

RESOLUTION NO. 2024- 318

A RESOLUTION AUTHORIZING AN AGREEMENT WITH PENNONI ASSOCIATES INC., HADDON HEIGHTS, NJ FOR PROFESSIONAL DESIGN SERVICES FOR THE RECONSTRUCTION OF SOUTH EAST AVENUE.

WHEREAS, the City Council of the City of Vineland has adopted Resolution No. 2023-630, a Resolution pre-qualifying certain firms to submit proposals for as needed Architectural and Engineering Services; and

WHEREAS, the City of Vineland has a need for Professional Design Services for the Reconstruction of South East Avenue; and

WHEREAS, the City Engineer has recommended that a contract for the required services be awarded to Pennoni Associates Inc., Haddon Heights, NJ, in accordance with Professional Services Contract No. C24-0002 and Pennoni Associates Inc. proposal, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$129,072.30 for specified services; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Professional Design Services for the Reconstruction of South East Avenue be awarded to Pennoni Associates Inc., Haddon Heights, NJ, in accordance with Professional Services Contract No. C24-0002 and in accordance with Pennoni Associates Inc. proposal, pursuant to a fair and open process, in an amount not to exceed \$129,072.30.

BE IT FURTHER RESOLVED that the award of contract authorized herein shall be subject to the approval of the State of New Jersey Department of Transportation;

Adopted: July 23, 2024

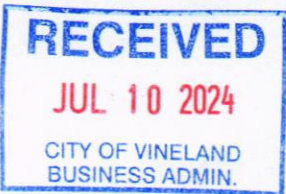
President of Council

eea

ATTEST:

City Clerk

kp



REQUEST FOR RESOLUTION FOR CONTRACT AWARDS UNDER
40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)

1. GOODS OR SERVICES (DETAILED DESCRIPTION): Design Services for Reconstruction of South East Avenue

2. TYPE: RFP RFQ NUMBER: 2024-28

NON-FAIR & OPEN (PAY TO PLAY DOUCMENTS REQUIRED)

FAIR & OPEN: HOW WAS RFP ADVERTISED? _____

3. AMOUNT TO BE AWARDED: \$129,072.30 Total (\$98,487.44 Preliminary Design + \$30,584.86 Final Design)

ENCUMBER TOTAL AWARD

ENCUMBER BY SUPPLEMENTAL RELEASE

4. BUDGETED ITEM: YES NO ACCOUNT NUMBER: C-04-00-000-2420-78001

5. CAPITAL ORDINANCE: YES NO ORDINANCE NUMBER: 24-20

6. TRACKING ID(S): _____ COMMODITY CODE(S): _____

7. CONTRACT PERIOD (IF APPLICABLE): 1 year

8. DATE TO BE AWARDED: 7/23/2024

9. RECOMMENDED VENDOR NAME AND ADDRESS: Pennoni Associates
515 Grove Street, Suite 1B, Haddon Heights, NJ 08035

10. JUSTIFICATION FOR VENDOR RECOMMENDATION (INCLUDE ADDITIONAL INFORMATION FOR COUNCIL):
Evaluations of all RFP proposals scored Pennoni Associates as most qualified.

11. EVALUATION PERFORMED BY: David Maillet, City Engineer, ext. 4098
(NAME, TITLE AND EXTENSION NUMBER)

12. APPROVED BY: David J. Maillet
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)

13. ATTACHMENTS: AWARDDING PROPOSAL OTHER: Proposal Evaluations

COPY TO:
PurchasingOffice@vinelandcity.org

OK
For RD
7-11-24

24-028 RFP FOR PROFESSIONAL DESIGN SERVICES FOR
RECONSTRUCTION OF SOUTH EAST AVENUE

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
ARH	7	8	8	10	7.9
CES	8	7	8	10	8.1
CME	8	8	7	10	8.05
PENNONI	9	8	8	10	8.7

TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

FIRM QUALIFICATIONS: Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services. Location of the office that will be performing the work.

STAFF QUALIFICATIONS: Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff.

DBE UTILIZATION: This is a 1 or a 10. They meet the goal or they don't. (DBE Goal is 9.95% per RFP)

Scores provided by David Maillet



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RECONSTRUCTION OF SOUTH EAST AVENUE

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FIRM					
ARH	8	8	7	10	8.05
CES	8	8	8	10	8.3
CME	8	8	7	10	8.05
PENNONI	9	8	8	10	8.7

TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

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Scores provided by Joshua Stenger

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Scores provided by Stephanie Wakeley

Stephanie Wakeley 6/17/24



David J. Maillet, PE
City Engineer
dmaillet@vinelandcity.org
www.vinelandcity.org

640 E. Wood Street
PO Box 1508
Vineland, NJ 08362-1508
Phone: (856) 794-4090
Fax: (856) 405-4606

MEMORANDUM

June 17, 2024

TO: Jeanine Meneghetti, Purchasing Agent

FROM: David J. Maillet, PE, City Engineer 

RE: Professional Design Services
Reconstruction of South East Avenue
COV RFP# 2024-28
City Eng. # 24-013

Enclosed, please find our ranking review sheets for the four proposals received for the above referenced project. **Pennoni Associates, Inc.** has been selected as the most qualified candidate.

At this time, please open the cost proposal from this firm, only, and forward to our office for review.



Special arrangements for persons with disabilities may be made if requested in advance by contacting the Business Administrator's office at 856-794-4144.

MANPOWER ESTIMATE

Prop # COVIN24011P

Client: City of Vineland

Date: 8/2024

Division: 308

Project: RFP2024-28- Reconstruction of South East Avenue

By: JMM

Location: City of Vineland, Cumberland County, New Jersey

Rev. Date: 8/18/2024

By: VMV

NOTE: ROADWAY REPAIR AND RESURFACING
ITEM # SIDEWALK REPAIR
ADA COMPLIANCE
DRAINAGE

STAFFING
MARKHAM Principal Professional
LUDWIG VOLTAGGIO GRASSO Senior Professional
BRICKERTON Project Professional
SURVEY DRAFTING Staff Professional
Z. EGNER THOMPSON Associate Professional
QUINN Graduate Professional
R. EGNER Senior Designer
2-Person Survey
Sub/Direct

Task	Subtotal	ASCE Grades									TOTAL
		PVII	PVI	PV	PIV	PIII	PII	ETIV	N/A		
		Hourly Rates									
		\$97.75	\$88.70	\$60.38	\$46.49	\$34.48	\$33.17	\$53.50	\$80.00		
Task A - Pre-Design	\$ -										\$ -
Project Management											\$ -
Preliminary Engineers/Improvement Program Report											\$ -
Initial Utility Contacts											\$ -
Field Investigation (minimum of 1 visit)											\$ -
Schedule											\$ -
QA/QC											\$ -
Task B - Coordination	\$ -										\$ -
Kick-Off Meeting (1 meeting, in person)											\$ -
Site Design Meetings (as needed, minimum of 1)											\$ -
Progress Meetings (bi-weekly for the duration of the project)											\$ -
Stakeholder Meetings (minimum of 1)											\$ -
Meeting with NJDOT and/or FHWA (minimum of 1 with either)											\$ -
Public Information Session (minimum of 1)											\$ -
Task C - Survey and Mapping	\$ -										\$ -
Field Survey (Completed by DVDC)											\$ -
Topographical Survey (Office Work Completed by Pennoni)											\$ -
Task D - Preliminary Engineering	\$ -										\$ -
Key Sheet (1 sheet)											\$ -
Estimate and Distribution of Quantities (1 sheet)											\$ -
Construction Plan (1 sheet)											\$ -
Tie Plan (1 sheet)											\$ -
Profiles (1 sheet)											\$ -
Signing and Striping Plan (1 sheet)											\$ -
Traffic Control/Detour Plans (2 sheets)											\$ -
Construction Details (2 sheets)											\$ -
Construction Staging Plan (1 sheet)											\$ -
Specifications											\$ -
Engineering Estimate											\$ -
30% PS&E Submission											\$ -
Comment Response											\$ -
60% PS&E Submission											\$ -
Task E - Final Design Engineering	\$ 8,083.30										\$ 8,083.30
Key Sheet (1 sheet)			1					2			\$ 155.04
Estimate and Distribution of Quantities (1 sheet)			1					2			\$ 155.04
Construction Plan (14 sheets)			1					2		4	\$ 438.00
Tie Plan (1 sheet)			1					2		4	\$ 438.00
Profiles (on Construction sheet)			2					2		2	\$ 242.30
Signing and Striping Plan (1 sheet)			2					2			\$ 195.30
Traffic Control/Detour Plans (2 sheets)			2					2			\$ 195.30
Construction Details (2 sheets)			2					2			\$ 195.30
Construction Staging Plan (1 sheet)			2					2			\$ 195.30
											\$ -
Response to COV and NJDOT Comments 60% and Final			2				8	6	4		\$ 898.26
Construction Schedules			2				2	2			\$ 353.38
Specifications			4				2	8	2		\$ 798.12
Construction Cost Estimates							2		4		\$ 282.96
Categorical Exclusion Document (CED)								2	2		\$ 173.34
Progress Meetings Including Coord. With Urban (bi-weekly for the duration of the project)			4				6				\$ 561.68
Task F - necessary Permitting and/or Appro	\$ 1,188.78										\$ 1,188.78
Permitting			8				8	2	2		\$ 1,188.78
TOTAL	\$ 8,162.08	0	24	0	0	42	38	28	0	0	\$ 8,162.08

Total Salaries		\$ 6,162.08
Overhead Rate	x 150.16%	9,807.67
	<u>SUBTOTAL</u>	<u>16,969.65</u>
Fixed Fee (% of salaries)	x 18.00%	6,683.68
Total Salaries Cost	<u>SUBTOTAL</u>	<u>22,653.32</u>
Sub Consultant	Delaware Valley Data Collection, LLC	\$ 3,268.77 10.65%
Reimbursable Expenses	Regulatory Permit & Certification Fees (Soil Erosion, SG3)	\$ 1,200.00
Direct	Mileage 200 miles @ \$0.67 per mile	\$ 134.00
	Pavement Cores	\$ -
	Reproduction and Mailing	\$ 200.00
	<u>SUBTOTAL</u>	<u>4,792.77</u>
Total Cost	TOTAL SALARIES + OVERHEAD + FEES	\$ 30,684.86 FINAL DESIGN

Determine % of project to be completed by DBE =	\$3,258.77	=	16.65%
Delaware Valley Data Collection, LLC	\$30,584.86		

MANPOWER ESTIMATE

Prop # COVIN24011P
 Division: 308
 Project: RFP2024-28- Reconstruction of South East Avenue
 Location: City of Vineland, Cumberland County, New Jersey

Client: City of Vineland

Date: 6/6/2024
 By: JMM
 Rev. Date: 6/18/2024
 By: VMV

NOTE: ROADWAY REPAIR AND RESURFACING
 ITEM # SIDEWALK REPAIR
 ADA COMPLIANCE
 DRAINAGE

STAFFING	Subtotal	ASCE Grades								Subs/Direct	TOTAL
		MARKHAM Principal Professional	LUDWIG VOLTAGGIO GRASSO Senior Professional	BICKERTON Project Professional	SURVEY DRAFTING Staff Professional	Z. EGNER Associate Professional	QUINN Graduate Professional	R. EGNER Senior Designer	2-Person Survey		
		PVII	PVI	PV	PIV	PIII	PII	ETIV	N/A		
Hourly Rates											
	\$ 3,270.14	\$97.75	\$88.70	\$60.38	\$46.49	\$34.48	\$33.17	\$53.50	\$80.00		\$ 3,270.14
Task A - Pre-Design											
Project Management			4								\$ 354.80
Preliminary Engineers/Improvement Program Report			2			4	8	4			\$ 794.68
Initial Utility Contacts						2	2				\$ 135.30
Field Investigation (minimum of 1 visit)						4	4	4			\$ 484.60
Schedule			2			2	2				\$ 312.70
QA/QC	2		8			2		4			\$ 1,188.06
Task B - Coordination	\$ 7,546.30										\$ 7,546.30
Kick-Off Meeting (1 meeting, in person)			2	2		2	2	2			\$ 540.48
Site Design Meetings (as needed, minimum of 1)			4			4	2	4			\$ 773.08
Progress Meetings Including Coord. With Urban (bi-weekly for the duration of the project)			18			32	16	18			\$ 3,909.28
Stakeholder Meetings (minimum of 1)			8			2	2	2			\$ 951.80
Meeting with NJDOT and/or FHWA (minimum of 1 with either)			4			2	2	2			\$ 597.10
Public Information Session (minimum of 1)			6			2	2	2			\$ 774.50
Task C - Survey and Mapping	\$ 7,122.40										\$ 7,122.40
Field Survey (Completed by DVDC)										RAS	\$ -
Topographical Survey (Office Work Completed by Pennoni)			24		40	40	40	8			\$ 7,122.40
Task D - Preliminary Engineering	\$ 10,102.82										\$ 10,102.82
Key Sheet (1 sheet)			2				2	2			\$ 350.74
Estimate and Distribution of Quantities (1 sheet)			2				2	2			\$ 350.74
Construction Plan (3 sheet)						16	16	32			\$ 2,971.80
Tie Plan (1 sheet)			2			8	2	8			\$ 947.58
Profiles (1 sheet)						8	4	2			\$ 515.52
Signing and Striping Plan (3 sheet)						8	2	4			\$ 556.18
Traffic Control/Detour Plans (2 sheets)						6	8	4			\$ 886.24
Construction Details (2 sheets)						4	2	2			\$ 311.26
Construction Staging Plan (1 sheet)						4	2	2			\$ 311.26
Specifications			6			2	2	8			\$ 1,095.50
Engineering Estimate			2			4	4				\$ 448.00
30% PS&E Submission			2			4	4	2			\$ 555.00
Comment Response			2			4	4				\$ 448.00
60% PS&E Submission			2			4	4	2			\$ 555.00
TOTAL	\$ 28,041.66	2	102	2	40	170	140	118	0	0	\$ 28,041.66

Total Salaries						\$ 28,041.66	
Overhead Rate					x 159.16%	44,831.11	
					SUBTOTAL	72,872.77	
Fixed Fee (% of salaries)					x 18.00%	6,563.68	
					SUBTOTAL	79,236.44	
Sub Consultant	Delaware Valley Data Collection, LLC					\$ 15,000.00	15.23%
Reimbursable Expenses	Regulatory Permit & Certification Fees (Soil Erosion, 5G3)					\$ N/A	
Direct	Mileage 300 miles @ \$0.67 per mile					\$ 201.00	
	Pavement Cores					\$ 4,000.00	
	Reproduction and Mailing					\$ 50.00	
					SUBTOTAL	19,251.00	
Total Cost					TOTAL SALARIES + OVERHEAD + FEES	\$ 98,487.44	PRELIMINARY DESIGN

Determine % of project to be completed by DBE =	\$15,000.00	=	15.23%
Delaware Valley Data Collection, LLC	\$98,487.44		