

RESOLUTION NO. 2024- 154

A RESOLUTION AUTHORIZING THE EXECUTION OF AGREEMENTS FOR PROFESSIONAL LAND SURVEYING SERVICES IN ACCORDANCE WITH PROPOSALS RECEIVED IN A FAIR AND OPEN PROCESS.

WHEREAS, the City of Vineland has advertised for qualifications/ proposals (COV RFQ #2024-22) for Professional Land Surveying Services; and

WHEREAS, the Requests were published in the City’s official newspaper and the City’s website; and

WHEREAS, proposals were received and opened on April 9, 2024 by the Qualified Purchasing Agent and referred to the City Solicitor and the City Engineer for evaluation and recommendation; and

WHEREAS, it has been recommended that a Professional Services Agreement for Professional Land Surveying Services be awarded based upon and in accordance with the proposal submitted and received, pursuant to a fair and open process to the following Professionals:

1. CME Associates, Howell, NJ	4. Environmental Resolutions, Inc., Mount Laurel, NJ
2. PS&S, Cherry Hill, NJ	5. Consulting Engineer Services, Sicklerville, NJ
3. Fralinger Engineering, PA, Bridgeton, NJ	6. ACT Engineers, Robbinsville, NJ

WHEREAS the Professional Services Agreements are awarded based upon the proposals submitted and opened on April 9, 2024, which are incorporated herein as if set forth herein at length, copies of which are kept in the Office of the Qualified Purchasing Agent, for a contract period of April 23, 2024 through January 31, 2025; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that the Mayor and Clerk are authorized to execute Agreements for Professional Land Surveying Services (COV RFQ #2024-22), as listed herein after, based upon the proposals received, pursuant to a fair and open process, at the rates as set forth in said proposals, for a contract period of April 23, 2024 through January 31, 2025.

1. CME Associates, Howell, NJ	4. Environmental Resolutions, Inc., Mount Laurel, NJ
2. PS&S, Cherry Hill, NJ	5. Consulting Engineer Services, Sicklerville, NJ
3. Fralinger Engineering, PA, Bridgeton, NJ	6. ACT Engineers, Robbinsville, NJ

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**



4-11-24  
\_\_\_\_\_  
(DATE)

1. Service (detailed description): Professional Land Surveying Services  
\_\_\_\_\_

2. Amount to be Awarded: \$ N/A  
\_\_\_\_\_

- Encumber Total Award
- Encumber by Supplemental Release

3. Amount Budgeted: \$ \_\_\_\_\_

4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_

5. \*\*Account Number to be Charged: VARIOUS  
\_\_\_\_\_

6. Contract Period: 4-23-24 to 2-1-25  
\_\_\_\_\_

7. Date To Be Awarded: 4-23-24  
\_\_\_\_\_

8. Recommended Vendor and Address: See list of (6) vendors below  
\_\_\_\_\_

9. Justification for Vendor Recommendation:(attach additional information for Council review)  
1- CME Associates • 5- Consulting Engineer Services  
2- PS+S 6- AET Engineers •  
3- Fralinger Engineering, PA  
4- ENVIRONMENTAL RESOLUTION, Inc.

- Non-Fair & Open (Pay-to-Play documents required)
- Fair & Open: How was RFP advertised? COV RFP 2024-22

10. Evaluation Performed by: Dave Maillet  
\_\_\_\_\_

11. Approved by: *Jennifer N. Menefetti*  
\_\_\_\_\_

12. Attachments:  
 Awarding Proposal  
 Other: \_\_\_\_\_

- Send copies to:  
**Purchasing Division**  
**Business Administration**

\*\* If more than one account #, provide break down

## Meneghetti Jeanine

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**From:** Tonetta Richard  
**Sent:** Thursday, April 11, 2024 10:29 AM  
**To:** Meneghetti Jeanine; Maillet David; PurchasingOffice  
**Subject:** RE: RFQ 2024-22 "Professional Land Surveying Services"

All 6.

Richard P. Tonetta, Esq.  
Director Dept. of Law and Solicitor  
City of Vineland  
640 East Wood Street  
Vineland, New Jersey 08360

**From:** Meneghetti Jeanine <jmeneghetti@vinelandcity.org>  
**Sent:** Thursday, April 11, 2024 10:28 AM  
**To:** Maillet David <dmaillet@vinelandcity.org>; PurchasingOffice <PurchasingOffice@vinelandcity.org>  
**Cc:** Tonetta Richard <rtonetta@vinelandcity.org>  
**Subject:** RE: RFQ 2024-22 "Professional Land Surveying Services"

Rick, are we awarding to (1) or all (6) to have on hand?

JEANINE N. MENEGHETTI, QPA  
PURCHASING AGENT

CITY OF VINELAND  
640 E. WOOD ST. 5<sup>TH</sup> FL.  
VINELAND, NJ 08360  
P: 856-794-4000 EXT. 4042  
F: 856-405-4605



RONNIE'S WAR FOR A CURE, LEUKEMIA AWARENESS

**From:** Maillet David <dmaillet@vinelandcity.org>  
**Sent:** Thursday, April 11, 2024 10:10 AM  
**To:** PurchasingOffice <PurchasingOffice@vinelandcity.org>  
**Cc:** Tonetta Richard <rtonetta@vinelandcity.org>  
**Subject:** RFQ 2024-22 "Professional Land Surveying Services"

Jeanine,

I have reviewed the seven packages that came in for the above referenced Request for Qualifications.

I feel that all respondents except one are qualified to perform survey work. DeBlasio Associates apparently uses a Surveyor as a subconsultant, so I would exclude them from this list. I did not realize this until I reviewed this package.

So, it is acceptable to move forward with:

- o CME Associates
- o PS & S
- o Fralinger Engineering
- o Environmental Resolutions
- o Consulting Engineer Services
- o ACT Engineers

Very truly yours,

David J. Maillet, P.E.  
City Engineer  
Division of Engineering  
City of Vineland  
640 E. Wood Street  
PO Box 1508  
Vineland, NJ 08362-1508  
(856) 794-4000, extn. 4098  
Cell: 609-774-5903  
[dmaillet@vinelandcity.org](mailto:dmaillet@vinelandcity.org)  
[www.vinelandcity.org](http://www.vinelandcity.org)  
Chestnut Avenue Safety Concept - Vineland, NJ (vinelandcity.org)

*\*The most dangerous thing you do everyday is simply exist above an asphalt surface\**



**PURCHASING AGENT RECOMMENDATION AWARD**  
**COV RFQ # 2024-22**

Proposals were received and opened Tuesday, April 9, 2024 at 1:00 PM for Professional Land Surveying Services from the following:

CME Associates  
PS&S  
Fralinger Engineering, PA  
Environmental Resolutions, Inc.  
DeBlasio & Associates  
Consulting Engineer Services  
Act Engineers

Comments: Bidders submitted all the mandatory documents.

**Recommendation:** The using department needs to review the proposals for compliance with the technical specifications of the proposal. If a vendor meets all the requirements of the specifications, then you can send up your request for award along with the weighted criteria.

Jeanine N. Meneghetti, QPA  
Purchasing Agent

