

RESOLUTION NO. 2024-74

RESOLUTION EXERCISING OPTION TO EXTEND
CONTRACT C22-0086 FOR DELIVERING AND
SUPPLYING OFFICE SUPPLIES.

WHEREAS, on March 22, 2022, City Council adopted Resolution No. 2022-108, awarding open-end contract to W.B. Mason Company, Inc., Egg Harbor Township, NJ for Delivering and Supplying Office Supplies, for the contract period February 1, 2022 through January 31, 2024, with option to renew for two (2) additional one (1) year terms; and

WHEREAS, the contract awarded through the Cumberland County Cooperative Pricing System, Identifier #181-CCCCPS BID #21-71, provided for an option to extend for one additional year; and

WHEREAS, the County through resolution has exercised the option to extend the contract for the additional year and as such, the City's Purchasing Agent is recommending that the City exercise said extension for the period February 1, 2024 through January 31, 2025, at the same terms and conditions of the original contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Vineland that the Purchasing Agent is hereby authorized to issue an extension to Contract C22-0086 issued to W.B. Mason Company, Inc., Egg Harbor Township, NJ for Delivering and Supplying Office Supplies, for the period February 1, 2024 through January 31, 2025, at the same terms and conditions as the original contract.

Adopted:

President of Council

ATTEST:

City Clerk



FROM THE DESK OF JEANINE N. MENEGETTI

February 2, 2024

MEMORANDUM TO BUSINESS ADMINISTRATION:

RE: Resolution Request to Extend Contract for Delivering & Supplying of Office Supplies C22-0086 Through County Co-Op #181-CCCCPS; Bid #21-71

Request to extend Contract C22-0086 awarded by Resolution No. 2022-108 to WB Mason Co., 350 Commerce Drive, Egg Harbor Twp., NJ 08234 for the period 2-1-2024 through 1-31-25. The bid specifications and contract included the option for four (2) additional (1) year terms, and as such, the City wishes to exercise the first year renewal. The Using Department and WB Mason Co., both have agreed to extend this contract through 1-31-25 at the same terms and conditions of the original contract.

If you have any questions or need additional information, please contact me.

Sincerely,

A handwritten signature in blue ink that reads "Jeanine N. Meneghetti".

Jeanine N. Meneghetti, QPA
Purchasing Agent



**Cumberland County
Board of County Commissioners**

164 West Broad Street
Bridgeton, NJ 08302



**ADOPTED
RESOLUTION 2024-61
Meeting: January 23, 2024 6:00 PM**

**RESOLUTION EXERCISING 1ST OPTION TO RENEW CONTRACT
FOR SUPPLYING AND DELIVERING OFFICE SUPPLIES FOR THE
COUNTY OF CUMBERLAND AND THE CUMBERLAND COUNTY
COOPERATIVE CONTRACT PURCHASING SYSTEM IDENTIFIER #
181-CCCCPS, BID #21-71 (WB MASON COMPANY) (\$157,037.67)**

WHEREAS, on January 25, 2022, this Board duly adopted Resolution 2022-81, Resolution Awarding Contract For Supplying And Delivering Office Supplies For The County Of Cumberland and the Cumberland County Cooperative Contract Purchasing System Identifier #181-CCCCPS, Bid #21-71; and

WHEREAS, the Director of Purchasing has advised that it is necessary to exercise the first option to renew the contract for an additional one (1) year term through to January 31, 2025; and

WHEREAS, the maximum contract award amount is \$157,037.67; and

WHEREAS, no amount will be encumbered until such time as goods or services are ordered; and

WHEREAS, the Purchasing Agent and/or CFO/Treasurer upon approving the release of a purchase order shall ascertain that there are available sufficient uncommitted appropriations to provide payment; and

WHEREAS, the purchase order will encumber appropriate account numbers as determined by the CFO/Treasurer at the time the purchase order is created in an amount(s) not to exceed the maximum contract award of \$157,037.67 in the aggregate.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CUMBERLAND, as follows:

That this Board hereby authorizes an amendment to Resolution 2022-81 exercising the first option to renew said contract for an additional one (1) year term through to January 31, 2025 in the amount of \$157,037.67. All other terms and conditions of the original contract shall remain unchanged.

Passed and adopted at a regular meeting of the Board of County Commissioners held at the Cumberland County Administration Building, 164 West Broad Street in Bridgeton, New Jersey on Tuesday, January 9, 2024 at 6:00 p.m., prevailing time.

History: Award Res. 2022-81; Amend Res. 2022-144; CO1 Res. 2023-79

RESULT:	ADOPTED [6 TO 0]
MOVER:	Victoria Groetsch-Lods, Commissioner
SECONDER:	Douglas A. Albrecht, Commissioner
AYES:	Albrecht, Groetsch-Lods, Sauro, Marchand, Romero, Sileo
EXCUSED:	Sandra Taylor