

RESOLUTION NO. 2024-131

A RESOLUTION AUTHORIZING THE SUBMISSION OF A STRATEGIC PLAN FOR THE VINELAND MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2025.

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, The City Council of the City of Vineland, County of Cumberland, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the City Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the City Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Cumberland;

NOW, THEREFORE, BE IT RESOLVED by the City of Vineland, County of Cumberland, State of New Jersey hereby recognizes the following:

1. The City Council does hereby authorize submission of a strategic plan for the Vineland Municipal Alliance grant for fiscal year 2025 in the amount of:

DEDR	\$23,231.00
Cash Match	\$ 5,807.75
In-Kind	\$17,423.25

2. The City Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Adopted:

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President of Council

ATTEST:

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City Clerk

# Memorandum



To: Robert Dickenson, Business Administrator

From: Miranda Ashmen, Vineland Municipal Alliance Coordinator

CC: Emma Lopez, Assistant Health Officer

Date: March 27, 2024

Re: Submission of a Strategic Plan for the Vineland Municipal Alliance Grant for Fiscal Year 2025

The Vineland Health Department has received a Letter of Intent from the Cumberland County Municipal Alliance for the fiscal year 2025 Vineland Municipal Alliance grant. Attached, please see the revised resolution for the FY 2025 Vineland Municipal Alliance strategic plan. I kindly request that the resolution be placed on the next possible City Council meeting agenda.

Thank you.



**CITY OF VINELAND**

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President of Council

ATTEST:

\_\_\_\_\_  
City Clerk



## State of New Jersey

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE

PO Box 345

TRENTON, NJ 08625-0345

PHILIP D. MURPHY  
Governor

TAHESHA L. WAY  
Lt. Governor

NEIL VAN ESS  
Acting Chairman

CELINA LEVY  
Executive Director

### FY 2025 LETTER OF INTENT

January 17, 2024

Miranda Ashmen  
640 East Wood Street  
Vineland, New Jersey 08360

Dear Miranda Ashmen:

#### **Governor's Council on Alcoholism and Drug Abuse (GCADA) Grant**

Cumberland County is announcing its intention to provide a grant to Vineland City municipality for the Fiscal Year (FY) 2025 Alliance to Prevent Alcoholism and Drug Abuse Program. The allocation for FY 2025, including coordination funds, is \$23,231.00. The required cash match is \$5,807.75 and the required in-kind match is \$17,423.25. The applicant agrees that each Municipal Alliance is required to provide a 100% match of their Municipal Alliance award with local resources. The matching requirement must be fulfilled with a minimum of a 25% cash match and a 75% in-kind services match. The municipal government is responsible for overseeing that the match is met.

The grant period will begin 07/01/24 and continue through 06/30/25. This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

Municipal Alliance coordination funds are included in your funding award. Municipalities may take up to 15% of their GCADA award for coordination. The total amount of coordination funds available for your Municipal Alliance for FY 2025 is \$3,484.65. Municipal Alliance spending plans will be approved by the County and GCADA in accordance with established grant guidelines.

The municipality agrees that each Municipal Alliance is required to provide a 100% match of their Municipal Alliance award with local resources. The matching requirement must be fulfilled with a minimum of a 25% cash match and a 75% in-kind services match. The municipal government is responsible for overseeing that the matching requirement is met.

All funds will be reimbursed to the municipality after receipt and acceptance of the required expenditure reports, programmatic reports and vouchers including supporting backup documentation.

The submission and approval of the Municipal Alliance Plan will be required to access these funds. Plans must be submitted to County Alliance Coordinator by 05/03/24. *Plans received past the due date will not be assured of approval by the start of the grant term.*

The Municipality's continued cooperation and support are appreciated.

Sincerely,

Ashleigh Huff

C: Ashleigh Huff, Cumberland County Alliance Coordinator

## Governor's Council on Alcoholism and Drug Abuse

### STATEMENT OF ASSURANCES

In accepting this grant it is understood that the grantee agrees to abide by the following rules and conditions:

1. The activities proposed herein will be conducted in compliance with the provisions of P.L. 1989, c. 51, and in accordance with state and Federal statutes, as well as regulations and policies promulgated by either the state or Federal government.
2. All proposed prevention/early intervention efforts have been coordinated with existing services and systems in the community and demonstrate strong linkages with existing alcoholism, drug abuse and related agencies and services.
3. The activities proposed herein identify and address identified logic model problem sequence.
4. The Municipal Alliance Committee has been consulted in the development of this strategic plan.
5. The proposed project is designed to be one component within a larger context of planning for alcoholism and drug abuse prevention, education and intervention in the community.
6. The proposal includes provisions for the training of key alliance members. The municipal alliance shall consult with the County Alliance Steering Subcommittee to plan such training.
7. The municipality has committed the necessary financial resources and administrative support to accomplish the activities proposed herein.
8. The municipality shall use the proposed funding to increase the level of funds that would, in the absence of such a grant, be made available by the municipality for the purposes described herein. In no case will funds supplant, or will efforts funded pursuant to section 2 of P.L. 1983, C.531 be duplicated.
9. The municipality shall provide data to the Governor's Council on Alcoholism and Drug Abuse for the purpose of evaluating the effectiveness of the projects funded by this grant program.
10. If the use of funds changes from the uses proposed herein, the municipality shall request a budget revision pursuant to guidelines established by its County Alliance Steering Subcommittee.
11. The municipality shall keep such records and provide such information to the Governor's Council on Alcoholism and Drug Abuse and/or the County Alliance Steering Subcommittee as may be required for fiscal audit.
12. In the event that a final audit has not been performed prior to the closeout of the grant, GCADA retains the right to recover any appropriate amount after fully considering the recommendations on disallowed costs resulting from the final audit.
13. The municipality agrees that in the event that the matching requirement is not met, the county government will only reimburse the GCADA Grant Fund expenses in portion to the percentage of Cash Math and In-Kind that was expended/documentated.
14. The facts, figures and representations made in this strategic plan, including exhibits and attachments hereto, are true and correct to the best of my knowledge.

## Governor's Council on Alcoholism and Drug Abuse

### FISCAL REQUIREMENTS

In accepting this grant, it is understood that the grantee agrees to abide by the following rules and conditions:

1. The applicant agrees to develop a comprehensive plan to provide matching funds equivalent to the amount of the award.
2. The applicant agrees to submit full and complete records on the manner in which the community intends to acquire matching funds in accordance with County Steering Subcommittee regulations.
3. The applicant agrees to submit detailed and accurate accounting of the expenditures to the funding source in accordance with County Steering Subcommittee regulations.
4. The applicant agrees to submit periodic reports of the progress made in accomplishing the purpose of the grant and the method adopted to satisfy the fundraising goals as requested by the County Alliance Steering Subcommittee.
5. The applicant agrees not to use any of the funds to directly influence legislation or the outcome of an election or to undertake any activity for any purpose foreign to the purpose of this grant.
6. The applicant agrees that each Municipal Alliance is required to provide a 100% match of their Municipal Alliance award with local resources. The matching requirement must be fulfilled with a minimum of a 25% cash match and a 75% in-kind services match. The municipal government is responsible for overseeing that the matching requirement is met.
7. The applicant agrees that if an Alliance does not fully expend their GCADA Grant funding in a grant year, the 25% cash match and 75% in-kind matching requirement will be based upon the actual level of GCADA Grant expenditures within the grant year.
8. The applicant agrees that if the GCADA Grant funding is fully expended but the cash match and in-kind requirement is not met, the County government will not fully reimburse the municipal GCADA Grant expenses.
9. At the end of the fiscal year in which this grant falls, the applicant shall submit a financial statement explaining its use as well as any statistics and narrative which will indicate what this grant has accomplished in accordance with County Alliance Steering Subcommittee regulations.
10. The municipality or lead municipality will maintain information required about cash and in-kind match.