

CITY OF VINELAND

**RESOLUTION NO. 2022- 578**

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BY AND BETWEEN THE VINELAND HOUSING AUTHORITY AND THE CITY OF VINELAND FOR THE ACQUISITION OF ROCK SALT.**

**WHEREAS**, the City of Vineland purchases bulk rock salt for snow and ice preventative measures for roadways and parking lots owned and maintained by the City; and

**WHEREAS**, the Vineland Housing Authority is an authority created and existing in accordance with Chapter 19, Laws of New Jersey, 1938, as amended by Chapter 210, Laws of 1938 (Authority) whose mission is to promote adequate and affordable housing and service the housing and social needs of lower income, elderly, disabled and family households in the City of Vineland; and

**WHEREAS**, in order to provide for safe operation of vehicles and for pedestrians residing in the housing supplied by the Authority it is necessary to utilize rock salt during winter events such as ice and snow; and

**WHEREAS**, the Parties recognize the benefits and economies to be achieved by utilizing shared services for the purchase of commodities such as rock salt and related products that can be done more efficiently in combination than separately and the Parties are authorized, pursuant to the Uniform Shared Services Consolidation Act, N.J.S.A.40A: 65-1, et seq., to enter into a shared services agreement with any other local unit to provide or receive any service that each local unit could perform on its own.

**WHEREAS**, the Parties intend upon entering into a Shared Services Agreement for the acquisition of rock salt in bulk; and

**WHEREAS**, the Parties wish to outline their respective duties and obligations relative to the acquisition of rock salt by the City for the use by the Vineland Housing Authority.

**NOW THEREFORE BE IT RESOLVED** by the Council of the City of Vineland that the Mayor and Clerk are hereby authorized to enter into a Shared Services Agreement with the Vineland Housing Authority for the acquisition of rock salt by the City for its use by the Vineland Housing Authority in the form and substance as attached hereto and made a part hereof subject to modifications as approved by the City Solicitor.

Adopted:

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President of Council

ATTEST:

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City Clerk

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**SHARED SERVICES AGREEMENT**

**by and between the**

**THE CITY OF VINELAND**

**AND**

**THE VINELAND HOUSING AUTHORITY**

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## **SHARED SERVICES AGREEMENT**

**THIS SHARED SERVICES AGREEMENT** ("Agreement"), is made by and between the Vineland Housing Authority with offices located at 191 West Chestnut Avenue, Vineland, New Jersey (VHA), and the City of Vineland, a municipal corporation of the State of New Jersey with offices at 640 Wood Street, Vineland, New Jersey 08360 ("City").

### **RECITALS**

- A. The City and the VHA agree that a reduced expenditure of commodities such as rock salt can be achieved through a shared services agreement by larger quantity purchasing.
- B. The City purchases large quantities of rock salt for snow and ice removal/prevention.
- C. The VHA desires to purchase rock salt from the City at a rate available to the City and allow it to be stored at the Vineland facility until it is needed.
- D. The VHA and City have recognized their value to each other by providing reciprocal assistance when needed as well as essential ideas to benefit the community, our seniors, disabled individuals and other qualifying people and families being serviced by the VHA.
- E. The City and the VHA further recognize the value of interlocal cooperation as a way of reducing duplication and overlap of services.
- F. In enacting the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1 et seq. (the "Act"), the New Jersey Legislature has encouraged any local unit of the State to enter into an agreement with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction as a means to reduce local expenses funded by property taxpayers.
- G. The City and the VHA as "local units" defined by the Act are empowered to enter into shared services agreements;
- H. Through this Agreement, it is the intention of the parties to cooperate and collaborate with one another in order to share certain services and resources set forth herein to operate in a more cost-effective manner thereby providing more expeditious and efficient services to the tax payers;
- .I. Acting pursuant to the Act, the City and the VHA desire to enter into this Shared Services Agreement (the "Agreement") through which the City and the VHA shall hereinafter share certain services and resources in order to decrease costs by the City and VHA.

J. The City and the VHA have authorized execution of this Agreement by the adoption of a Resolution.

NOW, THEREFORE, in consideration of the mutual promises, agreements and other considerations made by and between the parties, and pursuant to all applicable federal, state, and local laws, statutes, codes or ordinances, the City and the VHA do hereby agree as follows:

**1. BASIC TERMS OF AGREEMENT**

- a. The City has in its ownership and control a rock salt storage facility utilized to store rock salt purchased by the City to be used during snow and ice events to assure the safe travel of vehicles and pedestrians in the City and the City agrees to purchase and provide rock salt to the VHA on an as-needed basis.
- b. The City shall be responsible for storage and when needed, loading the rock salt on vehicles owned and or operated by or on behalf of the VHA and VHA shall pay the City the per ton cost of the rock salt based upon the last rock salt purchase by the City prior to the VHA requesting the same plus a 5% fee to cover the City's costs for storage, loading and administrative costs. The VHA shall determine an anticipated tonnage need and the City shall acquire the salt as supplies are reduced during usage. The City cannot guaranty that rock salt shall be readily available, depending on the City's needs as the parties recognize that the City's needs for rock salt are prioritized. The Parties further recognize that rock salt may become unavailable, but the City shall endeavor to acquire enough rock salt to cover both the City's needs and that of the VHA.
- c. The City reserves the right to reject a request to load rock salt on vehicles or equipment they deem undersized to handle the tonnage of rock salt requested to be loaded
- d. The VHA shall hold the City harmless for any damage caused to any vehicle as a result of the loading of rock salt
- e. The City shall submit a bill for the rock salt and additional 5% fee within 30 days of acquisition by the VHA and the VHA shall submit payment within 30 days of receipt of the bill.

**2. TERM OF AGREEMENT**

The terms of this Agreement shall begin on December , 2022 and continue for a period of one year unless sooner terminated under the terms of this Agreement.

**3. INSURANCE**

The City and VHA shall each maintain adequate property liability, auto liability and workers' compensation coverage related to its employees and their participation in this Agreement; and

shall name the other party as an Additional Insured for all activities that occur and are directly related to the responsibilities under the terms of this Agreement. In no event shall VHA employees be considered as City employees for Workers Compensation purposes and VHA

shall at all times supervise and direct its employees regarding services provided in furtherance of this Agreement.

**4. INDEMNIFICATION**

The City and VHA shall not be liable for any unintentional acts or omissions related to an employee performing its duties in the discharge of this Agreement. Each party shall indemnify, defend and hold the other harmless from all losses, claims, liabilities, injuries or damage caused by an employee's performance of his or her duties to his or her employer when engaged in activities contemplated by this Agreement. Such indemnification shall include payment of reasonable attorneys' fees and costs in defense of any claim. To the extent any damages are covered by applicable insurance, the City and the VHA waive all rights against each other.

**5. DISPUTE RESOLUTION**

In the event a dispute arises concerning the terms and conditions of this Agreement the parties shall mutually agree upon a licensed New Jersey attorney to arbitrate any such dispute which arises under this Agreement. Any decision by the arbitrator shall be binding on the parties. Such appointment shall be made within 15 days after written notice by any party of the election to proceed with arbitration. The costs and expenses of the arbitrator and fees charged by such arbitrator shall be shared equally by the parties; however, each party shall be solely responsible for their own attorney fees and expenses related to retention of their own experts and witnesses.

**6. CHOICE OF LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

**7. ENTIRE AGREEMENT**

This Agreement sets forth the entire understanding of the parties hereto with respect to the services contemplated herein. No change or modification of this Agreement shall be valid unless the same shall be in writing and signed by all parties hereto.

**8. SEVERABILITY**

If any part of this Agreement shall be held to be unenforceable, the remainder of this Agreement shall remain in full force and effect.

**9. TERMINATION.**

This Agreement may be terminated, upon 30 days written notice to the other party or parties, as appropriate, as follows:

- a. If, through any cause, a party shall fail to fulfill in timely and proper manner its obligations under this Agreement, or if a party shall violate any of the covenants, agreements, or stipulations of this Agreement, the aggrieved party shall thereupon give 10 days' written notice to cure and upon the failure of the breaching party to cure, the aggrieved party shall have the right to terminate this Agreement upon giving 10 days 'written notice of such termination to the breaching party.
- b. A party may terminate this Agreement for convenience at any time by serving a 30-day notice in writing to the other party.
- c. Termination shall not operate to affect the validity of the indemnification provisions of this Agreement, or to prevent either party from pursuing any other relief to which it may be entitled pursuant to the terms of this Agreement.

**10. LIMITATION OF DELEGATION.**

This Agreement shall not be construed as delegating any authority other than the authority to provide the services and resources described in this Agreement, consistent with the terms and provisions of this Agreement.

Neither the City nor the VHA intend by this Agreement to create any agency relationship or merger it being understood that both entities shall remain separate, independent local units.

**11. ASSIGNMENT.**

This Agreement shall not be assignable by either party, except upon written agreement signed by both Parties.

**12. COMPLIANCE WITH LAWS AND REGULATIONS.**

The City and the VHA agree that they will at their own cost and expense promptly comply with, or cause to be complied with, all laws, rules, regulations and other governmental requirements which may be applicable to its supplying of the resources and/or the performance of the services described in this Agreement.

**13. FURTHER ASSURANCES AND CORRECTIVE INSTRUMENTS.**

Each party shall execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Services or to correct any inconsistent or ambiguous term hereof.

**14. NO ADDITIONAL WAIVER IMPLIED BY ONE WAIVER.**

In the event that any agreement which is contained in this Agreement should be breached by any party and thereafter such breach shall be waived by the other party, as appropriate, such waiver shall be limited to the particular breach so waived and shall not be a waiver of any other breach hereunder.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement.

**ATTEST:**

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**VINELAND HOUSING AUTHORITY**

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**MARIO RUIZ-MESA, CHAIRMAN**

**ATTEST:**

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**THE CITY OF VINELAND**

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**ANTHONY R. FANUCCI,  
MAYOR, CITY OF VINELAND**