

RESOLUTION NO. 2023- 396

A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF VINELAND AND CDM SMITH, INC., EDISON, NEW JERSEY FOR PROGRAM MANAGEMENT, PROJECT PRIORITIZATION, PROJECT FUNDING AND COMPLIANCE SUBMISSIONS FOR NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR LEAD SERVICE LINE REQUIREMENTS.

WHEREAS, the State legislature adopted Assembly Bill A5343 (Law) as part of the Safe Drinking Water Act which acknowledges that the presence of lead in drinking water represents a threat to the public health and the pipes containing lead that connect water mains to homes and other buildings often contain lead and are the primary source of lead in drinking water; and

WHEREAS, in accordance with State Law, it is necessary to fully inventory all service lines and gradually replace all lead service lines, portions of which may exist on private property and therefore it is in the best interest of the public that each public water system be obligated to replace lead service lines, including those that exist on private property and be authorized to recoup the costs of lead service line replacement from all subscribers of the public water system further mandating that the lead water lines must be replaced within a period not to exceed 10 years; and

WHEREAS, all public water service providers are mandated to submit to the New Jersey Department of Environmental Protection (NJDEP) an initial service line inventory and thereafter no later than December 31 of each year, provide a report of the progress in lead line replacement and it is anticipated that the lines to be replaced in the City of Vineland will take 3 years; and

WHEREAS, the City of Vineland has heretofore advertised for proposals for Professional Services for program management, project prioritization, project funding and compliance submissions to NJDEP as required by the Law (Professional Services) to comply with the Law; and

WHEREAS, the Requests were published in the City's official newspaper and the City's website; and

WHEREAS, CDM Smith, Inc. Edison, New Jersey has submitted a proposal for the Professional Services based upon an hourly billing rate as set forth in the attached proposal for the first two years, subject to a negotiated escalation for the next 12 months; and

WHEREAS, it has been recommended that a contract for the required services be awarded to CDM Smith, Inc., Edison, New Jersey based upon the proposal received, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$250,000.00 in accordance with the proposal dated July 2023; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that a Professional Services Agreement for program management, project prioritization, project funding and compliance submissions to NJDEP as required by the Safe Drinking Water Act be awarded to CDM Smith, Inc., Edison, New Jersey based upon the proposal received dated July 2023, pursuant to a fair and open process, in the amount not to exceed \$250,000.00.

Adopted:

President of Council

ATTEST:

City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

8-9-23

(DATE)

1. Service (detailed description): Program management, project prioritization, project funding, compliance submission for DEP LSL requirements, per attached sheet

2. Amount to be Awarded: \$ \$250,000.00---Not to Exceed

- Encumber Total Award
 Encumber by Supplemental Release

3. Amount Budgeted: \$ 250,000.00

4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: 3-05-55-502-9006-53044 E390

6. Contract Period: 8-22-23 to 8-22-25---Two Year Contract

7. Date To Be Awarded: 8-22-23

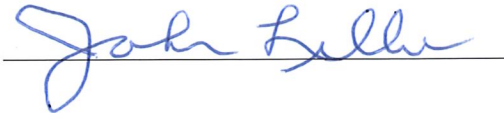
8. Recommended Vendor and Address: CDM Smith 110 Fieldcrest Ave,#8 6th Floor
Edison NJ 08837

9. Justification for Vendor Recommendation:(attach additional information for Council review)
Selected RFQ applicant

- Non-Fair & Open (Pay-to-Play documents required)
 Fair & Open: How was RFP advertised? RFQ # 2023-25

10. Evaluation Performed by: Sharon Lillie

11. Approved by: John Lillie

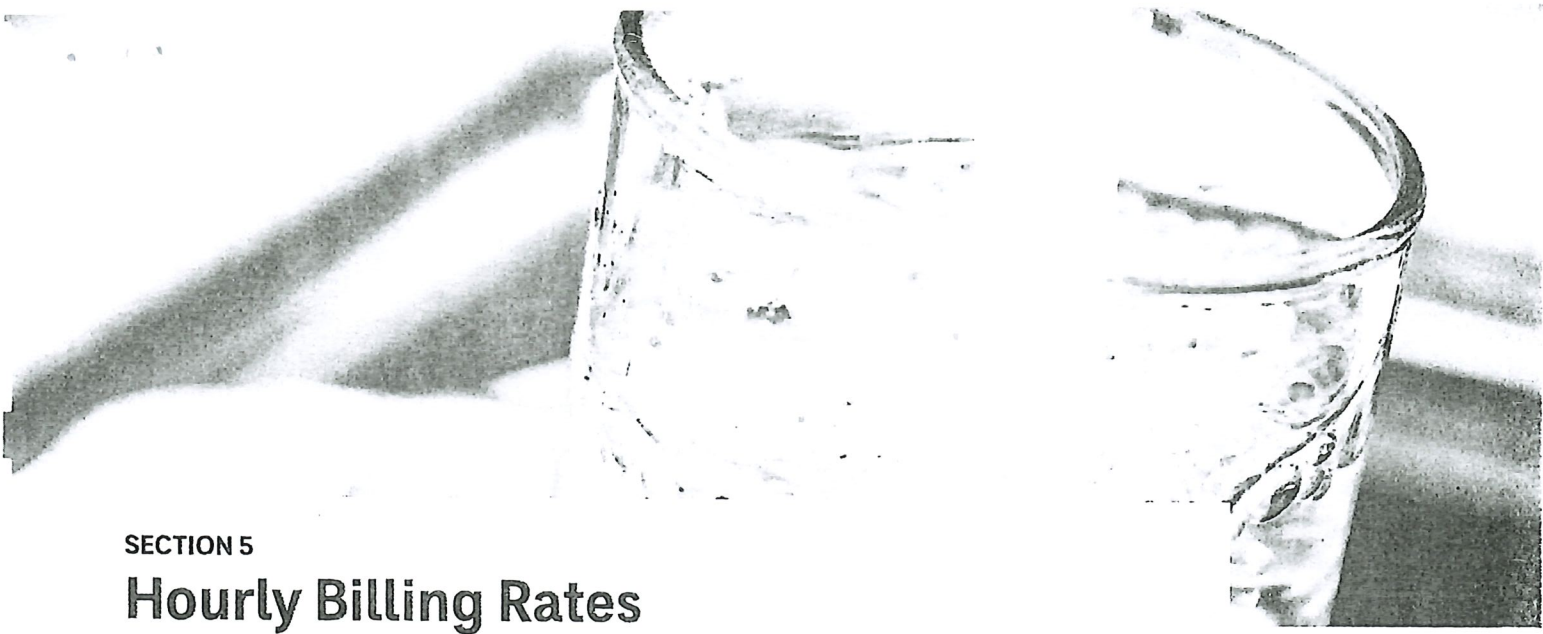


12. Attachments:

- Awarding Proposal
 Other: scope and proposal

- **Send copies to:**
Purchasing Division
Business Administration

**** If more than one account #, provide break down**



SECTION 5

Hourly Billing Rates

CDM Smith proposes to assist Vineland by providing engineering services for project management and construction management tasks as outlined in the RFP. It is understood that reimbursement under this project will be on a Time-and-Materials Basis; therefore, as requested, we have included a rate sheet for each personnel category that is proposed to work on this project which shall cover the first two (2) year initial contract period. Rates will be held at the proposed rate schedule until July 31, 2025, and are subject to a negotiated escalation for the next 12-month period starting August 1, 2025, and ending July 31, 2026.

Other direct costs such as printing, mileage, expendable supplies, etc. will be billed at cost. Mileage for travel will be billed at the U.S. General Services Administration mileage reimbursement rate (presently \$0.655 per mile).

All work assignments will be performed at the written direction of Vineland staff. CDM Smith is prepared to provide a written scope, budget, and schedule for specific assignments, as requested.

Schedule of Hourly Billing Rates

Professional Services

Principal-In-Charge/Technical Expert	\$320
Project Manager	\$222
Project Technical Leader	\$270
Funding Specialist	\$250
Project Engineer/Scientist Grades 7-8	\$232
Project Engineer/Scientist Grades 5-6	\$183
Project Engineer/Scientist Grades 3-4	\$147
Project Engineer/Scientist Grades 1-2	\$125
Graphic Designer	\$138
Website Developer	\$154
GIS Technician/ Data Management Specialist Grades 7-8	\$230
GIS Technician/Data Management Specialist Grades 5-6	\$165
GIS Technician/Data Management Specialist Grades 3-4	\$140
GIS Technician Grades 1-2	\$115

Field And Inspection Services

Construction Manager	\$180
Senior Inspector	\$130
Field and Inspection Staff	\$105
Junior Field and Inspection Staff	\$95

Project Support Services

Administrative Support Services	\$110
Financial/Billing	\$130

Project Allowances*

Software Subscription, Implementation, & Training Allowance	\$100,000
Hardware Allowance	\$20,000
Printing & Mailing Allowance	\$150,000

*CDM Smith understands the need for allowances related to purchase of software, hardware, and direct mailing in the execution of this project. Allowances referenced above are a recommendation for the first two years based upon prior experience and will be further discussed with the City of Vineland prior to any expenditure.

Billing Rates for CDM Smith Affiliated Companies**

Grade 1-4	Engineer/Drafter/Project Controls	\$66
Grade 5-6	Engineer/Drafter/Project Controls	\$78
Grade 7-10	Engineer/Drafter/Project Controls	\$102

**In the performance of services, CDM Smith may use personnel and resources from CDM Smith affiliated companies. Notwithstanding any provision to the contrary contained in the Agreement, the personnel from CDM Smith Global Services India LLP will be billed at the hourly rate provided in the above table.

PURCHASING AGENT REVIEW
COV RFQ # 2023-25

Proposals were received and opened Tuesday, July 11, 2023 at 1:00 PM for Lead Service Line Replacement Program Management Services from the following:

CDM Smith

Comments: The loan bidder submitted all the mandatory documents.

Recommendation: The proposal needs to be evaluated for a final recommendation of award. As an RFQ award is based on Price and Other Factors.

Jeanine N. Brownlee, QPA
Purchasing Agent



COV RFP/RFQ # 2023-29 for: Lead Service Line Replacement Program Management Services

DATE/TIME: 7-11-23 1:00 PM

VENDORS:	CDM Smith			
MANDATORY FORMS				
Statement of Ownership Disclosure	✓			
EEO/Affirmative Action Compliance	✓			
Addenda, if any	✓			
Disclosures of Investment Activity in Iran	✓			
Total Amount:	\$	\$	\$	\$
<i>Russia / Belarus</i>	✓			

VENDORS:				
MANDATORY FORMS				
Statement of Ownership Disclosure				
EEO/Affirmative Action Compliance				
Addenda, if any				
Disclosures of Investment Activity in Iran				
Total Amount	\$	\$	\$	\$