms of this Agreement, Grantor may take one or more of the following actions, as appropriate in the circumstances:
 1. Disallow all or part of the cost of the activity or action not in compliance.
 2. Wholly or partly suspend or terminate the Award Funds.
 3. Preclude or withhold further grant eligibility or awards of Grantee from Grantor.
 4. Request the balance of grant funds to be returned and/or seek reimbursement for funds expended that were not in compliance with the terms and conditions of this Agreement.
 5. Take other remedies that may be legally available.
6. This Agreement is supplemented by **Exhibits A and B** which are attached hereto and incorporated herein.
7. This Agreement shall be governed by, and construed in accordance with, the laws of the State of New Jersey.
8. This Agreement may not be amended except upon written consent of both Parties hereto.
9. This Agreement may be executed in any number of counterparts, all of which counterparts, taken together, shall constitute but one and the same Agreement.

IN WITNESS WHEREOF, the Department of Community Affairs and Rowan University have executed this Agreement:

ROWAN UNIVERSITY / RUTGERS-CAMDEN BOARD OF GOVERNORS and SOUTH JERSEY INSTITUTE FOR POPULATION HEALTH, INC.

Corey Hoffman
Director, Programs & Partnerships

Date: _____

CITY OF VINELAND HEALTH DEPARTMENT

Anthony Fanucci
Mayor

Date: _____

Exhibit "A"

SCOPE OF SERVICES PARTNERSHIP DEVELOPMENT AWARD

The Scope of Services for the Partnership Development Award to City of Vineland Health Department consists of a) receiving the partnership development award, b) using the partnership development award towards the development of a research partnership with a faculty member at Rutgers University-Camden and/or Rowan University, c) follow SJIPH reporting guidelines on impact and budget of the award, and d) develop a project and apply for additional research funding:

- **Receive a Partnership Development Award** to pursue a research-focused partnership with a faculty member at Rowan University or Rutgers University-Camden for the purpose of a) developing a community-engaged research project together and b) applying for additional research funding for that research project.

- **Use the Partnership Development Award to Develop a Partnership** by paying for a) internal staff time (time towards existing staff costs, or stipends for staff to work on the partnership), b) travel and meeting costs to cover training, meetings with higher education representatives, meals for meetings, or conference costs, c) stipends for faculty in the partnership, d) other costs relative to the partnership.

- **Meet SJIPH Reporting Requirements** to a) meet with SJIPH staff at the beginning of the award cycle to discuss the plan to partner, b) have a meeting update to discuss progress, c) produce end-of-cycle report with explanation of budget use, and proof of application for additional research funding out of the partnership (details below).

- **Apply for Additional Research Funding** for a community-engaged research project building from the partnership formed. Preference is to apply to 2025 SJIPH Call for Funding.

Exhibit "B"

COMPENSATION

Vendor's total compensation for the award described in the Scope of Services will be \$5,000.00, to be allocated as follows:

City of Vineland Health Department	<u>\$5,000.00</u>
TOTAL:	\$5,000.00