

RESOLUTION NO. 2024- 348

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, TO PURCHASE ORDER NO. 23-05315, ISSUED TO MATHIS CONSTRUCTION CO., INC., LITTLE EGG HARBOR, NJ, IN THE AMOUNT OF \$7,680.00.

WHEREAS, the City Council of the City of Vineland, on December 12, 2023, adopted Resolution No. 2023-415, entitled “A RESOLUTION DECLARING THE EXISTENCE OF AN EMERGENCY REQUIRING DRAINAGE REPLACEMENT ON MAGNOLIA ROAD NEAR PAGLIUGHI PARK AND LANDIS AVENUE NEAR MILL ROAD AND AUTHORIZING THE PAYMENT OF BILLS FOR SAID SERVICES”; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, the City Engineer has requested that an amendment be made to the Emergency Purchase Order issued to Mathis Construction Co., Inc., Little Egg Harbor, NJ, for Emergency Drainage Replacement on Magnolia Road near Pagliughi Park and on Landis Avenue near Mill Road: said amendment is necessary to provide for an overage in the original contract quantity for the hot mix asphalt; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$7,680.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #1 to Purchase Order No. 23-05315 issued to Mathis Construction Co., Inc., Little Egg Harbor, NJ, in the amount of \$7,680.00, be and the same is hereby ratified and approved.

Adopted:

President of Council

ATTEST:

City Clerk

May 7, 2024

REPORT

TO: THE MAYOR AND COUNCIL

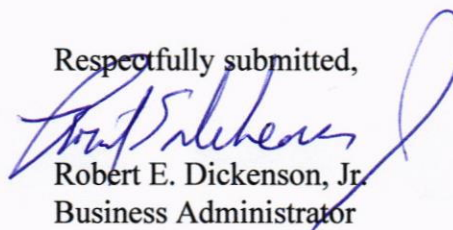
Amendatory Supplemental Change Order No. 1
Purchase Order No. 23-05315
Emergency Drainage Replacement on Magnolia Road near Pagliughi Park &
on Landis Avenue near Mill Road
Mathis Construction Co., Inc., Little Egg Harbor, NJ

We are requesting that an amendatory supplemental change order be issued to Purchase Order No. 23-05315, issued to Mathis Construction Co., Inc., Little Egg Harbor, NJ, for Emergency Drainage Replacement on Magnolia Road near Pagliughi Park and on Landis Avenue near Mill Road. This contract was authorized by Resolution No. 2023-415, adopted by City Council on December 12, 2023.

The change order requested, in the amount of \$7,680.00, provides for an overage in the original contract quantity for the hot mix asphalt. This change order represents an increase of approximately 5.060955% over the original contract amount of \$159,430.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,



Robert E. Dickenson, Jr.
Business Administrator

RD/wr
Encl.



OK
For
RD
7-15-24



Res. 2023-415
9-12-23

RECEIVED
JUL 15 2024
CITY OF VINELAND
PURCHASING DEPT.

RECEIVED
JUL 15 2024
CITY OF VINELAND
BUSINESS ADMIN.

REQUEST FOR CHANGE ORDER FOR
CONTRACTS

PROJECT NAME: 2023 Emergency Drainage

CONTACT NAME: Stephanie Wakeley DEPARTMENT: Admin/Engineering

CHANGE ORDER REQUEST NUMBER: 1 CONTRACT NUMBER:

PO NUMBER: 23-05315 *Emergency P.O.*

NAME AND ADDRESS OF CONTRACTOR: MATHIS CONSTRUCTION CO., INC.
1510 ROUTE 539 - SUITE 1, LITTLE EGG HARBOR, NJ 08087

REASON FOR CHANGE ORDER (DOCUMENTATION MUST BE SUBMITTED TO SUPPORT THIS REQUEST.
USE ADDITIONAL PAGES IF NECESSARY):
Overages in original contract quantities.
See attached change order summary.

ORIGINAL CONTRACT AMOUNT:	\$	<u>151,750.00</u>	
AMOUNT OF THIS CHANGE ORDER REQUEST:	\$	<u>7,680.00</u>	<i>5,060.955%</i>
PREVIOUS CHANGE ORDER AMOUNTS:	\$	<u>0.00</u>	
TOTAL REVISED CONTRACT AMOUNT:	\$	<u>159,430.00</u>	

ACCOUNT NUMBER FOR CHANGE ORDER: C-04-00-000-2420-78001

TRACKING ID(S): _____ COMMODITY CODE(S): _____

APPROVED BY: David J. Maillet, PE

(PRINT NAME)

David J. Maillet

(SIGNATURE)

PLEASE NOTE: CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

COPY TO:
PurchasingOffice@vinelandcity.org



Stephanie Wakeley, EIT
Assistant Engineer - Traffic
swakeley@vinelandcity.org
www.vinelandcity.org

640 E. Wood Street
PO Box 1508
Vineland, NJ 08362-1508
Phone: (856) 794-4090
Fax: (856) 405-4606

July 11, 2024

MEMORANDUM TO: Bob Dickenson, Business Administrator

RE: 2023 Emergency Drainage
Various Locations
Change Order #1
Engineering File#: 23-021
PO #: 23-05315

Attached is a Positive (+) change order for \$7,680.00 (5.06%). This is Change Order #1 for this project.

The original contract amount for this project is \$151,750.00. Change Order No. 1 increases the total contract amount to \$159,430.00.

The Contractor has completed all work. Overage in the original contract quantity for the Hot Mix Asphalt (#7.1.4) has been adjusted in this change order for as-built quantities.

If you have any questions or comments, please feel free to contact me at any time.

Sincerely,

Stephanie Wakeley
Assistant Engineer – Traffic, E.I.T.

cc: Jim Neher, Director of Public Works
Susan Baldosaro, C.F.O.
Jeanine Meneghetti, Purchasing Agent



Special arrangements for persons with disabilities may be made if requested in advance by contacting the Business Administrator's office at 856-794-4144.

ITEM	DESCRIPTION	CONTRACT QUANTITY	UNITS	QUANTITY ADJUSTMENT	ADJUSTED QUANTITY	CONTRACT UNIT PRICE	ADJUSTED UNIT PRICE	CONTRACT AMOUNT	FINAL AMOUNT	AMOUNT OF CHANGE
	AMOUNT OF ORIGINAL CONTRACT:			\$ 151,750.00						
	PLUS CHANGE ORDER NO. 1:			\$ 7,680.00						
	AMOUNT OF ADJUSTED CONTRACT:			\$ 159,430.00						

Recommended By: 
Mathis Construction, Contractor


David J. Maillet, City Engineer

REQUEST FOR PAYMENT
 FROM:
 MATHIS CONSTRUCTION CO., INC.
 1510 Route 539 - Suite 1
 Little Egg Harbor, NJ 08087

TO:

City Of Vineland
 Engineering Division
 640 E. Wood Street, P.O. Box 1508
 Vineland, NJ 08362-1508

INVOICE: 2
 DRAW:
 Invoice Date: 7/1/2024
 Period End: 7/1/2024

CONTRACT FOR:
 Emergency Drainage Repairs
 Various Locations

REQUEST FOR PAYMENT:	
Original Contract Amount	\$ 151,750.00
Approved Changes	\$ 7,680.00
Revised Contract Amount	\$ 159,430.00
Contract Completed to Date	\$ 159,430.00
Add-ons to date	
Taxes to date	
Less Retainage	
Current Request for Payment	\$ 159,430.00
Current Billing	\$ 20,080.00
Current additional charges	
Retainage billed	\$ 2,787.00
Current amount due	\$ 22,867.00
Remaining contract to bill	\$ -

PROJECT :

Contract Date: 3/2/2023

Engineer :
 City Of Vineland
 Engineering Division
 640 E. Wood Street, P.O. Box 1508
 Vineland, NJ 08362-1508

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Changed approved in previous	\$ 7,680.00	
Total approved this Month		
	TOTALS \$	7,680.00
NET CHANGES BY CHANGE ORDER		

I hereby certify that the work performed and the materials supplied to day, as shown on the above represent the actual value of the accomplishment under the terms of the Contract (and all authorized changes between the undersigned and the Owner relating to the above referenced project. I also certify that the Contractor has paid all amounts previously billed and paid by the Owner

CONTRACTOR: Mathis Construction Company, Inc.

Melissa Mathis 7.12.24
 BY: Melissa Mathis, Vice President Date:

STATE OF NEW JERSEY, COUNTY OF OCEAN

Subscribed and sworn to before me this 12 day of July 2024

Notary Public *Susan Moore*
 My commission expires

SUSAN MOORE
 Commission # 50214214
 Notary Public, State of New Jersey
 My Commission Expires
 September 14, 2028



DATE July 12, 2024

TO City Of Vineland 640 E Wood Street, P.O. Box 1508 Vineland, NJ 08362-1508		CONTRACT AMOUNT Original: 151,750.00 Revised:	
RE: Emergency Drainage Repairs Various Locations		DATES OF ESTIMATE From: 6/27/2024 To: 6/27/2024	

PARTIAL PAYMENT ESTIMATE # 2		CONTRACT TOTALS		PREVIOUSLY BILLED		THIS PERIOD		TOTAL TO DATE		
ITEM	DESCRIPTION	QTY	UNIT	AMOUNT	QTY	QTY	AMT DUE	QTY	AMT DUE	%
1.1	Traffic Control	1	LS	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00	\$ -	100%	\$ 5,000.00 100%
2.1.2	Clearing Site	1	LS	\$ 3,025.00	\$ 3,025.00	1	\$ 3,025.00	\$ -	100%	\$ 3,025.00 100%
4.2.1	18" HDPE	152	LF	\$ 200.00	\$ 30,400.00	130	\$ 26,000.00	22.00	\$ 4,400.00	152 \$ 30,400.00 100%
4.2.2	15" HDPE	29	LF	\$ 225.00	\$ 6,525.00	29	\$ 6,525.00	\$ -	29	\$ 6,525.00 100%
4.2.4	24" HDPE	556	LF	\$ 175.00	\$ 97,300.00	556	\$ 97,300.00	\$ -	556	\$ 97,300.00 100%
4.8.2	Reconstruct Manholes	1	EA	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	\$ -	1	\$ 1,500.00 100%
7.1.4	Hot Mix Asphalt 9.5M64	50	N	\$ 160.00	\$ 8,000.00		\$ -	50	\$ 8,000.00	50 \$ 8,000.00 100%
TOTAL BASE CONTRACT				151,750.00		\$ 139,350.00	\$ 12,400.00	\$ 151,750.00	100%	
Change Order 1										
7.1.4	Hot Mix Asphalt 9.5M64	48	N	\$ 160.00	\$ 7,680.00		\$ -	48	\$ 7,680.00	48 \$ 7,680.00 100%
TOTAL CHANGE ORDER				7,680.00		-	7,680.00	7,680.00	7,680.00	100%
TOTAL REVISED CONTRACT				159,430.00		139,350.00	20,080.00	159,430.00	100%	