

RESOLUTION NO. 2023- 440

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, TO CONTRACT NO. C21-0114, ISSUED TO ANIXTER INC., SUMMERFIELD, NC, IN THE AMOUNT OF \$275,000.00.

WHEREAS, the City Council of the City of Vineland, on December 14, 2021, adopted Resolution No. 2021-603, entitled “A RESOLUTION AWARDING AN OPEN-END CONTRACT TO ANIXTER INC., SUMMERFIELD, NC FOR THE FURNISHING AND DELIVERY OF DISTRIBUTION TRANSFORMERS FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – DISTRIBUTION DIVISION”; and

WHEREAS, N.J.A.C. 5:30-11.9 sets forth the procedures for processing change orders which exceed the 20 percent limitation; and

WHEREAS, the Director of Municipal Utilities has requested that an amendment be made to contract awarded to Anixter Inc., Summerfield, NC for the furnishing and delivery of Distribution Transformers for the City of Vineland Municipal Electric Utility – Distribution Division as authorized by Resolution No. 2021-603, said amendment is necessary to provide for additional inventory requested at this time due to extreme lead times, excessive material costs and availability; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.9, and to that end herewith files with the governing body a report stating the facts involved and indicating that said change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$275,000.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #1 to Contract No. C21-0114, issued to Anixter Inc., Summerfield, NC, in the amount of \$275,000.00, be and the same is hereby ratified and approved.

Adopted:

President of Council

ATTEST:

City Clerk



September 19, 2023

TO THE MAYOR AND COUNCIL
OF THE CITY OF VINELAND

Amendatory Supplemental Change Order No. 1
Contract No. C21-0114
Distribution Transformers for the VMEU – Distribution Division
Anixter Inc., Summerfield, NC

We are requesting an amendatory supplemental change order to Contract No. C21-0114, issued to Anixter Inc., Summerfield, NC, for the furnishing and delivery of Distribution Transformers for the City of Vineland Municipal Electric Utility – Distribution Division. This contract was authorized by Resolution No. 2021-603, adopted by City Council on December 14, 2021.

The change order requested, in the amount of \$275,000.00 is necessary to provide for additional inventory requested at this time due to extreme lead times, excessive material costs and availability.

This change order will increase the original contract amount from \$350,000.00 to \$625,000.00.

The amendatory supplemental change order that exceeds the 20% limitation, for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.9.

Respectfully submitted,



Robert Dickenson
Business Administrator

RD/wr
Encl.



2021-26



REQUEST FOR CHANGE ORDER

FOR:

Distribution Transformers to VMEU

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Electric Distribution FROM: Electric Engineering

This is a request for change order # 1 to Contract # C21-0114 for:

Project Name Open-End Contract for Distribution Transformers

Name/Address of

Contractor: Anixter Inc., 7021 Denison Road, Summerfield, NC 27358

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.

*(Documentation from contractor, engineer, etc.)

Contract C21-0114 with Anixter is currently in its option year ending December 14, 2023 (Res. #2022-465).

PO #22-08377 already has \$200,000 encumbered. Due to extreme lead times, and excessive material costs, an order amounting at \$425,000 is desired.

Original Contract Amount:	\$ <u>350,000.00</u>
Amount of this change order:	\$ <u>275,000.00</u>
Previous Change Orders:	\$ <u>0</u>
Total Revised Amount:	\$ <u>625,000.00</u>

APPROVED BY: John Lillie
Print/type

John Lillie
Signature

NOTE:
CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # 3-05-55-512-9003-52000 E368

CC: Purchasing Division

(Handwritten initials)