

RESOLUTION NO. 2024- 172

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH DEBLASIO & ASSOCIATES, WILDWOOD, NJ, IN CONNECTION WITH ENGINEERING SERVICES FOR THE DESIGN OF N. EAST AVENUE FROM LANDIS AVENUE TO PARK AVENUE .

WHEREAS, there exists a need for professional engineering services in connection with the design of N. East Avenue; and

WHEREAS, the City of Vineland has a need to acquire such professional engineering services as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, DeBlasio & Associates, Wildwood, NJ, has submitted a proposal indicating they will provide the professional services in an amount not to exceed \$45,000.00 for a period six (6) months from date of award; and

WHEREAS, DeBlasio & Associates has completed and submitted a Business Entity Disclosure Certification for Non-Fair and Open Contract which certifies that DeBlasio & Associates has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit DeBlasio & Associates from making any reportable contributions through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute a Non-Fair and Open Agreement pursuant to N.J.S.A. 19:44A-20.5 with DeBlasio & Associates, Wildwood, NJ, for Professional Engineering Services in connection with the design of N. East Avenue from Landis Avenue to Park Avenue, in an amount not to exceed \$45,000.00.
2. That this Agreement is awarded without competitive bidding as a Professional Services in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services to be rendered or performed require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction distinguished from general academic instruction or apprenticeship and training.
3. That the Business Disclosure Entity Certification and the Political Contribution Disclosure Form be placed on file with the Resolution.
4. That a Notice of this action shall be printed once in the Daily Journal.

Adopted:

President of Council

ATTEST:

City Clerk

23-028

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

4/22/2024
(DATE)



1. Service (detailed description): N. East Avenue Design

2. Amount to be Awarded: \$ 45,000

- Encumber Total Award
- Encumber by Supplemental Release

3. Amount Budgeted: \$ _____

4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: 3-01-20-165-1109-23044

6. Contract Period: 6 months


7. Date To Be Awarded: _____

8. Recommended Vendor and Address: DeBlasio & Associates
4701 New Jersey Avenue, Wildwood, NJ 0826

9. Justification for Vendor Recommendation:(attach additional information for Council review)
see attached

- Non-Fair & Open (Pay-to-Play documents required)
- Fair & Open: How was RFP advertised? _____

10. Evaluation Performed by: David J. Maillet

11. Approved by: 
David J. Maillet

12. Attachments:

- Awarding Proposal
- Other: award justification

- Send copies to:
Purchasing Division
Business Administration



** If more than one account #, provide break down

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE 609-854-3311 • FAX: 609-854-4323

April 17, 2024

VIA EMAIL

David Maillet, P.E., City Engineer
City of Vineland
640 E. Wood Street
PO Box 1508
Vineland, NJ 08362-1508
dmaillet@vinelandcity.org

**Re: City of Vineland, Cumberland County, NJ
FY2023 NJDOT Municipal Aid
N. East Avenue from Landis Avenue to Park Avenue
Professional Engineering Services**

Dear Mr. Maillet:

DeBlasio & Associates, P.C. (DBA) is pleased to present the following proposal to the City of Vineland, for Professional Engineering services for FY2023 Reconstruction of N. East Avenue from Landis Avenue to Park Avenue located in the City of Vineland, Cumberland County, New Jersey.

It is our understanding that the City would like DBA to complete design plans and technical specifications and assist the City in obtaining authorization to bid from the NJDOT. DBA has carefully reviewed the documents provided by the City, along with our April 12th telephone call. We are confident in our abilities to successfully complete this project on time and in accordance with the project's desired schedule.

Our firm has significant experience with providing professional engineering services for NJDOT municipal aid roadway projects. Our technical team is readily available to meet your project's unique requirements and all services will be performed under my direct supervision as a New Jersey licensed Professional Engineer (PE).

Our scope of services for this project is further outlined below.

Scope of Services

I. Existing Conditions & Topographic Survey

DBA will utilize previously completed survey and base map to develop design plans utilizing horizontal and vertical datum consistent with NAD-83 / NAVD-88 datums.

II. Engineering Design Services

- a. Provide roadway design plans and specifications to include the resurfacing of East Avenue from Landis Avenue to Park Avenue completed by a New Jersey Licensed Professional Engineer.
- b. The proposed design will include the proposed improvements included in the NJDOT grant application that was transmitted to our office on April 6, 2024 including concrete base repairs, concrete improvements, installation of handicap ramps and milling and resurfacing of the roadway.
- c. Provide traffic control plans to minimize inconvenience to the public.
- d. Provide traffic striping plans.
- e. Attend design kickoff meeting and bi-weekly design progress meetings.

III. Preparation of Construction Documents

- a. Construction documents are drawings and specifications that will be utilized to obtain public bids, preparation of final opinion of construction costs of the project for the construction of the building and sitework by contractors. The construction documents will be based on the accepted design development drawings and any further minor adjustments in the scope or quality of the project.
- b. No further revisions to the drawing are included in this proposal after the final design development drawings are completed, reviewed, approved and the construction document phase begins.
- c. The preparation of contract documents suitable for public bidding. It is assumed that D&A will provide technical specifications and the City will provide the "boilerplate."

IV. Bidding and Award

Upon receiving the City's authorization to advertise, D&A shall:

- a. Provide the number of bid documents as required.
- b. Attend a pre-bid conference with perspective bidders, issue clarifications or addenda in response to Bidder's questions.
- c. Attend the bid opening.
- d. Review and tabulate bids.
- e. Provide analysis of the bids and make recommendations for awarding the contract.

Deliverables

- Signed and sealed design plans.
- Technical specifications.
- Engineering design certification and project estimate.
- Auto CAD DWG file.

Fee Proposal

DBA proposes to provide the above-described services for the following:

- Engineering Design Services \$45,000.00

Lump Sum Fee \$ 45,000.00

Project Schedule

Our staff will be ready to mobilize in (2) two weeks' time from receiving the signed proposal and authorization.

Services Not Included Unless Authorized

It should be noted that our fee is based on the specific tasks as explained in the above sections of this proposal. Services and items which have not been included or made part of this proposal include but are not limited to the following:

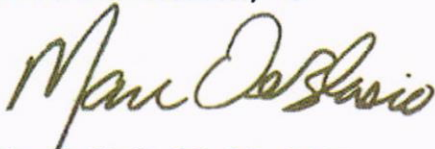
- Project meetings, other than indicated.
- Owner or owner appointed representative initiated changes to our final deliverable.
- Construction phase services including construction inspection.
- Location of underground utilities not visible or uncovered for direct measurement.
- Local, County or State application and/or permit fees.
- Engineering or planning services, other than noted above.
- Revisions or agency required changes.
- Surveying and mapping services beyond what was previously completed.

Billing Schedule

We will invoice the City on a lump sum basis based on percent complete basis up to the contract fee and due within 30 days of receipt. In the event that we need to exceed the estimated fee, we will contact you for authorization to proceed.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-480-5098
Marc@deblasioassoc.com

ACCEPTED BY: _____ Date: _____

Cc: Matt Abrams (via email)
Finance (via email)

AWARD JUSTIFICATION

N. EAST AVENUE DESIGN

The City Engineer's office intends to award a contract for design of N. East Avenue from Landis Avenue to Park Avenue to DeBlasio & Associates. Originally, the intention was to hire a consultant for survey and use that information to perform design with in-house staff. Due to internal workload coupled with the need to have the design completed within a certain timeframe, it became apparent that contracting the design would be beneficial.

DeBlasio & Associates was previously hired to perform the survey of the roadway. This work has been completed and the survey has been delivered to the City with the understanding that the City was going to perform the design in-house with this product.

If another design firm was to perform the design, they would be required to obtain permission from the surveyor of record to utilize the digital version of the survey or send their own survey crew to collect the data anew. It is my belief that any such permission or recollection would be cost-prohibitive in this circumstance. The cost of the survey coupled with the quote provided for design amounts to approximately 8.6% of the preliminary construction cost estimate. This is within industry norms. I recommend award for design to DeBlasio & Associates.

