

RESOLUTION NO. 2023-135

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1, IN THE AMOUNT OF \$36,325.00 TO PROFESSIONAL SERVICES CONTRACT NO. C22-0053, PURCHASE ORDER NO. 22-02122, ISSUED TO MANDERS, MERIGHI, PORTADIN & FARRELL ARCHITECTS, LLC, VINELAND, NJ.

WHEREAS, the City Council of the City of Vineland, on March 8, 2022 adopted Resolution No. 2022-88, entitled “RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN MANDERS, MERIGHI, PORTADIN & FARRELL ARCHITECTS, LLC, VINELAND, NEW JERSEY AND THE CITY OF VINELAND FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR THE CONSTRUCTION OF THE NEW FIRE STATION NO. 6”; and

WHEREAS, there exists a need to amend and supplement the Professional Services contract awarded to Manders, Merighi, Portadin & Farrell Architects, for Architectural Service in connection with Construction of the New Fire Station No. 6, as authorized by Resolution No. 2022-88; by change order to Contract No. C22-0053, Purchase Order No. 22-02122, to provide for additional services needed from September 1, 2022 to February 1, 2023 that were above and beyond those anticipated as it is now eleven (11) months behind schedule and construction administration is now 20% higher due to salary upgrades; and

WHEREAS, the Chief Financial Officer has certified that funds for the amendment requested herein are available; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland as follows:

1. THAT Resolution No. 2022-88, entitled “RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN MANDERS, MERIGHI, PORTADIN & FARRELL ARCHITECTS, LLC, VINELAND, NEW JERSEY AND THE CITY OF VINELAND FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR THE CONSTRUCTION OF THE NEW FIRE STATION NO. 6”; be and the same is hereby amended and supplemented to increase maximum amount of the contract by \$36,325.00
2. THAT the Purchasing Agent be and the same is hereby authorized to issue an amendatory supplemental change order #1 to Contract No. C22-0053, Purchase Order No. 22-02122, in the amount of \$36,325.00.

Adopted:

President of Council

ATTEST:

City Clerk

March 21, 2023

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 1
Contract No. C22-0053, Purchase Order No. 22-02122
Architectural Service - Construction of the New Fire Station No. 6
Manders, Merighi, Portadin & Farrell Architects, LLC, Vineland, NJ

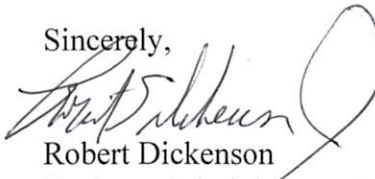
Dear Mayor and Member of Council:

We are requesting an amendatory supplemental change order to Contract No. C22-0053, Purchase Order No. 22-02122, issued to Manders, Merighi, Portadin & Farrell Architects, LLC, Vineland, New Jersey for Professional Architectural Services for the Construction of the New Fire Station No. 6. This contract was authorized by Resolution No. 2022-88, adopted by City Council on March 8, 2022.

The change order requested in the amount of \$36,325.00 will provide for additional services needed from September 1, 2022 to February 1, 2023 that were above and beyond those anticipated as it is now eleven (11) months behind schedule and construction administration is now 20% higher due to salary upgrades. This change order will increase the original contract amount from \$311,004.90 to \$347,329.90.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:34-4.1 et seq.

Sincerely,



Robert Dickenson
Business Administrator

RD/wr



REQUEST FOR CHANGE ORDER

FOR:

VINELAND NEW FIRE HEADQUARTERS

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: FIRE

FROM: RICHARD FRANCHETTA

This is a request for change order # 1 to Contract # C22-0053 for: Res. 2022-88

Project Name VINELAND NEW FIRE HEADQUARTERS

Name/Address of

Contractor: Manders, Merighi, Portadin, Farrell Architects, LLC, 1138 E. Chestnut Avenue, Vineland NJ 08360

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.

*(Documentation from contractor, engineer, etc.)

Additional services from September 1, 2022 to February 1, 2023 that were above and beyond those

anticipated as it is now eleven months behind schedule and construction administration now 20% higher due to salary upgrades.

Original Contract Amount: \$ 311,004.90

Amount of this change order: \$ 36,325.00

Previous Change Orders: \$ 0

Total Revised Amount: \$ 347,329.90

APPROVED BY: RICHARD FRANCHETTA

Print/type

Signature

3/17/23

NOTE:

CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # C-04-00-000.2156.78001

CC: Purchasing Division



February 16, 2023

Ms. Susan Baldosaro, CMFO/Finance Director
Mr. Robert Dickenson, Business Administrator

City of Vineland
Vineland City Hall
640 East Wood Street
Vineland, NJ 08360



**Re: Vineland Fire Headquarters
20.026**

Dear Ms. Baldosaro /Mr. Dickenson,

As you are no doubt aware, Manders Merighi Portadin Farrell Architects, LLC, has continued to work on the Fire Headquarters project in conformance with our contract with the City of Vineland. The project is now eleven (11) months behind schedule with receipt of bids anticipated to be 4/6/2023 in lieu of the original bid date of 5/12/2022.

By our calculations, our documents were completed and ready for bidding at the end of August 2022. Services from September 1, 2022 to February 1, 2023 were above and beyond those normally anticipated for this project and amount to a total of \$8,677.00.

In addition, Construction Administration services, which amounted to \$138,244.40 under our existing contract (signed two years ago) are now 20% higher due to salary upgrades. This amounts to an additional increase of \$27,648.00.

In accordance with the numbers outlined above, we hereby request a change order to our contract in the amount of \$36,325.00.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in dark ink, appearing to read "David G. Manders", with a long horizontal line extending to the right.
David G. Manders, AIA
DGM/clh

Hanna Theresa

From: Dickenson Christa
Sent: Monday, March 21, 2022 2:25 PM
To: Hanna Theresa
Cc: Baldosaro Susan M; Dickenson Bob; Davydow Jennifer; Tramontana Luigi; Franchetta Richard
Subject: Vineland Fire Headquarters - MMPF invoices

Hi Terry,

Following up to our phone call. Now that our agreement with MMPF (Manders, Merighi, Portadin, Farrell) has gone through Council via Resolution 2022-88, a new PO has been created 22-02122.

As discussed, we need to update the total amount of the PO to equal the remaining balance of the Contract. That amount is \$311,004.90. Please update PO 22-02122 to reflect that amount.

Jen – Invoice 8 (which you already attached to the PO) and all future invoices will be paid from this PO. I will send invoice 9 to you shortly.

Any questions, please let me know.

Christa Dickenson
Administrative Analyst, Finance

City of Vineland
640 E Wood Street
PO Box 1508
Vineland, NJ 08362-1508
cdickenson@vinelandcity.org
856-794-4000 Ext. 4983

