

RESOLUTION NO. 2024- 93

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1 TO CONTRACT NO. C22-0141, ISSUED TO RIGGS DISTLER AND COMPANY, INC., CHERRY HILL, NJ, IN THE AMOUNT OF \$25,383.00.

WHEREAS, the City Council of the City of Vineland, on November 7, 2022, adopted Resolution No. 2022-470, entitled “A RESOLUTION AWARDING A CONTRACT TO RIGGS DISTLER AND COMPANY, INC., CHERRY HILL, NJ FOR THE STORM WATER VALVE INSTALLATION AT UNIT 11 FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION”; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, the Director of Municipal Utilities has requested that an amendment be made to contract awarded to Riggs Distler and Company, Inc., Cherry Hill, NJ, for Storm Water Valve Installation at Unit 11, as authorized by Resolution No. 2022-470: said amendment is necessary because obstructions were discovered during the installation process. Since the City was unaware of these obstructions, additional exploratory digging was required. Some obstructions were able to be removed while additional material was needed to reroute around the other obstructions; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$25,383.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #1 to Contract No. C22-0141, issued to Riggs Distler and Company, Inc., Cherry Hill, NJ, in the amount of \$25,383.00, be and the same is hereby ratified and approved.

Adopted:

President of Council

ATTEST:

City Clerk



March 5, 2024

REPORT

TO: THE MAYOR AND COUNCIL

Amendatory Supplemental Change Order No. 1
Contract No. C22-0141
Storm Water Valve Installation at Unit 11
Riggs Distler and Company, Inc., Cherry Hill, NJ


We are requesting that an amendatory supplemental change order be issued to Contract No. C22-0141, issued to Riggs Distler and Company, Inc., Cherry Hill, NJ, for Storm Water Valve Installation at Unit 11 for the Vineland Municipal Electric Utility Generation Division. This contract was authorized by Resolution No. 2022-470, adopted by City Council on November 7, 2022.

During the installation process additional exploratory digging was required due to obstructions that the City was unaware of. Note that some obstructions were able to be removed.

The change order requested, in the amount of \$25,383.00, will provide for the additional material needed to reroute around the obstructions that could not be removed. This change order represents, an increase of approximately 8.6425% over the original contract amount of \$293,700.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,



Robert E. Dickenson, Jr.
Business Administrator

RD/wr
Encl.



b. d 22-40

REQUEST FOR CHANGE ORDER

FOR:

Storm Water Valve Installation at Unit 11

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: EU Engineering

FROM: Tom Dunmore

This is a request for change order # 1 to Contract # 22-0141 for:

Project Name Storm Water Valve Installation at Unit 11

Name/Address of

Contractor: Riggs Distler & Co., Inc. 4 Easterbrook Lane Cherry Hill, NJ 08003

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.

*(Documentation from contractor, engineer, etc.)

During the installation process additional exploratory digging was required due to obstructions we were unaware of.

Some of the obstructions were able to be removed. Additional material was needed to reroute around obstructions.

Original Contract Amount: \$ 293,700.00

Amount of this change order: \$ 25,383.00

APPROX.
8.6425

Previous Change Orders: \$ None

Total Revised Amount: \$ 319,083

APPROVED BY: John Lillie

Print/type

John Lillie
Signature

NOTE:

CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # 4-05-55-512-9000-52000-E901-1

CC: Purchasing Division

Quote

ATTACHMENT TO PAY APPLICATION
 PROJECT:
 Storm Water Valve Installation @ Unit 11
 COV BID #2022-40
 Resolution #2022-470

APPLICATION NUMBER: 1
 APPLICATION DATE: 12/11/23
 PERIOD TO: 31-Dec-23
 ARCHITECT'S PROJECT NO: C22-0141

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
1	ORIGINAL CONTRACT WORK BILLED								
2	SEPARATELY PER VINELAND REQUEST								
3									
4	CHANGE ORDER WORK ONLY:								
5									
6	FCO-001-Exploratory Dig	3,695.00						3,695.00	
7	FCO-002-Layout new Vault-Demo duct ban	2,597.00						2,597.00	
8	FCO-003-Additonal Equipment	6,800.00						6,800.00	
9	FCO-004-Additional Material	12,291.00						12,291.00	
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SUBTOTALS PAGE 2		25,383.00						25,383.00	