

RESOLUTION NO. 2023- 533

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, TO CONTRACT NO. C22-0098, ISSUED TO CTX INFRASTRUCTURE LLC, HAMMONTON, NJ, IN THE AMOUNT OF \$38,000.00.

WHEREAS, the City Council of the City of Vineland, on April 12, 2022, adopted Resolution No. 2022-155, entitled “A RESOLUTION AWARDING AN OPEN-END CONTRACT TO CTX INFRASTRUCTURE, HAMMONTON, NJ FOR DIRECTIONAL DRILLING SERVICES”; and

WHEREAS, N.J.A.C. 5:30-11.9 sets forth the procedures for processing change orders which exceed the 20 percent limitation; and

WHEREAS, the Director of Municipal Utilities has requested that an amendment be made to contract awarded to CTX Infrastructure LLC, Hammonton, NJ for Directional Drilling Services for Vineland Municipal Electric Utility, as authorized by Resolution No. 2022-155, said amendment is necessary to provide for additional funds that may be needed for future boring services in urgent situations; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.9, and to that end herewith files with the governing body a report stating the facts involved and indicating that said change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$38,000.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #1 to Contract No. C22-0098, issued to CTX Infrastructure LLC, Hammonton, NJ, in the amount of \$38,000.00, be and the same is hereby ratified and approved.

Adopted:

President of Council

ATTEST:

City Clerk

November 6, 2023

TO THE MAYOR AND COUNCIL
OF THE CITY OF VINELAND

Amendatory Supplemental Change Order No. 1
Contract No. C22-0098
Directional Drilling Services for Vineland Municipal Electric Utility
CTX Infrastructure LLC, Hammonton, NJ

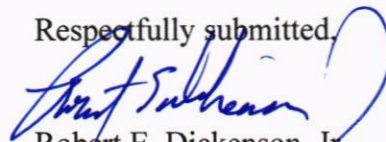
We are requesting an amendatory supplemental change order to Contract No. C22-0098, issued to CTX Infrastructure LLC, Hammonton, NJ, for Directional Drilling Services for the Vineland Municipal Electric Utility. This contract was authorized by Resolution No. 2022-155, adopted by City Council on April 12, 2022.

The change order requested, in the amount of \$38,000.00 is necessary to provide for additional funds that may be needed for future boring services in urgent situations.

This change order represents an increase of 20% over the original contract amount of \$190,000.00.

The amendatory supplemental change order that exceeds the 20% limitation, for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.9.

Respectfully submitted,



Robert E. Dickenson, Jr.
Business Administrator

RD/rl
Encl.



REQUEST FOR CHANGE ORDER

FOR:

Directional Drilling Services to VMEU

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Electric Distribution

FROM: Electric Engineering

This is a request for change order # 1 to Contract # C22-0098 for:

Project Name Directional Drilling Services

Name/Address of

Contractor: CTX Infrastructure, LLC, PO Box 793, Hammonton, NJ 08037

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.

*(Documentation from contractor, engineer, etc.)

Contract C22-0098 with CTX Infrastructure for directional drilling services is currently in its second year option per resolution #2022-155.

VMEU completed underground service upgrades in older developments as a project in 2023, where more funds may be needed for future boring services in urgent situations.

Original Contract Amount:	\$ <u>190,000.00</u>
Amount of this change order:	\$ <u>38,000.00</u>
Previous Change Orders:	\$ <u>0</u>
Total Revised Amount:	\$ <u>228,000.00</u>

APPROVED BY: John Lillie
Print/type

John Lillie
Signature

NOTE:

CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # 3-05-55-502-9003-53384 E594

CC: Purchasing Division

Lopez Regina

From: Lillie John
Sent: Friday, October 20, 2023 8:57 AM
To: Dunmore Thomas; PurchasingOffice; Reid Wanda; Lopez Regina
Cc: Burns William; Angelo Sibaja
Subject: RE: CTX Infrastructure LLC - Change Order Request to C22-0098 Directional Drilling Services - PLEASE SIGN
Attachments: Directional Drilling-10-20-23.pdf

All,

Please see attached---Thank You-

John Lillie
Director of VMU
640 E. Wood St.
Vineland, N.J. 08360
Phone: 856-794-4000 Ext. 4164

From: Dunmore Thomas <tdunmore@vinelandcity.org>
Sent: Thursday, October 19, 2023 3:52 PM
To: Lillie John <jlillie@vinelandcity.org>; PurchasingOffice <PurchasingOffice@vinelandcity.org>; Reid Wanda <wreid@vinelandcity.org>; Lopez Regina <rlopez@vinelandcity.org>
Cc: Burns William <wburns@vinelandcity.org>; Angelo Sibaja <asibaja@vinelandcity.org>
Subject: CTX Infrastructure LLC - Change Order Request to C22-0098 Directional Drilling Services - PLEASE SIGN

John,

Due to our ongoing upgrading of underground services in older housing developments, we would like to request a change order to replenish funds (20% of original contract) to the CTX Infrastructure Directional Drilling Services by a change order in case more boring services are required before April 2024. Contact me with any questions.
Thanks, Tom