

RESOLUTION NO. 2024- 435

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1 TO CONTRACT NO. C23-0011, ISSUED TO MANDERS MERIGHI PORTADIN FARRELL ARCHITECTS, LLC, VINELAND, NJ, IN THE AMOUNT OF \$850.00.

WHEREAS, the City Council of the City of Vineland, on November 14, 2023, adopted Resolution No. 2023-529, entitled “A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH MANDERS MERIGHI PORTADIN FARRELL ARCHITECTS, LLC, VINELAND, NJ TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES RELATED TO RENOVATIONS OF THE W. PARK AVENUE AND N. WEST AVENUE FACILITY FOR DEPARTMENT OF PUBLIC WORKS AND ENGINEERING DIVISION OFFICES, IN THE AMOUNT OF \$129,600.00”; and

WHEREAS, the Director of Public Works has requested that an amendment be made to contract awarded to Manders Merighi Portadin Farrell Architects, LLC., Vineland, NJ, for Architectural and Engineering Services Related to Renovations of the W. Park Avenue and N. West Avenue Facility for Department of Public Works and Engineering Division Offices authorized by Resolution No. 2023-529: said amendment is necessary because upon the start of demolition, floor tile was unearthed that is suspected to be asbestos tile, testing is required; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$850.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #1 to Contract No. C23-0011, issued to Manders Merighi Portadin Farrell Architects, LLC, Vineland, NJ in the amount of \$850.00, be and the same is hereby ratified and approved.

Adopted: **September 24, 2024**

President of Council eaa

ATTEST:

City Clerk kp



September 17, 2024

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 1
Contract No. C23-0011
Renovations of the W. Park Avenue and N. West Avenue Facility
Manders Merighi Portadin Farrell Architects, LLC., Vineland, NJ

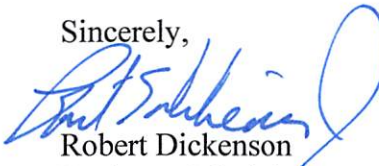
Dear Mayor and Member of Council:

We are requesting an amendatory supplemental change order to Contract No. C23-0011, issued to Manders Merighi Portadin Farrell Architects, LLC, Vineland, NJ, for Architectural and Engineering Services Related to Renovations of the W. Park Avenue and N. West Avenue Facility for Department of Public Works and Engineering Division Offices. This contract was authorized by Resolution No. 2023-529, adopted by City Council on November 14, 2023.

Upon the start of demolition at this property, floor tiles were unearthed that is suspected to be asbestos tiles and testing is required. This change order in the amount of \$850.00 will increase the original contract amount from \$129,600.00 to \$130,450.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Sincerely,



Robert Dickenson
Business Administrator

RD/wr





REQUEST FOR CHANGE ORDER FOR
CONTRACTS

PROJECT NAME: Architectural services related to renovations of W. Park Avenue and N. West

CONTACT NAME: Jim Neher DEPARTMENT: Public Works

CHANGE ORDER REQUEST NUMBER: 1 CONTRACT NUMBER: C23-0011

PO NUMBER: 23-07710

NAME AND ADDRESS OF CONTRACTOR: Manders Merighi Portadin Farrell Architects
1138 E. Chestnut Avenue, Suite 4, Vineland, NJ 08360

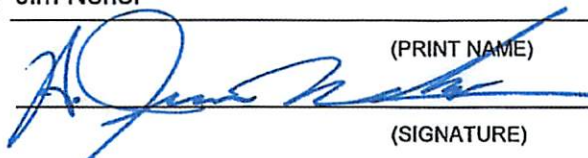
REASON FOR CHANGE ORDER (DOCUMENTATION MUST BE SUBMITTED TO SUPPORT THIS REQUEST. USE ADDITIONAL PAGES IF NECESSARY): quote attached for asbestos sampling. upon start of demolition, floor tile was unearthed that is suspected to be asbestos tile. Testing required.

ORIGINAL CONTRACT AMOUNT:	\$ <u>129,600.00</u>
AMOUNT OF THIS CHANGE ORDER REQUEST:	\$ <u>850.00</u>
PREVIOUS CHANGE ORDER AMOUNTS:	\$ <u>0</u>
TOTAL REVISED CONTRACT AMOUNT:	\$ <u>130,450.00</u>

ACCOUNT NUMBER FOR CHANGE ORDER: C-04-00-000-2323-78007

TRACKING ID(S): _____ COMMODITY CODE(S): _____

APPROVED BY: Jim Neher


(PRINT NAME)
(SIGNATURE)

PLEASE NOTE: CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

COPY TO:
PurchasingOffice@vinelandcity.org



September 5, 2024

Ron Portadin, AIA, Partner
Manders Merighi Portadin Farrell Architects, LLC
1138 East Chestnut Avenue
Vineland, NJ 08360

RE: Asbestos Sampling
Park and West Renovation Property
Epic Proposal Number: 090524-J01

Dear Mr. Portadin:

Thank you for considering Epic Environmental Services, LLC for your environmental health and safety needs. We are pleased to submit the following proposal to Manders Merighi Portadin Farrell Architects, LLC (MMPF) to perform asbestos bulk sampling at the Park and West renovation property in Vineland, NJ.

Scope of Work

- Collect bulk samples of suspect floor tile and mastic.
- Prepare asbestos sampling report based on the results of the inspection and sample analysis.

Sampling/Reporting Costs: \$ 350

Analytical Estimate: \$ 500 (4 TEM bulk analysis @ \$125/sample, 48-hour results)

Project Total \$ 850

This pricing shall be valid for 45 days from the date of this proposal; thereafter it would need to be re-evaluated.

You may indicate your acceptance of this proposal and authorize work to begin by signing the enclosed authorization form and returning it to me. Upon receipt of your signed authorization to proceed, the project will be scheduled.

Epic Environmental Services, LLC would be pleased to manage your environmental programs, and we are confident that our presence will ensure full compliance with the New Jersey & federal regulations. Please feel free to call me at 856-205-1077 should you have any questions.

Regards,

A handwritten signature in cursive script that reads "James Eberts".

James Eberts
President
Epic Environmental Services, LLC

HEALTH

Epic Environmental Services, LLC
Tele: 856.205.1077

SAFETY

www.epicenviro.com

ENVIRONMENT

80 Fork Bridge Road
Pittsgrove, NJ 08318



Project Authorization

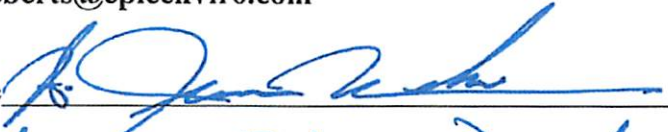
Manders Merighi Portadin Farrell Architects, LLC accepts

Proposal Number: 090524-J01

Dated: September 5, 2024

and authorizes Epic Environmental Services, LLC to provide the services described therein.

Please email to jeberts@epicenviro.com

Authorized Signature 
Title Director of Public Works
Date 9-5-2024

HEALTH

Epic Environmental Services, LLC
Tele: 856.205.1077

SAFETY

www.epicenviro.com

ENVIRONMENT

80 Fork Bridge Road
Pittsgrove, NJ 08318