

RESOLUTION NO. 2022-524

A RESOLUTION AWARDING AN OPEN-END CONTRACT TO PETROCHOICE, KING OF PRUSSIA, PA, FOR THE FURNISHING OF TRENT 60 LUBRICATING OIL AND COOLANT FOR VINELAND MUNICIPAL ELECTRIC UTILITY.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing of Trent 60 Lubricating Oil & Coolant for Vineland Municipal Electric Utility, for a period of one year commencing on January 1, 2023 ending December 31, 2023, in accordance with specifications on file in the office of the Purchasing Agent, COV BID #2022-45; and

WHEREAS, on November 4, 2022, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of December 6, 2022 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for the furnishing of Trent 60 Lubricating Oil & Coolant, COV BID #2022-45, be awarded to PetroChoice, King of Prussia, PA, for a period of six (6) months from January 1, 2023 to June 30, 2023, in the amount of \$31,033.05 based on estimated quantities and proposed unit prices, said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing of Trent 60 Lubricating Oil & Coolant for Vineland Municipal Electric Utility, COV BID #2022-45, be and the same is awarded to PetroChoice, King of Prussia, PA, for a period of six (6) months from January 1, 2023 to June 30, 2023, in the amount of \$31,033.05 based on estimated quantities and proposed unit prices, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk



December 6, 2022

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 11/4/22

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on November 4, 2022.

FURNISHING OF TRENT 60 LUBRICATING OIL AND COOLANT FOR VINELAND MUNICIPAL ELECTRIC UTILITY, FOR A PERIOD OF SIX (6) MONTHS FROM JANUARY 1, 2023 TO JUNE 30, 2023, COV BID #2022-45

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Business Administrator that an open-end contract be awarded to the only bidder, PetroChoice, King of Prussia, PA, in the amount of \$31,033.05 based on estimated quantities and proposed unit prices.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

Robert E. Dickenson, Jr.  
Business Administrator

RD/wr





**BID EVALUATION FORM**

DEPARTMENT Electric Utility Date: November 9, 2022

The undersigned recommends that a contract be awarded for the following:

- 1. Bid Title: Lubricating Oil and Coolant
- 2. Amount to be Awarded: ~~\$62,066.10~~ @ 31,033.05 per J. Colla

- Encumber Total Award
- Encumber by Supplemental Release

*est. quantities 12-8-22  
of proposed unit  
prices W.R.*

- 3. Engineer's Estimate: \$55,000
- 4. Amount Budget: \$ 70,000
- 5. Account Number to be Charged: 2-05-55-502-9001-53315 E554X/E554C
- 6. Date Bids Received: November 4, 2022
- 7. Date to be Awarded: December 13, 2022
- 8. Recommended Vendor: PetroChoice

9. Is Recommended Vendor the Apparent Lowest Bidder?  Yes  No

10. Comments/Special Instructions:

11. Evaluation Performed by: Joseph L. Colla *J. L. Colla 11/8/2022*

12. Approved By: Tom Dunmore

*John Lillie*

13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

**Send copies to:**  
Purchasing Department  
Business Administration