

RESOLUTION NO. 2024- 498

A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 5 TO A PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN NEW ROAD CONSTRUCTION MANAGEMENT, CO., CHERRY HILL, NEW JERSEY AND THE CITY OF VINELAND CONSTRUCTION MANAGEMENT SERVICES FOR \$49,800.00 FOR THE NEW FIRE STATION AND DEMOLITION OF EXISTING BUILDING ON THE SITE.

WHEREAS, on November 9, 2021 City Council adopted Resolution 2021-523 awarding a professional services agreement (PSA) to New Road Construction Management, Co. Cherry Hill, New Jersey (New Road), for construction management services for a new fire station and the demolition of the existing structures on said site (PSA); and

WHEREAS, on October 14, 2024 New Road submitted correspondence to the City requesting approval to extend their services for another (2) months through October 2024 for additional On-site Supervision and Management (1 month September) and for Closeout Services as-needed (1 month October). This was needed due to delays during the design phase at the beginning of the station project. They require (2) months additional billing as called out in the additional services request which will take them through the final closeout of the project. The total cost not to exceed will be \$49,800.00 in accordance with the attached proposal; and

WHEREAS, the Business Administrator and Chief Financial Officer have verified the change order proposal and recommend such an increase; and

WHEREAS, City Council finds it to be in accordance with the terms of the Professional Services Agreement to allow Change Order No. 5 to the agreement to cover for such unforeseen circumstances in the scope of services to be provided and finds the change order to be in the best interest for the City; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Vineland that the Mayor and Clerk are hereby authorized to execute a Change Order No. 5 to a Professional Services Agreement with New Road construction Management Co, Cherry Hill, New Jersey, Contract No. C21-0105, P.O. 21-09109, for additional services in the amount of \$49,800.00 for the cost of the services outlined in the correspondence dated October 14, 2024 attached hereto and made a part hereof.

Adopted: October 22, 2024

ATTEST:

President of Council eaa

City Clerk kp

October 22, 2024

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 5
Contract No. C21-0105, P.O. 21-09109
Construction management-new fire station & demolition of existing structures
New Road Construction Management, Co. Cherry Hill, New Jersey

Dear Mayor and Member of Council:

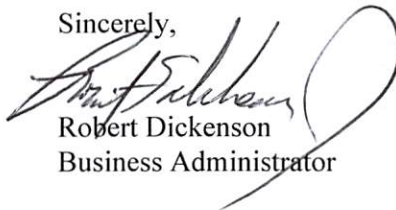
We are requesting an amendatory supplemental change order to Contract No. C21-0105, P.O. 21-09109, issued to New Road Construction Management, Co. Cherry Hill, New Jersey for construction management services for a new fire station and the demolition of the existing structures on said site. This contract was authorized by Resolution No. 2021-523, adopted by City Council on November 9, 2021.

On October 14, 2024 New Road submitted correspondence to the City requesting approval to extend their services for another (2) months through October 2024 for additional On-site Supervision and Management (1 month September) and for Closeout Services as-needed (1 month October). This was needed due to delays during the design phase at the beginning of the station project. They require (2) months additional billing as called out in the additional services request which will take them through the final closeout of the project. The total change order amount requested will not exceed \$49,800.00.

This change order, plus the previous change orders, increases the original contract amount from \$542,780.00 to \$870,213.00.

ORIGINAL	\$542,780.00		
#1	\$ 119,306.00	#4	\$51,380.00
#2	\$ 20,047.00	#5	\$49,800.00
#3	\$ 86,700.00		

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Sincerely,

 Robert Dickenson
 Business Administrator

RD/wr





REQUEST FOR CHANGE ORDER FOR
CONTRACTS

PROJECT NAME: NEW FIRE STATION HEADQUARTERS

CONTACT NAME: _____ DEPARTMENT: FIRE

CHANGE ORDER REQUEST NUMBER: #5 CONTRACT NUMBER: C21-0105

PO NUMBER: PO #21-09109

NAME AND ADDRESS OF CONTRACTOR: New Road Construction Mgmt.
1876 Greentree Road, Cherry Hill NJ 08003

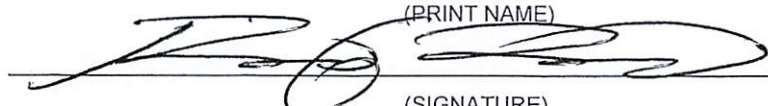
REASON FOR CHANGE ORDER (DOCUMENTATION MUST BE SUBMITTED TO SUPPORT THIS REQUEST. USE ADDITIONAL PAGES IF NECESSARY): There were delays during the design phase at the beginning of the station project. These delays caused New Road to run short on billing at the end of the project. They require 2 months additional billing as called out in the additional services request which will take them through the final closeout of the project.

ORIGINAL CONTRACT AMOUNT:	\$	<u>542,780.00</u>
AMOUNT OF THIS CHANGE ORDER REQUEST:	\$	<u>49,800.00</u>
PREVIOUS CHANGE ORDER AMOUNTS:	\$	<u>277,433.00</u>
TOTAL REVISED CONTRACT AMOUNT:	\$	<u>870,013.00</u>

ACCOUNT NUMBER FOR CHANGE ORDER: C-04-00-000-2156-78001

TRACKING ID(S): _____ COMMODITY CODE(S): _____

APPROVED BY: RICHARD G. FRANCHETTA, DIRECTOR OF FIRE-EMS

(PRINT NAME)

(SIGNATURE)

PLEASE NOTE: CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

COPY TO:
PurchasingOffice@vinelandcity.org



"YOUR PROJECT ADVOCATE SINCE 1979"

October 14, 2024

City of Vineland
640 E. Wood Street, PO Box 1508
Vineland, NJ 08360

Attn: Robert E. Dickenson, Jr., CPM
Business Administrator

Re: PROFESSIONAL SERVICES AMENDMENT

Dear Mr. Dickenson,

As discussed, NEW ROAD Construction Management is requesting your approval to extend our services through October 2024. We respectfully request an additional services amendment to our original contract not to exceed \$49,800.00. Below is a breakdown of services and costs required to continue moving forward:

Table with 2 columns: Service Description and Amount. Rows include September 2024 - On-site Supervision and Management (\$24,900.00), October 2024 - Closeout Services as-needed (\$24,900.00), and TOTAL FEE (NTE) (\$49,800.00).

If you have any questions, please don't hesitate to call. If you accept this proposal, please sign below and send us a Purchase Order for our records and invoicing. Again, thank you for your support and consideration.

Very truly yours,

[Handwritten signature of Chuck Romanoli]

Chuck Romanoli, CCM
Principal

City of Vineland
OWNER

NEW ROAD Construction Management
CONSTRUCTION MANAGER

Signature Date

Signature Date 10/14/2024

Printed Name Title

Chuck Romanoli Principal
Printed Name Title