

RESOLUTION NO. 2024- 293

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH CME ASSOCIATES, CAMDEN, NJ, TO PROVIDE CONSTRUCTION INSPECTION SERVICES FOR MILL ROAD RESURFACING (LANDIS AVENUE TO ALMOND ROAD).

WHEREAS, the City of Vineland has heretofore advertised for proposals for Professional Services to provide Construction Inspection Services for Mill Road Resurfacing (Landis Avenue to Almond Road); and

WHEREAS, the Request was published in the City's official newspaper and the City's official website; and

WHEREAS, two (2) proposals were received and referred to the City Engineer for review and recommendation; and

WHEREAS, it was recommended that a contract for the required services be awarded to CME Associates, Camden, NJ based upon the proposal received, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$217,840.43 for specified services, for a contract period not exceed one year from date of award; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Professional Services to provide Construction Inspection Services for Mill Road Resurfacing (Landis Avenue to Almond Road) be awarded to CME Associates, Camden, NJ, based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$217,840.43.

Adopted:

President of Council

ATTEST:

City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

June 20, 2024

(DATE)

1. Service (detailed description): Construction Inspection Services for Mill Road
Resurfacing (Landis Avenue to Almond Road)

2. Amount to be Awarded: \$ 217,840.43

- Encumber Total Award
 Encumber by Supplemental Release



3. Amount Budgeted: \$ _____

4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: C-04-00-000-2420-78001

6. Contract Period: 1 YEAR

7. Date To Be Awarded: _____

8. Recommended Vendor and Address: CME Associates

9. Justification for Vendor Recommendation:(attach additional information for Council review)
CME was highest ranked firm from technical proposal. In reviewing their cost
proposal, it was higher than our estimate, but was reasonable.

- Non-Fair & Open (Pay-to-Play documents required)
 Fair & Open: How was RFP advertised? _____

10. Evaluation Performed by: David Maillet & Rickie Caudill

11. Approved by: David J. Maillet
David J. Maillet, PE, City Engineer

12. Attachments:

- Awarding Proposal
 Other: _____

- Send copies to:
Purchasing Division
Business Administration

**** If more than one account #, provide break down**

Handwritten signature and initials
FOR RD
6-24-24

PURCHASING AGENT RECOMMENDATION AWARD
COV RFP # 2024-08 RE BID

Proposals were received and opened Wednesday, May 15, 2024 at 1:00 PM for Construction Inspection & Material Testing Services for Resurfacing of Mill Road from the following:

CME Associates
T&M Associates

Comments: Both bidders submitted all the mandatory documents.

Recommendation: The using department needs to review the proposals for compliance with the technical specifications of the proposal. If a vendor meets all the requirements of the specifications, then you can send up your request for award with your criteria ranking sheet.

Jeanine N. Meneghetti, QPA
Purchasing Agent

COV REP/RFO# 2024-08 for: RE-Bid Construction Inspection & Material Testing Services For Resurfacing of Mill Road (Lardis-Almond Rd)

DATE/TIME: 5-15-24 1:00 PM

VENDORS:	T+m	CME Associates		
MANDATORY FORMS				
Statement of Ownership Disclosure	✓	✓		
EEO/Affirmative Action Compliance	✓	✓		
Addenda, if any	✓	✓		
Disclosures of Investment Activity in Iran	✓	✓		
Total Amount:	\$ Cost Proposals Provided	\$ Cost Proposals Provided	\$	\$

VENDORS:				
MANDATORY FORMS				
Statement of Ownership Disclosure				
EEO/Affirmative Action Compliance				
Addenda, if any				
Disclosures of Investment Activity in Iran				
Total Amount	\$	\$	\$	\$

RES+B8:Q51URFACING OF MILL ROAD (LANDIS AVENUE TO ALMOND ROAD (CR 540))
CITY OF VINELAND, CUMBERLAND COUNTY



Cost Proposal for Construction Inspection & Material Testing Services

CME Associates

TASK	DESCRIPTION	CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	CME ASSOCIATES	Malik & Scherer	Malik & Scherer	AID	AID	AID	AID	Subtotal
		Gregory R. Valasi Executive in Charge	Trevor Taylor QA/QC	Edward D'Armento PM/RE	Charlie Clarke Engineering Support	Paul Kowalski Engineering Support	Rob Gallagher Lead Inspector	Jose Badayo (DBE) Inspection Support	Walter Mulvany (DBE) Inspection Support	Hasan Neemah (DBE) Material Testing	Mohammed Elshamad (DBE) Material Testing	Daniel Nero (DBE) Material Testing	TBD (DBE)	
A.1	Pre-Construction	2		8	16	8	16							50
A.2	Construction Management & Inspection Tasks		8	100	60	60	824	160	16					1228
A.3	Material Testing		8				64			14	4	4	72	166
A.4	Post Construction	2		8	24	16								50
TOTAL HOURS		4	16	116	100	84	904	160	16	14	4	4	72	1494
DIRECT LABOR RATE*		\$ 120.00	\$ 95.00	\$ 60.00	\$ 40.00	\$ 45.00	\$ 60.00	\$ 45.00	\$ 85.00	\$ 31.00	\$ 62.50	\$ 44.72	\$ 30.60	1494
SUBTOTAL ENGINEERING FEES														1494

NOTES:

* Direct Labor rate shown is the estimated average direct salary rate of the employees proposed for given Labor Classification. Billing will be on actual direct salary of individuals utilized for the project.

Project Oversight Calculated assuming 180 calendar days for construction contract, 8 hours a day.

Material testing for 32 loads of concrete material testing (approximately 1-2 loads a day) and for HMA material testing including pavement core extraction and analysis has been included to be performed by Advanced Infrastructure Design. CME has budgeted hours for the coordination of same and performing of QA/QC concrete testing. Actual costs are based on amount of testing needed due to the contractor's schedule and progress of work.

No reimbursable expenses (mileage, printing, etc.) are to be sought.

No escalation factor is proposed. CME calculated a fee factor of 22.5% based on the project Size, Complexity, Duration, and Degree of Risk. We have utilized a fee factor of 15% for this project.

CME - NJDOT APPROVED OVERHEAD RATE	110.70%	\$	78,574.86
DBE SUBCONSULTANT (AID) OVERHEAD RATE	172.59%	\$	5,281.76
DBE SUBCONSULTANT (M&S) OVERHEAD RATE	111.00%	\$	9,501.80

LABOR & OH SUBTOTAL	\$	93,368.21
Profit 15.00%	\$	175,974.29
Profit	\$	28,396.14
Material Testing	\$	10,570.00
Asphalt Coring Traffic Control	\$	4,900.00
TOTAL ESTIMATED FEE	\$	217,840.43

CHECK FIX FEE TO BE WITHIN FED ACQ REG RANGE (6-15%)	15.00%
CHECK DBE Goal is met (13.23% or greater)	13.95%

20-011 RFP For
 CONSTRUCTION INSPECTION MATERIAL TESTING SERVICES
 for
 RESURFACING OF MILL ROAD (LANDIS AVENUE TO ALMOND ROAD)
 FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
CME	8	8.5	8.75	1	7.2375
T&M	8	8.25	8	1	7
					0


TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

FIRM QUALIFICATIONS: Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services. Location of the office that will be performing the work.

STAFF QUALIFICATIONS: Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff.

DBE UTILIZATION: This is a 1 or a 10. They meet the goal or they don't. (DBE Goal is 13.23% per RFP)

Scores provided by Rickie Caudill, PE, CME


 5/15/2024

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CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
CME	8	9	8	1	7.15
T&M	8.25	8	8.5	1	7.175
					0

TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

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Scores provided by Stephanie Wakeley



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CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
CME	7	9	9	1	7
T&M	8	8	7	1	6.7

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Scores provided by Stephanie Wakeley

Sw 5/16/24