

RESOLUTION NO. 2024-97

A RESOLUTION AWARDDING AN OPEN-END CONTRACT TO TANNER INDUSTRIES, INC., SOUTHAMPTON, PA FOR THE FURNISHING AND DELIVERY OF SCR REAGENT QUALITY AMMONIA FOR UNIT 11 AND CLAYVILLE 1, IN THE AMOUNT OF \$59,940.00.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing and delivery of SCR Reagent Quality Ammonia for Unit 11 and Clayville 1, for a period of one year from date of award, with option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on February 21, 2024, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of March 6, 2024 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for the furnishing and delivery of SCR Reagent Quality Ammonia for Unit 11 and Clayville 1, be awarded to Tanner Industries, Inc., Southampton, PA in the amount of \$59,940.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing and delivery of SCR Reagent Quality Ammonia for Unit 11 and Clayville 1, for a period of one year from date of award, with option for an additional year,, be and the same is awarded to Tanner Industries, Inc., Southampton, PA, on their bid in the amount of \$59,940.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



March 6, 2024

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Agent 2/21/24

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Agent on February 21, 2024.

FURNISHING AND DELIVERY OF SCR REAGENT QUALITY AMMONIA FOR UNIT 11 AND CLAYVILLE 1, FOR A PERIOD OF ONE YEAR FROM DATE OF AWARD, WITH OPTION FOR AN ADDITIONAL YEAR

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and the Business Administrator that an open-end contract be awarded to the low bidder, Tanner Industries, Inc., Southampton, PA in the amount of \$59,940.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert E. Dickenson, Jr.", with a large, stylized flourish extending from the end of the signature.

Robert E. Dickenson, Jr.
Business Administrator

RD/wr





BID EVALUATION FORM

DEPARTMENT Electric Utility - Generation **Date:** 02/22/2024

The undersigned recommends that a contract be awarded for the following:

- 1. Bid Title: SCR Reagent Quality Ammonia for U11 & Clayville
- 2. Amount to be Awarded: \$59,940.00
 - Encumber Total Award
 - Encumber by Supplemental Release
- 3. Engineer's Estimate: \$60,000.00
- 4. Amount Budget: \$ \$60,000.00
- 5. Account Number to be Charged: 4-05-55-502-9001-53201 E553X, E553C (50/50)
- 6. Date Bids Received: 02/21/2024
- 7. Date to be Awarded: 02/27/2024
- 8. Recommended Vendor: Tanner Industries Inc.
- 9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No

10. Comments/Special Instructions:

11. Evaluation Performed by: William Burns, Assistant Engineer, Ext. 4977

12. Approved By: *John Liller*

13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

Send copies to:
Purchasing Department
Business Administration

PURCHASING AGENT REVIEW
COV BID # 2024-02



Proposals were received and opened Wednesday, February 21, 2024 at 2:00 PM for SCR Reagent Quality Ammonia for Unit 11 & Clayville 1 from the following:

Tanner Industries Inc:	\$59,940.00
Univar Solutions USA Inc:	\$84,816.00

Comments: Both bidders submitted all the mandatory documents.

Recommendation: Award should be to Tanner Industries, Inc. as they provided the lowest bid, however, the Using Department needs to review Tanner's bid to verify they provided all the information they requested to determine if they are responsive & responsible.

Jeanine N. Meneghetti, QPA
Purchasing Agent

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TABULATION OF BIDS COV BID 2024-02
SCR REAGENT QUALITY AMMONIA
FOR UNIT 11 & CLAYVILLE 1
FEBRUARY 21, 2024

Engineers Estimate- \$60,000.00

	TANNER INDUSTRIES, INC. 735 DAVISVILLE ROAD SOUTHAMPTON, PA 18966	UNIVAR SOLUTIONS USA LLC 200 DEAN SIEVERS PLACE MORRISVILLE, PA 19067
Ownership Discl.	YES	YES
Affir. Action Plan	YES	YES
Addenda	YES	YES
Check List	YES	YES
Proposal	YES	YES
Iran Disclosure	YES	YES
TOTAL	\$59,940.00	\$84,816.00

Specifications also sent to the following:

AirGas Specialty Products
PW Xpress
Prime Vendor
Deltek
PF Star