

RESOLUTION NO. 2024- 119

A RESOLUTION AWARDING AN OPEN-END CONTRACT TO USIC LOCATING SERVICES, LLC, INDIANAPOLIS, IN, FOR LOCATING & MARKING OF UNDERGROUND ELECTRIC FACILITIES, IN AN AMOUNT NOT TO EXCEED \$112,450.00.

WHEREAS, the City of Vineland has heretofore advertised for bids for Locating and Marking of Underground Electric Facilities for the Vineland Municipal Electric Utility, for a period of one year from date of award with option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on February 29, 2024, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of March 19, 2024 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for Locating & Marking of Underground Electric Facilities for the Vineland Municipal Electric Utility, be awarded to USIC Locating Services, LLC, Indianapolis, IN, in an amount not to exceed \$112,450.00, said bid being the lowest responsive responsible bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract for Locating & Marking of Underground Electric Facilities for the Vineland Municipal Electric Utility, for a period of one year from date of award, with option for an additional year, be and the same is awarded to USIC Locating Services LLC, Indianapolis, IN, on their bid in an amount not to exceed \$112,450.00, said bid being the lowest responsive responsible bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk



March 19, 2024

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 2/29/24

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on February 29, 2024.

LOCATING AND MARKING OF UNDERGROUND ELECTRIC FACILITIES FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY, FOR A PERIOD OF ONE YEAR FROM DATE OF AWARD, WITH OPTION FOR A SECOND YEAR RENEWAL

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and the Business Administrator that a contract be awarded to the lowest bidder, USIC Locating Services, LLC, Indianapolis, IN, in an amount not to exceed \$112,450.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

 FOR  
TED  
Robert E. Dickenson, Jr.  
Business Administrator

RD/rl

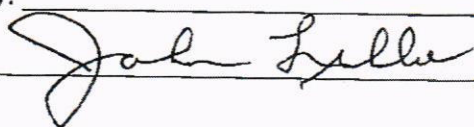




**BID EVALUATION FORM**

DEPARTMENT Electric Utility Date: 03/08/2024

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: Locating & Marking of Underground Electric Facilities
2. Amount to be Awarded: \$112,450.00
  - Encumber Total Award
  - Encumber by Supplemental Release
3. Engineer's Estimate: \$116,000.00
4. Amount Budget: \$ \$125,000.00
5. Account Number to be Charged: 4-05-55-502-9003-53393 E584
6. Date Bids Received: 02/29/2024
7. Date to be Awarded: 03/26/2024
8. Recommended Vendor: USIC Locating Services, LLC
9. Is Recommended Vendor the Apparent Lowest Bidder?  Yes  No
10. Comments/Special Instructions:
11. Evaluation Performed by: William Burns, Assistant Engineer, Ext 4977
12. Approved By: 
13. Attached: (Check-Off List)
  - Tabulation of Bids
  - Justification for Vendor Recommendation (if applicable)
  - Evaluation Data (if applicable)

**Send copies to:**  
Purchasing Department  
Business Administration

**PURCHASING AGENT REVIEW  
COV BID # 2024-06**

Proposals were received and opened Thursday, February 29, 2024 at 2:00 PM for Locating & Marking of Underground Electric Facilities from the following:

USIC Locating Services, LLC	\$112,450.00
UtiliQuest, LLC	\$118,508.00

Comments: All bidders had all the necessary paperwork.

**Recommendation:** Award can be made to **USIC Locating Services, LLC** as they submitted the lowest responsive responsible total bid for the above project.

**Jeanine N. Meneghetti, QPA  
Purchasing Agent**

**TABULATION OF BIDS**  
**LOCATING & MARKING OF UNDERGROUND ELECTRIC**  
**FACILITIES BID #2024-06**  
**FEBRUARY 29-2024**

Engineers estimate \$116,000.00

	<b>USIC Locating Services, LLC 9045 N. River Rd. Indianapolis, IN 46240</b>	<b>UtiliQuest, LLC 2575 Westside Pkwy, Ste 100 Alpharetta, GA 30004</b>
Ownership Discl.	YES	YES
Affirm. Action Reg.	YES	YES
Check List	YES	YES
Proposal	YES	YES
Ack. Addenda	YES	YES
Discl. Iran	YES	YES
<b>TOTAL</b>	<b>\$112,450.00</b>	<b>\$118,508.00</b>

**Specifications also sent to the following:**

Blood Hound Underground Utility Locators  
Atlantic InfraTrac  
Quark Scan  
GPRS  
CIS Leads  
Deltak  
Construct Connect

ACS Underground  
The Underground Detective  
Stake Center  
Prime Vendor  
Kane Communications  
GPR Sinc