

RESOLUTION NO. 2024- 328

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, IN THE AMOUNT OF \$114,610.27 TO PROFESSIONAL SERVICES CONTRACT NO. C23-0007, PURCHASE ORDER NO. 23-04221, ISSUED TO CME ASSOCIATES, CAMDEN, NJ.

WHEREAS, the City Council of the City of Vineland, on June 13, 2023, adopted Resolution No. 2023-254, entitled “A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH CME ASSOCIATES, CAMDEN, NJ FOR ENGINEERING SERVICES FOR INSPECTION AND MATERIAL TESTING FOR LANDIS AVENUE PHASE 5 AND SIGNAL UPGRADES, IN AN AMOUNT NOT TO EXCEED \$144,277.18”; and

WHEREAS, there exists a need to amend and supplement the Professional Services contract awarded to CME Associates, in connection with the Engineering Services for Inspection and Material Testing for Landis Avenue Phase 5 and Signal Upgrades, as authorized by Resolution No. 2023-254; by change order to Contract No. C23-0007, said amendment is necessary due to the initial estimated construction time of 150 days being substantially lower than production times. Additionally, utility conflicts and design changes have also added to construction time, increasing contract time to 229 days; and

WHEREAS, the Chief Financial Officer has certified that funds for the amendment requested herein are available; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland as follows:

1. THAT said amendatory supplemental change order #1 to Contract No. C23-0007, Purchase Order No. 23-04221, issued to CME Associates, Camden, NJ, in the amount of \$114,610.27, be and the same is hereby ratified and approved.
2. THAT the Purchasing Agent be and the same is hereby authorized to issue an amendatory supplemental change order to Contract No. C23-0007, Purchase Order No. 23-04221, in the amount of \$114,610.27.

Adopted: July 23, 2024

ATTEST:

President of Council

eea

City Clerk

kp



July 16, 2024

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 1
Contract No. C23-0007
Engineering Services for Inspection and Material Testing for Landis Avenue Phase 5 and
Signal Upgrades
CME Associates, Camden, NJ

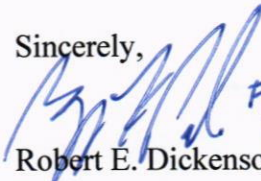
Dear Mayor and Member of Council:

We are requesting an amendatory supplemental change order to Contract No. C23-0007, Purchase Order No. 23-04221, issued to CME Associates, Camden, NJ for Engineering Services for Inspection and Material Testing for Landis Avenue Phase 5 and Signal Upgrades. This contract was authorized by Resolution No. 2023-254, adopted by City Council on June 13, 2023.

The change order requested in the amount of \$114,610.27 is made necessary due to the initial estimated construction time of 150 days being substantially lower than production times. Additionally, utility conflicts and design changes have also added to construction time, increasing contract time to 229 days. This change order will increase the original contract amount from \$144,277.18 to \$258,887.45.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Sincerely,


Robert E. Dickenson, Jr.
Business Administrator

RD/rl

REQUEST FOR CHANGE ORDER



FOR:

Landis Avenue Phase 5 & Signals (Inspection Services)

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: ADMIN / ENGINEERING

FROM: RICKIE CAUDILL

This is a request for change order # 1 to Contract # P.O. 23-04221 for: C23-0007

Project Name Landis Avenue Phase 5 & Signals (Inspection Services)

Name/Address of

Contractor: CME Associates, 1460 Rt. 9 South, Howell, NJ 07731

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.

*(Documentation from contractor, engineer, etc.)

The estimated construction time of 150 days, which the initial inspection cost is based on, was substantially lower

than production times. Additionally, utility conflicts and design changes have also added to construction time. The revised contract time is 229 days.

Original Contract Amount: \$ ~~144,615.00~~ 144,277.18 ml

Amount of this change order: \$ 114,610.27

Previous Change Orders: \$ -----

Total Revised Amount: \$ ~~259,225.27~~ 258,887.45 ml

APPROVED BY: David J. Maillet, PE
Print/type

David J. Maillet Digitally signed by David J. Maillet
Date: 2024.06.24 14:10:36 -0400
Signature

NOTE:

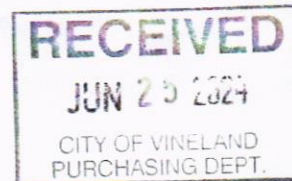
CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # C-04-00-000-2420-78001

CC: Purchasing Division

Handwritten notes: ok, FOR RD, 7-3-24





JOHN H. ALLGAI, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME
KEITH CHIARAVALLO, PE, CME

May 13, 2024

Mr. Rick Caudill, PE, CME
Supervising Engineer
Vineland City Hall
640 East Wood Street
Vineland, NJ 08360

**Re: Landis Avenue, Phase V & Signals Upgrades
Additional Fee Estimate for Construction Inspection & Material Testing Services
City of Vineland, Cumberland County, New Jersey**

Dear Mr. Caudill:

As previously discussed, please review and accept this request for additional professionals' services budget for the above referenced project. As you are aware, the project generally consists of drainage improvements, traffic signal replacement, pedestrian improvements, and roadway improvements on Landis Avenue between Mill Road and Orchard Avenue. Improvements include installation of concrete sidewalk, removal and replacement of storm sewer infrastructure, removal and replacement of existing traffic signals, installation of traffic striping, and the resurfacing of the roadway.

There have been design changes required throughout the project to address actual field conditions. The redesign/relocation of the drainage improvements within the project limits was required due to conflicts discovered during test pitting activities. Additional drainage improvements were also required to tie into the future drainage improvements along Mill Road. The grading of the roadway and concrete curb had to be reconfigured to ensure positive drainage and reduce the impact to the right of way and driveway aprons and sidewalk layout had to be revised to meet existing conditions within the project limits. In addition to design changes, the contract time for the Construction Inspection differed from the contractor's contract length. The time to complete the contract has been prolonged due to design changes, additional drainage work at the Mill Road intersection, and corrective actions required to be completed by the contractor.

Based on the above, we respectfully request an increase in our professional's services budget based on the increase in man-hours needed to see the project through to completion based on the most recent schedule provided by South State, Inc. on 4/18/2024. All work is anticipated to be completed by 8/30/2024. Our scope of work will continue to be per the original RFP and contract award. Our additional fee request is **\$114,610.27** based on the enclosed man-hour budget sheet.



Rick Caudill, PE, CME Supervising Engineer
Re: Landis Avenue, Phase 5 & Signals Upgrades
Fee Estimate for Additional Professional Engineering Services

May 13, 2024
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We thank you for this continued opportunity to continue working with the City. Should you have any questions concerning this matter, please do not hesitate to contact me.

Very truly yours,
CME Associates

Ed D'Armiento, PE, CME, CFM
For the Firm

Enclosure (Budget Estimate)

LANDIS AVENUE, PHASE 5 & SIGNALS UPGRADES
CITY OF VINELAND, CUMBERLAND COUNTY



Cost Proposal for Construction Inspection & Material Testing Services

CME Associates

		CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	
TASK	DESCRIPTION	Gregory R. Valesi Partner in Charge	Trevor Taylor QA/QC	Edward D'Armento PM/RE	Charlie Clarke Engineering Support	Piero Benites Engineering Support	Robert Gallagher Lead Inspector	Subtotal
A.2	Additional Construction Management & Inspection Tasks		10	75	40	100	600	825
	TOTAL HOURS	0	10	75	40	100	600	825
	DIRECT LABOR RATE*	\$ 120.00	\$ 100.00	\$ 60.00	\$ 45.00	\$ 40.00	\$ 60.00	
	SUBTOTAL ENGINEERING FEES	\$ -	\$ 1,000.00	\$ 4,500.00	\$ 1,800.00	\$ 4,000.00	\$ 36,000.00	\$ 47,300.00

CME - NJDOT APPROVED OVERHEAD RATE 110.70% \$ 52,361.10

NOTES:

* Direct Labor rate shown is the estimated average direct salary rate of the employees proposed for given Labor Classification. Billing will be on actual direct salary of individuals utilized for the project.

Project Oversight Calculated assuming 105 calendar days for construction per the project schedule received on 4/18/24. It has been budgeted for an inspector to be onsite 8 hours a day during all critical construction activities. 30 additional days have been budgeted for post-construction oversight activities.

No additional material testing has been included.

No escalation factor is proposed. CME calculated a fee factor of 24% based on the project Size, Complexity, Duration, and Degree of Risk. We have utilized a fee factor of 15% for this project.

\$ 52,361.10
LABOR & OH SUBTOTAL \$ 99,661.10

Profit 15.00%
Profit \$ 14,949.17

TOTAL ESTIMATED FEE \$ 114,610.27

CHECK FIX FEE TO BE WITHIN FED ACQ REG RANGE (6-15%) 15.00%