

RESOLUTION NO. 2023-353

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, IN THE AMOUNT OF \$9,900.00 TO PROFESSIONAL SERVICES CONTRACT NO. C22-0052, ISSUED TO ADAMS, REHMANN AND HEGGAN ASSOCIATES, INC., HAMMONTON, NJ.

WHEREAS, the City Council of the City of Vineland, on July 12, 2022 adopted Resolution No. 2022-282, Authorizing a Professional Engineering Services Contract with Adams, Rehmann and Heggan Associates, Inc., Hammonton, NJ, for the Memorial Park Dam Repairs, in an amount not to exceed \$47,500.00; and

WHEREAS, there exists a need to amend and supplement the Professional Services contract awarded to Adams, Rehmann and Heggan Associates, Inc., for the above professional engineering services as authorized by Resolution No. 2022-282; said change order is necessary because since starting the dam rehabilitation project, several changes have occurred which resulted in a change in scope as follows:

1. A non-vegetated surface walkway was added along the upstream embankment, serving a dual role as pedestrian passage and limiting vegetation growth under the guide rail.
2. In addition, a catwalk was added to provide easy access to the flashboards during storm events.
3. Finally, the existing spillway flashboards will be replaced with aluminum stop logs set in a stainless steel guide; and

WHEREAS, the Chief Financial Officer has certified that funds for the amendment requested herein are available; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland as follows:

1. THAT said amendatory supplemental change order #1 to Contract No. C22-0052, issued to Adams, Rehmann and Heggan Associates, Inc., Hammonton, NJ, in the amount of \$9,900.00, be and the same is hereby ratified and approved.

2. THAT the Purchasing Agent be and the same is hereby authorized to issue an amendatory supplemental change order #1 to Contract No. C22-0052, in the amount of \$9,900.00.

Adopted:

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President of Council

ATTEST:

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City Clerk



July 18, 2023

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 1  
Contract No. C22-0052  
Professional Services for Memorial Park Dam Repairs  
Adams, Rehmann and Heggan Associates, Inc., Hammonton, NJ

Dear Mayor and Member of Council:

We are requesting an amendatory supplemental change order to Contract No. C22-0052, issued to Adams, Rehmann and Heggan Associates, Inc., Hamonton, NJ for the Memorial Park Dam Repairs. This contract was authorized by Resolution No. 2022-282, adopted by City Council on July 12, 2022.

The change order requested in the amount of \$9,900.00 is necessary because since starting the dam rehabilitation project, several changes have occurred which resulted in a change in scope as follows:

1. A non-vegetated surface walkway was added along the upstream embankment, serving a dual role as pedestrian passage and limiting vegetation growth under the guide rail.
2. In addition, a catwalk was added to provide easy access to the flashboards during storm events.
3. Finally, the existing spillway flashboards will be replaced with aluminum stop logs set in a stainless steel guide.

This change order will increase the original contract amount from \$47,500.00 to \$57,400.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:34-4.1 et seq.

Sincerely,

Robert E. Dickenson, Jr.  
Business Administrator

RD/rl





REQUEST FOR CHANGE ORDER

FOR:

Memorial Park Dam Rehabilitation

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Engineering

FROM: David J. Maillet

This is a request for change order # 1 to Contract # C22-0052 for:

Project Name Memorial Park Dam Rehabilitation

Name/Address of

Contractor: Adams Rehmann & Heggan Assoc./215 Bellevue Ave/PO Box 579/Hammonton, NJ 08037

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach \*documentation to support the necessity of this change order. \*(Documentation from contractor, engineer, etc.)

See attached

Original Contract Amount:	\$ <u>47,500.00</u>
Amount of this change order:	\$ <u>9,900.00</u>
Previous Change Orders:	\$ <u>0.00</u>
Total Revised Amount:	\$ <u>57,400.00</u>

APPROVED BY: David J. Maillet  
Print/type

[Signature]  
Signature

**NOTE:**  
**CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT**

Please provide the account number that the change order will be charged to:

Account # 2-01-20-165-1109-23044

CC: Purchasing Division

[Handwritten mark]



**Principals**  
Richard Rehmann, GISP  
Richard Heggan, PLS, PP  
Jeffery MacPhee, PLS

## MEMORANDUM

**To:** David Maillet, City of Vineland  
**From:** Linda Campbell Rehmann, Ph.D.  
**Date:** June 26, 2023  
**Re:** Memorial Park Dam Rehabilitation: Change Order Request  
ARH #6700002

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The original proposal response for Memorial Park Dam had included upstream and downstream embankment protection and concrete rehabilitation. Since starting the dam rehabilitation design project, several changes have occurred which resulted in a change in scope. Based on discussions with the City, additional improvements have been added, necessitating communication with vendors, additional details, calculations specifications and drawings:

1. A Nonvegetated Surface walkway was added along the upstream embankment, serving a dual role as pedestrian passage and limiting growth of vegetation under the guide rail. At project outset, ARH was instructed not to include any type of walkway or access.
2. In addition, a catwalk was added to provide easy access to the flashboards during storm events. The catwalk will also enable public works personnel to clear any vegetation or debris from the weir crest.
3. Finally, the existing spillway flashboards are in fair condition but will be replaced as part of this work by aluminum stop logs set in a stainless steel guide.

As a result of these changes, we respectfully request a change order in the amount of \$9,900 for the tasks as described above.

LLCR  
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### **ARH Associates**

Corporate Headquarters – 215 Bellevue Avenue – PO Box 579 – Hammonton, NJ 08037 – 609.561.0482 – fax 609.567.8909  
Tinton Falls Office – 97 Apple Street – Suite 1 – Tinton Falls, NJ 07724 – 609.561.0482 – fax 609.567.8909

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