

RESOLUTION NO. 2024-268

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 2, IN THE AMOUNT OF \$41,100.00 TO PROFESSIONAL SERVICES CONTRACT NO. C22-0047, ISSUED TO GOLDER ASSOCIATES USA, LANSING, MI.

WHEREAS, the City Council of the City of Vineland, on June 28, 2022, adopted Resolution No. 2022-263, entitled “A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN GOLDER ASSOCIATES USA, INC. AND THE CITY OF VINELAND FOR PROJECT MANAGEMENT SERVICES FOR THE DECOMMISSIONING AND DEMOLITION OF THE HOWARD M. DOWN ELECTRIC GENERATION PLANT”; and

WHEREAS, there exists a need to amend and supplement the Professional Services contract awarded to Golder Associates USA Inc., Lansing, MI, for Project Management Services for the Decommissioning and Demolition of the Howard M. Down Generating Facility, as authorized by Resolution No. 2022-263; by change order to Contract No. C22-0047, for continued Project Management Services related to the ongoing decommissioning and demolition of the Howard Down Generating Station; and

WHEREAS, the Chief Financial Officer has certified that funds for the amendment requested herein are available; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland as follows:

1. THAT said amendatory supplemental change order #2 to Contract No. C22-0047, issued to Golder Associates USA Inc., Lansing, MI, in the amount of \$41,100.00, be and the same is hereby ratified and approved.

2. THAT the Purchasing Agent be and the same is hereby authorized to issue an amendatory supplemental change order to Contract No. C22-0047, in the amount of \$41,100.00.

Adopted:

President of Council

ATTEST:

City Clerk



June 18, 2024

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 2
Contract No. C22-0047
Management Services - Decommissioning & Demolition HM Down Generating Facility
Golder Associates USA Inc., Lansing, MI

Dear Mayor and Member of Council:

We are requesting an amendatory supplemental change order to Contract No. C22-0047, issued to Golder Associates USA Inc., Lansing, MI for Project Management Services for the Decommissioning and Demolition of the Howard M. Down Generating Facility. This contract was authorized by Resolution No. 2022-17, adopted by City Council on January 18, 2022.

The change order requested in the amount of \$41,100.00 will provide for continued Project Management Services related to the ongoing decommissioning and demolition of the Howard Down Generating Station. This change order will increase the original contract amount from \$627,260.00 to \$786,700.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert Dickenson", is written over a large, stylized blue circular mark.

Robert Dickenson
Business Administrator

RD/wr





REQUEST FOR CHANGE ORDER

FOR:

Manangement Services for Decommissioning of Howard Down Generation Plant

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Electric Utility FROM: John Lillie

This is a request for change order # 2 to Contract # C22-0047 for:

Project Name Decommissioning of Howard Down Power Plant

Name/Address of

Contractor: Golder Associates USA 15851 South US 27 Suite 50 Lancing Michigan 48906

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.

*(Documentation from contractor, engineer, etc.)

See attached

Original Contract Amount:	\$ <u>627,260.00</u>
Amount of this change order:	\$ <u>41,100.00</u>
Previous Change Orders:	\$ <u>118,340.00</u>
Total Revised Amount:	\$ <u>786,700.00</u>

APPROVED BY: John Lillie
Print/type

John Lillie
Signature

NOTE:

CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # C-06-00-000-2248-72000

CC: Purchasing Division



June 4, 2023

31404258.001

Mr. Tom Dunmore
Vineland Municipal Electric Utility
Vineland, NJ 08362

**RE: PROPOSAL FOR CONTINUED PROJECT MANAGEMENT SERVICES
HOWARD DOWN PLANT DEMOLITION, VINELAND, NJ**

Mr. Dunmore:

WSP USA Inc. (WSP, formerly Golder Associates USA Inc.), is issuing this cost proposal to Vineland Municipal Electric Utility (VMEU) for continued Project Management services related to the ongoing decommissioning and demolition of the Howard Down Generating Station (Station), located in Vineland, New Jersey. This proposal is being issued under the **Professional Services Contract C24-0001, dated February 1, 2024.**

Decommissioning / demolition of the Howard Down Generating Station (not including Unit 11) began in August 2022 and was initially scheduled to be complete by the end of 2023. However, based on contractor progress, it is not expected that site work will be completed in full until sometime in late June or July 2024.

WSP is currently providing Project Management services on behalf of VMEU. These services include Senior Project Management and onsite support staff. The scope of work for these roles, as well as pricing and effort projections, were included in our proposal dated June 6, 2022, to which Purchase Order 22-04385 was issued.

WSP previously received a change order dated February 14, 2024 to account for services covering Q1 2024. WSP was able to manage the budget of the change order to cover services through May 2024. **This cost proposal is intended to account for further WSP support through June and July 2024, as needed.**

Scope of Services

WSP will continue to provide project management and onsite staffing services as detailed in our June 6, 2022 proposal. As the project is nearing completion, full time onsite staffing is no longer needed. However there are certain tasks that will require an onsite presence or remote support, such as final completion walkovers, fuel tank removal monitoring, stockpile loading and transport, and meetings. As these tasks have not yet been scheduled by the contractor, effort projections are estimated.

Effort and Cost Assumptions

Senior Project Manager (Andy Lewis): A total of 100 hours through the end of the project, to be utilized on an as-needed basis in conjunction with VMEU, inclusive of three additional site visits. At \$210 per hour, this equates to \$21,000 in labor. Travel expenses for site visits are estimated to be \$4,500. Detailed backup can be provided upon request.

Onsite Support (Moises Roldan): A total of 120 hours through the end of the project, to be utilized on an as-needed basis in conjunction with VMEU, inclusive of three additional site visits. At \$105 per hour, this equates to \$12,600 in labor. Travel expenses for site visits are estimated to be \$3,000. Detailed backup can be provided upon request.

All charges will be billed on a time and materials basis, with no markup on expenses.

Cost Summary

Project Management (Lewis).....	\$25,500	(time and materials)
Onsite Support (Roldan)	\$15,600	(time and materials)
TOTAL	\$41,100	

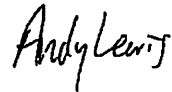
In Closing

WSP proposes to carry out the scope under the Professional Services Contract for Architectural & Engineering Services (C24-0001) between the City of Vineland and WSP dated February 14, 2024.

WSP is pleased to have the opportunity to submit this proposal to VMEU. This proposal has been prepared for the exclusive use of VMEU for the project described herein. Should this proposal meet with your approval, please issue a purchase order to our attention.

Sincerely,

WSP USA INC.



Andy Lewis
Principal, Decommissioning Practice Leader