

RESOLUTION NO. 2023-180

A RESOLUTION AWARDING AN OPEN-END CONTRACT
TO ATLANTIC ANALYTICAL LABORATORY, LLC,
LEBANON, NJ FOR SAMPLING AND ANALYSIS OF
NATURAL GAS.

WHEREAS, the Vineland Municipal Electric Utility has heretofore advertised for proposals for Sampling and Analysis of Natural Gas for the contract period of one year commencing June 9, 2023 through June 8, 2024, COV RFP #2023-05; and

WHEREAS, the requests were published on the City's official website and in the City's official newspaper; and

WHEREAS, one proposal was received and reviewed by the Director and Staff of the Electric Utility; and

WHEREAS, it has been recommended that a contract for Sampling and Analysis of Natural Gas, be awarded to Atlantic Analytical Laboratory, LLC, Lebanon, NJ based upon the proposal received, pursuant to a fair and open process; and

WHEREAS, this contract is awarded in an amount not to exceed \$80,000.00, for a contract period of one year from date of award; and

WHEREAS, the availability of funds for said Contract to be awarded herein have been certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract to provide for Sampling and Analysis of Natural Gas, be awarded to Atlantic Analytical Laboratory, LLC, Lebanon, NJ, based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$80,000.00 for the contract period of one year commencing June 9, 2023 through June 8, 2024, COV RFP #2023-05.

Adopted:

President of Council

ATTEST:

City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

April 10, 2023

(DATE)

1. Service (detailed description): Sampling and Analysis of Natural Gas

2. Amount to be Awarded: \$ 80,000.00
 Encumber Total Award
 Encumber by Supplemental Release

3. Amount Budgeted: \$ 75,600.00

4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: \$36,600.00 to 3-05-55-502-9001-53353 E553X

6. Contract Period: One Year (June 9, 2023 to June 8, 2024)

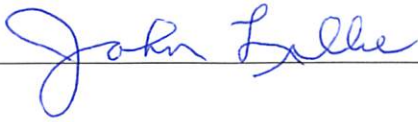
7. Date To Be Awarded: May 9, 2023

8. Recommended Vendor and Address: Atlantic Analytical Laboratory, LLC
291 Route 22 East - Salem Industrial Park Bldg 2
Lebanon, NJ 08833

9. Justification for Vendor Recommendation:(attach additional information for Council review)
This vendor has performed natural gas sampling and analysis for VMEU for
for several years with very satisfactory results. Bid was below engineers estimate.
No other bids were received.

- Non-Fair & Open (Pay-to-Play documents required)
 Fair & Open: How was RFP advertised? _____

10. Evaluation Performed by: Jeff Davis

11. Approved by: 

12. Attachments:
 Awarding Proposal
 Other: RFP

- **Send copies to:**
Purchasing Division
Business Administration

**** If more than one account #, provide break down**



PURCHASING AGENT RECOMMENDATION AWARD
COV RFP # 2023-05

Proposals were received and opened Tuesday, April 4, 2023 at 1:00 PM for Sampling and Analysis of Natural Gas from the following:

Atlantic Analytical Laboratory, LLC

Comments: The lone bidder submitted all the mandatory documents.

Recommendation: The using department needs to review the lone proposal for compliance with the technical specifications of the proposal. If Atlantic Analytical meets all the requirements of the specifications, then you can send up your request for award.

Jeanine N. Brownlee, QPA
Purchasing Agent

A handwritten signature in blue ink, appearing to be "JN", enclosed within a blue circular scribble.