

RESOLUTION NO. 2024- 41

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANTS FROM THE NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) AND THE US FOOD AND DRUG ADMINISTRATION (FDA) FOR THE RETAIL FLEXIBLE FUNDING MODEL GRANT PROGRAM.

WHEREAS, the National Environmental Health Association (NEHA) and the US Food and Drug Administration (FDA), has notified the City of Vineland of grant awards, for the 2024 Retail Flexible Funding Model (RFFM) Grant Program; and

WHEREAS, the overall goal of this project includes the following but is not limited to: mentoring other Health Departments, training opportunities for staff to keep their knowledge of Environmental Health Programs and receive required Continuing Education Credits, purchase equipment, conduct inspections, hold Food Safety Classes, develop, print and distribute educational materials for the public and attend required meetings; and

WHEREAS, the approved grant amounts are broken down into two (2) categories with each category having their own Grant Number for the total grant award sum of \$41,500.00, covering the grant period January 1, 2024 to December 31, 2024.

1. 2024 Track 2 Development Base. **Grant ID:** G-BDEV2-202309-04541 for \$17,500.00
 2. 2024 Mentorship Program. **Grant ID:** G-OAME-202310-04958 for \$24,000.00
- ;and

WHEREAS, it is considered to be in the best interest of the City of Vineland that said funding approval be accepted; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that the Health Director or his designee are hereby authorized and directed to execute the Grant Agreements and such other documents as required between the NEHA/FDA and the City of Vineland for the projects entitled "Retail Flexible Funding Model Grant Program".

Adopted:

President of Council

ATTEST:

City Clerk

Memorandum



To: Robert Dickenson, Business Administrator
From: Macleod Carré, Health Director
Date: January 16, 2024
Re: National Environmental Health Association (NEHA) – Food and Drug Association (FDA) Retail Flexible Funding Model Grant Program (RFFM) – 2024 Track 2 Development Base

Please be advised that our department has applied for and received the National Environmental Health Association (NEHA) – Food and Drug Association (FDA) Retail Flexible Funding Model Grant Program (RFFM) – 2024 Track 2 Development Base Grant . The grant term will run from January 1, 2024 – December 31, 2024 with \$17,500.00 in funding.

This grant will enable our department to have extra money for salaries regarding specific events that are after-hours, Provide training classes and educational materials for the public, purchase replacement equipment, training opportunities for our staff to keep up their knowledge of Environmental Health Programs that are beneficial for job performance and receive required Continuing Education Credits.

I kindly request a resolution be executed to enable my department to, if awarded, accept this funding and to reimburse our department for expenses incurred to implement the program.

Thank you.

C: Susan Baldosaro, Finance
Carolyn Fisher, Health

Fisher Carolyn

From: NEHA-FDA RFFM Grant Program <do-not-reply.grants07-us-east-1@fluxx.io>
Sent: Thursday, January 11, 2024 5:22 PM
To: Fisher Carolyn
Subject: NEHA-FDA RFFM Grant Program: CONGRATULATIONS

Dear Carolyn:

Congratulations! The National Environmental Health Association (NEHA) and US Food & Drug Administration (FDA) are happy to inform you that your NEHA-FDA Retail Flexible Funding Model (RFFM) grant submission for the following project has been approved:

ID Number: G-BDEV2-202309-04541

Project Title: Maintaining FDA Voluntary Standards: Taking Care of Vineland

Grant Type: 2024 Track 2 Development Base

Amount Requested: \$17,500.00

Amount Awarded: \$17,500.00

Project Summary: 1.Funding will allow us to maintain std. 7, we will continue to engage with industry, consumer groups, and the media. To achieve std. 4, we will run evaluation inspections with each food inspector. Record trainings and a foodborne illness drill shall be updated/ conducted to achieve Std.2 and std. 5 2.To achieve Std 9- we are assessing our intervention strategies to measure the occurrence of foodborne illness risk factors 4. Our goal is to enhance food safety knowledge by attending trainings

Please use your previously assigned username and password to return to the NEHA-FDA RFFM Grant Program Portal for details of this award, including the official grant award letter. Additionally, review the comments below relating to your specific request:

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Your application is funded in full, including the Base, Public Health Metric, and Training components of your project.

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Note: The Catalog of Federal Domestic Assistance (CFDA) number for this United States Food & Drug Administration grant, awarded to the National Environmental Health Association on 05/03/2021, is 93.103. Your grant is considered a subaward under this NEHA grant. Please refer to our homepage at <https://neha.org/retail-grants> for additional program information or to access the NEHA-FDA RFFM Grant Program Portal.

If you have any questions or need additional information, please contact us at: 1-833-575-2404 or retailgrants@neha.org.

Sincerely,

Your NEHA-FDA RFFM Grant Program Support Team

Memorandum



To: Robert Dickenson, Business Administrator
From: Macleod Carré, Health Director
Date: January 16, 2024
Re: RFFM Mentorship Program (Cohort 3).

Please be advised that our department has applied for and received the National Environmental Health Association (NEHA) – Food and Drug Association (FDA) Retail Flexible Funding Model Grant Program (RFFM) – The Grant is entitled, RFFM Mentorship Program (Cohort 3). We will once again become a mentor to other Health Departments enrolled in the FDA Standardization Program around the United States. The grant term will run from January 1, 2024 – December 31, 2024 with \$24,000.00 in funding.

The following deliverables will be met through the grant period:

Mentor five (5) different Health Departments (City of Allentown Bureau of Health, PA; Huron County Public Health, OH; Jones County Health Department, NC; Morris County Division of Public Health, NJ and Pamlico County Environmental Health, NC. Mentoring will include guidance on the self-assessment of all FDA 9 standards. One face-to-face meeting in Vineland, NJ with assigned mentees and another face-to-face meeting in Washington DC with all involved parties in the mentorship program throughout the USA.

This grant will enable our department to have extra money for salaries regarding specific events that are after-hours, have a consultant work with us in the mentorship program, purchase replacement equipment and attend trainings that are beneficial for job performance

I kindly request a resolution be executed to enable my department to, if awarded, accept this funding and to reimburse our department for expenses incurred to implement the program.

Thank you.

C: Susan Baldosaro, Finance
Carolyn Fisher, Health

Fisher Carolyn

From: NEHA-FDA RFFM Grant Program <do-not-reply.grants07-us-east-1@fluxx.io>
Sent: Thursday, January 11, 2024 2:45 PM
To: Fisher Carolyn
Subject: NEHA-FDA RFFM Grant Program: CONGRATULATIONS

Dear Carolyn:

Congratulations! The National Environmental Health Association (NEHA) and US Food & Drug Administration (FDA) are happy to inform you that your NEHA-FDA Retail Flexible Funding Model (RFFM) grant submission for the following project has been approved:

ID Number: G-OAME-202310-04958
Project Title: Mentor Optional Add-On Grant
Grant Type: 2024 Mentorship Optional Add-On
Amount Requested: \$24,000.00
Amount Awarded: \$24,000.00

Project Summary: Our department has experience of being a mentor prior for 8 years and experience with the Standards themselves for almost 19 years. In 2012 we were the first department in the country to meet all the Standards with audit verification. The goal of the proposed project is to be a reliable resource to the potential mentees when conquering the standards. We will do so by conducting monthly calls with Jeanne Garbarino as a contractor, conducting an in-person training session, and putting in the time to research the best practices to aid the mentees in understanding the Standards Program. Activities in our proposed project include mock foodborne illness outbreak investigations, aseptic sampling (or some similar hands-on activity), and a PowerPoint presentation breaking down each standard in detail. The outcome of accomplishing these activities should allow mentees to have a reliable, experienced point of contact for any questions in order to start building a solid foundation.

Please use your previously assigned username and password to return to the NEHA-FDA RFFM Grant Program Portal for details of this award, including the official grant award letter. Additionally, review the comments below relating to your specific request:

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Your application is funded in full.

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Note: The Catalog of Federal Domestic Assistance (CFDA) number for this United States Food & Drug Administration grant, awarded to the National Environmental Health Association on 05/03/2021, is 93.103. Your grant is considered a subaward under this NEHA grant. Please refer to our homepage at <https://neha.org/retail-grants> for additional program information or to access the NEHA-FDA RFFM Grant Program Portal.

If you have any questions or need additional information, please contact us at: 1-833-575-2404 or retailgrants@neha.org.