

RESOLUTION NO. 2024- 47

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, IN THE AMOUNT OF \$118,340.00 TO PROFESSIONAL SERVICES CONTRACT NO. C22-0047, ISSUED TO GOLDER ASSOCIATES USA, LANSING, MI.

WHEREAS, the City Council of the City of Vineland, on June 28, 2022, adopted Resolution No. 2022-263, entitled “A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN GOLDER ASSOCIATES USA, INC. AND THE CITY OF VINELAND FOR PROJECT MANAGEMENT SERVICES FOR THE DECOMMISSIONING AND DEMOLITION OF THE HOWARD M. DOWN ELECTRIC GENERATION PLANT”; and

WHEREAS, there exists a need to amend and supplement the Professional Services contract awarded to Golder Associates USA Inc., Lansing, MI, for Project Management Services for the Decommissioning and Demolition of the Howard M. Down Generating Facility, as authorized by Resolution No. 2022-263; by change order to Contract No. C22-0047, for continued Project Management Services related to the ongoing decommissioning and demolition of the Howard Down Generating Station; and

WHEREAS, the Chief Financial Officer has certified that funds for the amendment requested herein are available; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland as follows:

1. THAT said amendatory supplemental change order #1 to Contract No. C22-0047, issued to Golder Associates USA Inc., Lansing, MI, in the amount of \$118,340.00, be and the same is hereby ratified and approved.

2. THAT the Purchasing Agent be and the same is hereby authorized to issue an amendatory supplemental change order to Contract No. C22-0047, in the amount of \$118,340.00.

Adopted:

President of Council

ATTEST:

City Clerk



February 6, 2024

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 1
Contract No. C22-0047
Management Services - Decommissioning & Demolition HM Down Generating Facility
Golder Associates USA Inc., Lansing, MI

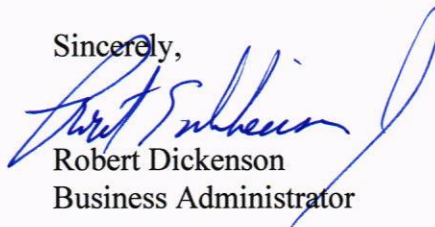
Dear Mayor and Member of Council:

We are requesting an amendatory supplemental change order to Contract No. C22-0047, issued to Golder Associates USA Inc., Lansing, MI for Project Management Services for the Decommissioning and Demolition of the Howard M. Down Generating Facility. This contract was authorized by Resolution No. 2022-17, adopted by City Council on January 18, 2022.

The change order requested in the amount of \$118,340.00 will provide for continued Project Management Services related to the ongoing decommissioning and demolition of the Howard Down Generating Station. This change order will increase the original contract amount from \$627,260.00 to \$745,600.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Sincerely,



Robert Dickenson
Business Administrator

RD/wr





REQUEST FOR CHANGE ORDER

RFP 2021-50

FOR:

Management Services for Decommissioning of Howard Down Generation Plant

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Electric Utility FROM: John Lillie

This is a request for change order # 1 to Contract # C22-0047 for:

Project Name Decommissioning of Howard Down Plant

Name/Address of

Contractor: Golder Associates USA 15851 south US 27 Suite 50 Lansing Michigan 48906

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.

*(Documentation from contractor, engineer, etc.)

See attached--Extension of Manangement Services for Decommissioning of Howard Down Plant

| | |
|------------------------------|---------------|
| Original Contract Amount: | \$ 627,260.00 |
| Amount of this change order: | \$ 118,340.00 |
| Previous Change Orders: | \$ 0 |
| Total Revised Amount: | \$ 745,600.00 |

APPROVED BY: John Lillie
Print/type

Signature

NOTE:

CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # C-06-00-000-2248-72000

CC: Purchasing Division



October 18, 2023

Proposal 202318797

Mr. Tom Dunmore
Vineland Municipal Electric Utility
Vineland, NJ 08362

**RE: PROPOSAL FOR CONTINUED PROJECT MANAGEMENT SERVICES
HOWARD DOWN PLANT DEMOLITION, VINELAND, NJ**

Mr. Dunmore:

WSP USA Inc. (WSP, formerly Golder Associates USA Inc.), is issuing this cost proposal to Vineland Municipal Electric Utility (VMEU) for continued Project Management services related to the ongoing decommissioning and demolition of the Howard Down Generating Station (Station), located in Vineland, New Jersey. This proposal is being issued under the **Professional Services Contract C23-0005, dated January 24, 2023 (executed via Golder Associates USA Inc.)**.

Decommissioning / demolition of the Howard Down Generating Station (not including Unit 11) began in August 2022 and is tentatively scheduled to be complete by the end of 2023. However, based on contractor progress to date, it is not expected that site work will be completed in full until sometime in Q1 2024.

WSP is currently providing Project Management services on behalf of VMEU. These services include Senior Project Management and onsite Environmental, Waste, and Contract Compliance staff. The scope of work for these roles, as well as pricing and effort projections, were included in our proposal dated June 6, 2022, to which Purchase Order 22-04385 was issued.

Scope of Services and Effort

Task 1 – Continued Project Management and Staffing

WSP will continue to provide the same project management and onsite staffing services detailed in our June 6, 2022 proposal. Effort projections and cost approaches will also remain the same, as outlined in the following paragraphs.

- **Senior Project Manager (Andy Lewis):** An average of 16 hours per week, inclusive of bi-monthly (on average) site visits. Actual effort will be billed on a time and materials basis.
- **Environmental, Waste, and Contract Compliance Officer (Bruce Lockwood):** Full time onsite, averaging 50 hours per week, inclusive of travel to / from the project site. As the project nears completion, onsite time for this role may be reduced as warranted and/or at VMEU's request. This role will be billed on a monthly fixed rate (as is current).

Task 2 – Fuel Tank Removal Support

Two vaulted fuel tanks – no longer in operation – are present on the Howard Down parcel undergoing demolition. Fuel supply and return piping systems (with asbestos insulation) are present in concrete vaults adjacent to the

tanks. The removal of the tanks and piping systems is excluded from the current demolition contractor work. WSP will prepare a technical scope and request for quotation (RFQ) for the removal of the tanks, asbestos insulation abatement, removal of piping systems, and backfill of vaults. The RFQ can then be issued for contractor bidding by VMEU. WSP is in possession of information regarding the tanks, including drawings, and previously developed a scope for this work; as such, the effort is expected to be minor.

In addition, WSP will support VMEU during the bidding process, including attending a contractor pre-bid meeting, preparing bid addenda, and evaluation of contractor proposals.

Timing and Cost

Schedule Assumption: We have projected costs for a total of three months (January through March 2024), or 13 weeks, in anticipation of the current contractor needing some or all of Q1 2024 to achieve full completion of its work and turnover of the property. Our estimated costs are based on this time frame, as described below.

Senior Project Manager Role: An average of 16 hours per week inclusive of bi-monthly (on average) visits. This equates to 208 hours (13 weeks at 16 hours per week); at \$200 per hour the total labor is \$41,600. Travel expenses for six site visits are estimated to be \$9,000. Detailed backup can be provided upon request. This position will be billed on a time and materials basis, with no markup on expenses.

Environmental, Waste, and Contract Compliance Officer (ECO): Per our June 6, 2022 proposal and current purchase order, we will continue to bill a fixed monthly rate of \$23,080 for this role, inclusive of all travel, expenses, supplies, lunches, etc., and assuming an average of 50 hours per week. This equates to a total of \$69,240. As noted previously, if this role is not needed full time as the project nears completion, we will reduce the monthly charges based on a pro-rated amount.

Fuel Tank Removal Support: An estimated cost of \$7,500 is proposed. This includes 10 hours for Mr. Lewis to prepare the tank removal RFQ and 20 hours for bidding support. This cost also accounts for travel expenses for Mr. Lewis' attendance at a pre-bid meeting. A cost breakdown can be provided if requested.

Cost Summary

| | | |
|--|------------------|----------------------|
| Task 1: | | |
| Project Management (Lewis) | \$41,600 | (time and materials) |
| Env., Waste, and Contract Compliance Officer (Lockwood)..... | \$69,240 | (monthly rate basis) |
| <u>Task 2: Fuel Tank Removal Support</u> | <u>\$7,500</u> | |
| TOTAL | \$118,340 | |

Additional services, if requested, will be charged on a time and materials basis in accordance with pre-approved billing rates.

In Closing

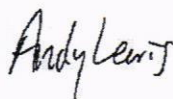
WSP proposes to carry out the scope under the Professional Services Contract for Architectural & Engineering Services (C23-0005) between the City of Vineland and WSP (via Golder Associates USA Inc.), dated January 24, 2023.

Mr. Tom Dunmore, VMEU

WSP is pleased to have the opportunity to submit this proposal to VMEU. This proposal has been prepared for the exclusive use of VMEU for the project described herein. Should this proposal meet with your approval, please issue a purchase order to our attention.

Sincerely,

WSP USA INC.



Andy Lewis
Principal, Decommissioning Practice Leader