

RESOLUTION NO. 2023-106

RESOLUTION EXERCISING OPTION TO RENEW  
CONTRACT C20-0106 FOR PRIVATE COLLECTION OF  
MUNICIPAL COURT DEBT, COV RFP 2020-25.

WHEREAS, on November 24, 2020, City Council adopted Resolution No. 2020-472 awarding a contract to RTR Financial Services, Inc., Staten Island, NY for Private Collection of Municipal Court Debt; and

WHEREAS, the Director of the Municipal Court and RTR Financial Services, Inc., have agreed to exercise the option to renew Contract C20-0106 for the one (1) two-year term, at a fee of 15% of the collected amount for the period July 19, 2023 to July 18, 2025 in accordance with amended Resolution No. 2021-376, at the same terms and conditions; and

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that the Purchasing Agent is hereby authorized to issue an extension to Contract No. C20-0106, issued to RTR Financial Services, Inc., Staten Island, NY for Private Collection of Municipal Court Debt, at a fee of 15% of the collected amount, for the one (1) two-year term, at a fee of 15% of the collected amount for the period July 19, 2023 to July 18, 2025 in accordance with amended Resolution No. 2021-376, at the same terms and conditions.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract extension herein are available.

Adopted:

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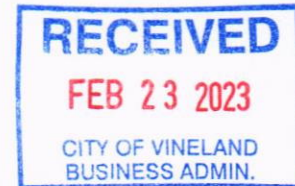
President of Council

ATTEST:

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City Clerk

# FROM THE DESK OF JEANINE N. BROWNLEE



February 23, 2023

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MEMORANDUM TO BUSINESS ADMINISTRATION:

RE: Resolution Request to Extend Contract for Private Collection of Municipal Court Debt COV RFP 2020-25.

Request to renew (1) two year term for Contract C20-0106 awarded by Resolution No. 2020-472 and amended Resolution No. 2021-376 to RTR Financial Services Inc., 2 Teleport Drive, Staten Island, NY 10311 for the period July 19, 2021 to July 18, 2023 (2 yrs.) at an administrative fee of 15% which is added to the amount owed by the debtor. The bid specifications and contract included the option to extend for (2) one yr. terms or (1) two-yr. term and as such the City wishes to exercise the (1) two-yr. term from July 19, 2023 to July 18, 2025. The contractor has agreed to extend under the same terms and conditions.

If you have any questions or need additional information, please contact me.

Sincerely,

*Jeanine N. Brownlee*

Jeanine N. Brownlee, QPA  
Purchasing Agent