

RESOLUTION NO. 2024-537

RESOLUTION EXERCISING THE ONE YEAR CONTRACT  
EXTENSION TO CONTRACT C23-0122 FOR  
DISTRIBUTION TRANSFORMERS.

WHEREAS, on March 12, 2024, City Council adopted Resolution No. 2023-579, awarding an open-end contract to Howard Industries, Inc., 3225 Pendorff Road, Laurel, MS 39440 for Distribution Transformers; and

WHEREAS, the specifications included an option to extend for one additional year term; and

WHEREAS, the Purchasing Agent has advised that it is necessary to exercise the one year option renewal for the period December 12, 2024 through December 11, 2025, in the estimated amount of \$1,100,000.00 at the same terms and conditions of the original contract; and

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that the Purchasing Agent is hereby authorized to issue the one year option renewal for Contract No. C23-0122 issued to Howard Industries, Inc. 3225 Pendorff Road, Laurel, MS 39440 for Distribution Transformers, for the period December 12, 2024 through December 11, 2025, in the estimated amount of \$1,100,000.00, at the same terms and conditions of the original contract.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted: November 26, 2024

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President of Council eaa

ATTEST:

\_\_\_\_\_  
City Clerk kp

# FROM THE DESK OF JEANINE N. MENEGETTI

November 8, 2024

MEMORANDUM TO BUSINESS ADMINISTRATION:

RE: Resolution Request to Extend Contract for Distribution Transformers COV  
BID 2023-51

Request to extend Contract C23-0122 awarded by Resolution No. 2023-579 to Howard Industries, Inc., 3225 Pendorff Road, Laurel, MS 39440 for the period December 12, 2024 through December 11, 2025 for an estimated amount not to exceed \$1,100,000.00. The bid specifications and contract included the option to extend for (1) additional year and as such the City wishes to exercise the (1) year extension. The contractor has agreed to extend under the same terms and conditions.

If you have any questions or need additional information, please contact me.

Sincerely,



Jeanine N. Meneghetti, QPA  
Purchasing Agent