

RESOLUTION NO. 2024 - 586

A RESOLUTION AUTHORIZING CONTRACT AWARD TO DATUM FILING SYSTEMS, INC., EMIGSVILLE, PA THROUGH THE REGIONAL COOPERATIVE AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF NJ FOR THE PURCHASE OF A HIGH DENSITY FILING SYSTEM FOR THE PLANNING DIVISION.

WHEREAS, the City of Vineland is a member of a Regional Cooperative Purchasing Program known as Educational Services Commission of NJ (ESCNJ #65-MCESCCPS); and

WHEREAS, the City is in need of a High Density Filing System for the Planning Division; and

WHEREAS, N.J.S.A. 52:34-6.2 permits the City of Vineland to purchase goods and services using the offered Regional Cooperative Contract without public bidding, subject to the submittal and acceptance of certain documentation by authorized vendors; and

WHEREAS, the City of Vineland intends under ESCNJ Contract #22-23-08 to purchase from Datum Filing Systems, Emigsville, PA, a High Density Filing System for the Planning Division, in an amount not exceed \$122,000.00; and

WHEREAS, the availability of funds for said contracts to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the City of Vineland has certified that this meets the statute and regulations governing the award of said contracts;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF VINELAND, as follows:

1. THAT the Purchasing Agent be and the same is hereby authorized to issue a contract to the above stated vendor and authorized vendors through the Regional Cooperative Purchasing Agreement with Educational Services Commission of NJ based upon the proposal received, for Furniture for the fourth floor renovations in the amount not to exceed \$122,000.00.

BE IT FURTHER RESOLVED that the purchase order shall contain a requirement that “the vendor shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request”.

Adopted: December 10, 2024

\_\_\_\_\_  
President of Council eaa

ATTEST:

\_\_\_\_\_  
City Clerk



**REQUEST FOR RESOLUTION FOR COOPERATIVE CONTRACT AWARDS  
UNDER 40A:11-12, N.J.A.C. 5:34-7.29 & LFN 2012-10  
(REQUIRED FOR PURCHASES OVER \$44,000.00)**

1. COOPERATIVE NAME: ESCNJ COOPERATIVE NUMBER: 22-23-08, 65MCECCPS
2. GOODS OR SERVICES (DETAILED EXPLANATION): FURNITURE FOR THE 4TH FLOOR  
RENOVATION (HIGH-DENSITY FILING SYSTEM)
3. AMOUNT TO BE AWARDED: not to exceed \$122,000  
 ENCUMBER TOTAL AWARD       ENCUMBER BY SUPPLEMENTAL RELEASE
4. BUDGETED ITEM:     YES     NO      ACCOUNT NUMBER: 4-01-44-905-5503-20006 - \$122,000
5. CAPITAL ORDINANCE:     YES     NO      ORDINANCE NUMBER: \_\_\_\_\_
6. TRACKING ID(S): 3168      COMMODITY CODE(S): 425
7. CONTRACT PERIOD (IF APPLICABLE): \_\_\_\_\_
8. DATE TO BE AWARDED: DECEMBER 10, 2024
9. RECOMMENDED VENDOR NAME AND ADDRESS: Datum Filing Systems, Inc., 89 Church Road, P.O. Box 355, Emigsville, PA 17318-0355
10. JUSTIFICATION FOR VENDOR RECOMMENDATION (INCLUDED ADDITIONAL INFORMATION FOR COUNCIL):  
BELLIA OFFICE FURNITURE IS THE INSTALLING DEALER FOR THE FURNITURE  
VENDORS UNDER STATE CONTRACT/COOPERATIVE. BELLIA HAS MANY CONTRACTS WITHIN THE  
CITY. DATUM PROVIDES HIGH-DENSITY FILING SYSTEMS.
11. TYPE OF CONTRACT:     STATE     NATIONAL     REGIONAL     COUNTY
12. EVALUATION PERFORMED BY: RYAN HEADLEY, SUPERVISING ENGINEER 4769  
(NAME, TITLE AND EXTENSION NUMBER)
13. APPROVED BY:   
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)
14. ATTACHMENTS:     AWARDDING PROPOSAL     OTHER:

COPY TO:  
PurchasingOffice@vinelandcity.org

Vineland, NJ 08362-1508  
P 856-794-4000 Ext. 4271  
F 856-405-4605  
sbaldosaro@vinelandcity.org



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**From:** Joann Winters <JWinters@Bellia.net>  
**Sent:** Monday, December 2, 2024 3:58 PM  
**To:** Baldosaro Susan M <sbaldosaro@vinelandcity.org>  
**Cc:** Amanda Baresich <abaresich@bellia.net>  
**Subject:** Vineland 4th floor

Hi Sue,

I still need to do an in-depth check to make sure there are no errors in the pricing or product specified. I added a small amount to each of the pricing specifications to cover any potential mistakes. Let me know if you need anything else.

**JSI**

NJ State Contract # A81718  
Amount \$7,800

**Exemplis**

NJ State Contract # A81711  
Amount \$46,000

**Groupe LaCasse**

NJ State Contract # A81714  
Amount \$120,000

**Safco**

NJ State Contract # A81729  
Amount \$9,000

**Datum (high density filing)**

ESCNJ Contract # 22-23-08, 65MCECCPS  
Amount \$122,000

*JoAnn Bellia Winters*  
Workplace Consultant

**Bellia Interiors Group**

Experience Space Differently  
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Bellia.net | LinkedIn | Instagram | Haworth.com

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