

RESOLUTION NO. 2024- 325

A RESOLUTION AWARDING AN OPEN-END CONTRACT TO NORTHEAST ELECTRICAL SERVICES, LLC, WILLIAMSTOWN, NJ FOR THE FURNISHING OF ELECTRICAL REPAIRS & EMERGENCY SERVICES FOR THE WATER UTILITY, IN AN ESTIMATED AMOUNT OF \$40,000.00.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing of Electrical Repairs & Emergency Services for the Water Utility, for a period of one year beginning August 24, 2024 to August 23, 2025, with an option for an additional year, COV BID #2024-35, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on July 2, 2024, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of July 16, 2024 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for the furnishing of Electrical Repairs & Emergency Services for the Vineland Water Utility, be awarded to Northeast Electrical Services, Williamstown, NJ, based on estimated hourly rates (plus an estimation for parts & equipment), in an estimated contract amount of \$40,000.00, said bid being the lowest responsive responsible bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing of Electrical Repairs & Emergency Services for the Water Utility, for a period of one year beginning August 24, 2024 to August 23, 2025, with an option for an additional year, COV BID #2024-35, be and the same is awarded to Northeast Electrical Services, LLC, Williamstown, NJ, based on estimated hourly rates (plus an estimation for parts & equipment), in an estimated contract amount of \$40,000.00, said bid being the lowest responsive responsible bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted: July 23, 2024

\_\_\_\_\_  
President of Council eaa

ATTEST:

\_\_\_\_\_  
City Clerk kp



July 16, 2024

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 7/2/24

Dear Mayor and Members of Council:

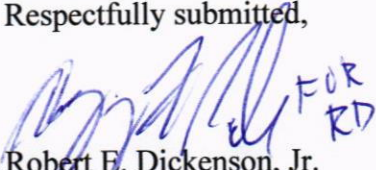
Submitted to you herewith for your consideration is our evaluation of the proposal submitted to the Purchasing Board on July 2, 2024.

FURNISHING OF ELECTRICAL REPAIRS & EMERGENCY SERVICES FOR THE WATER UTILITY, FOR A PERIOD OF ONE YEAR BEGINNING AUGUST 24, 2024 TO AUGUST 23, 2025, WITH AN OPTION FOR AN ADDITIONAL YEAR, COV BID #2024-35

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Business Administrator that an open-end contract be awarded to the lowest responsive responsible bidder, Northeast Electrical Services, LLC, Williamstown, NJ, based on estimated hourly rates (plus an estimation for parts & equipment), in an estimated contract amount of \$40,000.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

  
FOR  
RD  
Robert E. Dickenson, Jr.  
Business Administrator

RD/rl



**BID EVALUATION FORM**

DEPARTMENT Water Utility

Date: 7/8/2024

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: COV BID #2024-35 Electrical Repairs & Emergency Service
2. Amount to be Awarded: \$40,000.00  
 Encumber Total Award  
 Encumber by Supplemental Release
3. Engineer's Estimate: \$40,000.00
4. Amount Budget: \$ 40,000.00
5. Account Number to be Charged: 4-07-55-502-8002-53006
6. Date Bids Received: 7/2/2024
7. Date to be Awarded: TBD
8. Recommended Vendor: Northeast Electrical Services
9. Is Recommended Vendor the Apparent Lowest Bidder?  Yes  No
10. Comments/Special Instructions: One year contract, with second year option
11. Evaluation Performed by: David Garcia, Storekeeper 3 *D.G.*
12. Approved By: William Kennedy, Superintendent *W.K.*  
Jahn Lilli
13. Attached: (Check-Off List)  
 Tabulation of Bids  
 Justification for Vendor Recommendation (if applicable)  
 Evaluation Data (if applicable)

*OK*  
*FOR RD*  
*7-8-24*

**Send copies to:**  
Purchasing Division  
Business Administration

**PURCHASING AGENT RECOMMENDATION AWARD**  
**COV BID # 2024-35**

Proposals were received and opened Tuesday, July 2, 2024 at 2:00 PM for Electrical Repairs & Emergency Services for WU from the following:

Northeast Electrical Services, LLC:  
Scalfo Electric Inc.:  
Lee Way Electric, LLC  
JJD Electric LLC

Comments: All bidders submitted required documents.

**Recommendation:** Award can be made to Northeast Electrical Services, LLC as they submitted the lowest responsive responsible bid. I based my evaluation on the normal hourly rates, also the rest of the rates where the lowest. The evaluation is only an estimate so the department needs to determine the estimated amount of award for this contract. This contract will commence 8-24-24 to 8-23-25 with option for an additional (1) year term.

Jeanine N. Meneghetti, QPA  
Purchasing Agent

**TABULATION OF BIDS**

**COV BID 2024-35 ELECTRICAL REPAIRS & EMERGENCY SERVICE**

**JULY 2, 2024**

Engineers estimate: \$ 40,000.00

|                           | Northeast Electrical Services,<br>LLC, 402 Airport Dr.<br>Willimstown, NJ 08094 | Scalfo Electric Inc.<br>3539 N. Mill Road<br>Vineland, NJ 08360 | Lee-Way Electric LLC<br>105 Morris Ave.<br>Landisville, NJ 08326 | JJD Electric LLC<br>705 Mantua Ave.<br>Paulsboro, NJ 08066 |
|---------------------------|---|---|--|--|
| Ownership Disclosure      | YES   | YES   | YES  | YES  |
| Affir. Action             | YES   | YES   | YES  | YES  |
| Check List                | YES   | YES   | YES  | YES  |
| Proposal                  | YES   | YES   | YES  | YES  |
| Addenda                   | YES   | YES   | YES  | YES  |
| Discl. Iran               | YES   | YES   | YES  | YES  |
| Electrical License        | *   | *   | *  | *  |
| Normal Hrs                | \$124.00  | \$135.00  | \$145.00   | \$158.50   |
| Helper/ Normal Hrs        | \$24.00   | \$40.00   | \$65.00  | \$90.00  |
| OT Hrs                    | \$186.00  | \$195.00  | \$218.00   | \$232.80   |
| Helper/ OT Hrs            | \$36.00   | \$58.00   | \$98.00  | \$129.00   |
| Electrician/ Sun./Holiday | \$248.00  | \$255.00  | \$300.00   | \$307.00   |
| Helper/ Sun./ Holiday     | \$48.00   | \$75.00   | \$198.00   | \$170.00   |
| Mark-up %                 | None  | None  | None   | None   |
| Discount                  | None  | None  | None   | None   |

\* NEEDS TO BE EVALUATED BY WATER UTILITY

**Specifications also sent to the following:**

ABS Ele. Contractors  
GM White Electrical Contractor  
N.E.C.  
Chammings Ele. Inc.

Byers Inc. Services  
CIS Leads