

RESOLUTION NO. 2024- 236

A RESOLUTION AUTHORIZING AN AGREEMENT WITH MANDERS MERIGHI PORTADIN FARRELL ARCHITECTS, VINELAND, NJ FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES RELATED TO THE DESIGN AND DOCUMENTATION REQUIRED FOR A POLE BARN TO BE LOCATED AT THE NEW PUBLIC WORKS FACILITY, 78 W. PARK AVENUE.

WHEREAS, the City Council of the City of Vineland has adopted Resolution No. 2023-630, a Resolution pre-qualifying certain firms to submit proposals for as needed Architectural and Engineering Services; and

WHEREAS, the City of Vineland has a need for Professional Architectural and Engineering Services related to the Design and Documentation required for a Pole Barn to be located at the New Public Works Facility, 78 W. Park Avenue; and

WHEREAS, Director of the Department of Public Works has recommended that a contract for the required services be awarded to Manders Merighi Portadin Farrell Architects, Vineland, NJ, in accordance with Professional Services Contract No. C24-0006 and Manders Merighi Portadin Farrell Architects proposal, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$160,000.00 for specified services; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Professional Services for Architectural and Engineering Services related to the Design and Documentation required for a Pole Barn to be located at the New Public Works Facility, 78 W. Park Avenue be awarded to Manders Merighi Portadin Farrell Architects, Vineland, NJ, in accordance with Professional Services Contract No. C24-0006 and in accordance with Manders Merighi Portadin Farrell Architects proposal, pursuant to a fair and open process, in an amount not to exceed \$160,000.00.

Adopted:

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President of Council

ATTEST:

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City Clerk

REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)

RECEIVED  
MAY 24 2024  
CITY OF VINELAND  
BUSINESS ADMIN.

5/8/2024  
\_\_\_\_\_  
(DATE)

RECEIVED  
MAY 09 2024  
CITY OF VINELAND  
PURCHASING DEPT.

1. Service (detailed description): Pole Barn for New Public Works at 78 W. Park Avenue  
\_\_\_\_\_

2. Amount to be Awarded: \$ 160,000  
\_\_\_\_\_

- Encumber Total Award  
 Encumber by Supplemental Release

3. Amount Budgeted: \$ 160,000

4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_

5. \*\*Account Number to be Charged: 4-01-99-800-2024-10004

6. Contract Period: \_\_\_\_\_

7. Date To Be Awarded: 5/28/2024

8. Recommended Vendor and Address: Manders Merighi Portadin,  
1138 E. Chestnut Avenu #4 , Vineland,NJ

9. Justification for Vendor Recommendation:(attach additional information for Council review)  
Proposal attached  
\_\_\_\_\_  
\_\_\_\_\_

- Non-Fair & Open (Pay-to-Play documents required)  
 Fair & Open: How was RFP advertised? RQ 2023-41

024-0006

10. Evaluation Performed by: \_\_\_\_\_

11. Approved by: *[Signature]*  
\_\_\_\_\_

12. Attachments:

- Awarding Proposal  
 Other: \_\_\_\_\_

- Send copies to:  
Purchasing Division  
Business Administration

BN

\*\* If more than one account #, provide break down

manders merighi portadin farrell



May 8, 2024

Mr. H. James Neher, Director of Public Works & Property  
City of Vineland  
1086 East Walnut Road  
Vineland, NJ 08360

Mr. David J. Maillet, P.E., City Engineer  
City of Vineland  
640 East Wood Street  
PO Box 1508  
Vineland, NJ 08360-1508

**Re: Public Works Department Pole Barn  
Proposal Number 23.089P**

Dear Jim and DJ,

On behalf of Manders Merighi Portadin Farrell Architects I am pleased to present the following proposal for architectural and engineering services related to the design and documentation required for an approximately 13,000-14,000 sf pole barn located on West Park Avenue in Vineland, NJ. Our proposal is based on information provided by Public Works Director James Neher regarding program and staffing. We have also visited the existing Public Works facility located on East Walnut Road and generated a rough building footprint. Once construction is completed, the building will contain the various Public Works Departments/Divisions identified during our walk-thru.

Included in our fee proposal is the design of mechanical, plumbing, and electrical systems. Excluded from this proposal are civil and structural engineering services, hazardous materials investigations and remediation, legal fees, and costs related to the reproduction of drawings and specifications.

For the work described above we are proposing a fixed fee of one hundred and sixty thousand (\$160,000.00) dollars. Our fee will be divided into the following (5) phases: schematic design, design development, construction documents, bidding & negotiations, and construction administration. We will meet with you and your staff at project startup to review the previously discussed program and any possible revisions. We will develop plans for Owner approval, review options for the design of mechanical, electrical and plumbing systems, and complete drawings and specifications for bidders. We will respond to RFI's during bidding and assist you in evaluating bids and selecting a contractor. During construction we will review shop drawings, evaluate payment applications, respond to RFI's, attend job meetings, and complete a punch list inspection upon project completion.

I would like to thank you for allowing us to submit this proposal. Please let me know if you have any comments or questions regarding any of the information provided. We look forward to working with both of you and your staff as this project moves forward.

Very Truly Yours,

A handwritten signature in black ink, appearing to read "Ron Portadin", is written over a horizontal line. The signature is somewhat stylized and overlaps the line.

Ron Portadin, AIA  
RP/clh