

RESOLUTION NO. 2023-292

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH MANDERS MERIGHI PORTADIN FARRELL ARCHITECTS, LLC, VINELAND, NJ FOR ARCHITECTURAL/ENGINEERING WORK IN CONNECTION WITH THE 4<sup>TH</sup> FLOOR RENOVATION PROJECT, IN AN AMOUNT NOT TO EXCEED \$75,375.00.

WHEREAS, the City Council of the City of Vineland has adopted Resolution No. 2023-37, a Resolution pre-qualifying certain firms to submit proposals for as needed Architectural and Engineering Consulting Services; and

WHEREAS, the City of Vineland is in need of Architectural/Engineering Work in connection with the 4<sup>th</sup> Floor Renovation Project; and

WHEREAS, the Chief Financial Officer has recommended that a contract for the required services be awarded to Manders Merighi Portadin Farrell (MMPF) Architects, LLC, Vineland, NJ, in accordance with Professional Services Contract No. C23-0011 and the MMPF proposal, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$75,375.00; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

1. NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract be awarded to Manders Merighi Portadin Farrell (MMPF) Architects, LLC, Vineland, NJ, for Architectural/Engineering Work in connection with the 4<sup>th</sup> Floor Renovation Project in accordance with Professional Services Contract No. C23-0011 and in accordance with the MMPF proposal, pursuant to a fair and open process, in an amount not to exceed \$75,375.00.

Adopted:

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President of Council

ATTEST:

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City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**



6/1/2023  
(DATE)

1. Service (detailed description): Architectural/engineering work for the 4th floor renovation project

2. Amount to be Awarded: \$ 75,375.00

- Encumber Total Award  
 Encumber by Supplemental Release

3. Amount Budgeted: \$ 80,000.00

4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_

5. \*\*Account Number to be Charged: C-04-00-000-2323-78002

6. Contract Period: June 2023-April 2024

7. Date To Be Awarded: June 27, 2023

8. Recommended Vendor and Address: MMPF Architects, LLC C23-0011  
1138 E Chestnut Ave, Vineland, NJ 08360

9. Justification for Vendor Recommendation:(attach additional information for Council review)  
MMPF Architects LLC is a COV approved architect/engineering firm.

- Non-Fair & Open (Pay-to-Play documents required)  
 Fair & Open: How was RFP advertised? \_\_\_\_\_

10. Evaluation Performed by: Ryan R. Headley

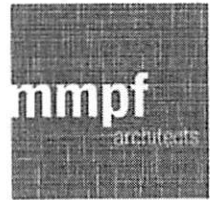
11. Approved by: [Signature]

12. Attachments:

- Awarding Proposal  
 Other: \_\_\_\_\_

- Send copies to:  
Purchasing Division  
Business Administration

\*\* If more than one account #, provide break down



October 24, 2022

Susan M. Baldosaro, CFO  
Robert Dickenson, Business Administrator  
City of Vineland  
640 East Wood Street  
PO Box 1508  
Vineland, NJ 08360-1508

Re: Vineland City Hall – 4<sup>th</sup> Floor Renovations  
Project Number 22.099P

Dear Sue and Bob:

On behalf of Manders Merighi Portadin Farrell Architects (MMPF), I am pleased to present the following proposal for architectural/engineering services as they relate to the renovation of part of the 4<sup>th</sup> Floor of Vineland City Hall.

To that end, we met at the site with Kathie Hicks, Ryan Headley, David Maillet and Sandy Forsisky on October 20, 2022 to review the scope of proposed work.

We anticipate the scope/cost of work to be similar to that of the Finance Office on the 5<sup>th</sup> Floor, recently completed by our firm. Specifically, the space will be gutted and new partitions, doors, finishes, lighting, as well as sprinkler and HVAC modifications will be required. Asbestos abatement is anticipated, and while not part of our scope of work, we have included the cost in our overall budget.

Data, security and furnishings are to be completed by others and are not part of our budget.

Estimated construction / design costs are as follows:

Base Area – 6,700 sf at \$125.00/sf.....	\$837,500.00
A/E Fees (9%).....	\$75,375.00
Conference Room – 600 sf @ \$125.00.....	\$75,000.00
A/E Fees (9%).....	\$6,750.00
Break Room – 3000 sf @ \$125.00.....	\$37,500.00
A/E Fees (9%).....	\$3,375.00

Thank you for giving us the opportunity of presenting this proposal. As always, please do not hesitate to contact me with any questions you may have.

Very truly yours,

David G. Manders., AIA  
DGM/amf