

RESOLUTION NO. 2022- 470

A RESOLUTION AWARDDING A CONTRACT TO RIGGS DISTLER AND COMPANY, INC., CHERRY HILL, NJ FOR THE STORM WATER VALVE INSTALLATION AT UNIT 11 FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION.

WHEREAS, the City of Vineland has heretofore advertised for bids for the Storm Water Valve Installation at Unit 11 for the Vineland Municipal Electric Utility Generation Division, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on October 14, 2022, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of November 1, 2022 submitted a written report and tabulation of the bids received and has recommended that a contract for Storm Water Valve Installation at Unit 11 for the Vineland Municipal Electric Utility Generation Division, be awarded to Riggs Distler and Company, Inc., Cherry Hill, NJ, in the amount of \$293,700.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract for the Storm Water Valve Installation at Unit 11 for the Vineland Municipal Electric Utility Generation Division, be and the same is awarded to Riggs Distler and Company, Inc., Cherry Hill, NJ, on their bid in the amount of \$293,700.00, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

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President of Council

ATTEST:

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City Clerk



November 1, 2022

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 10/14/22

Dear Mayor and Members of Council:

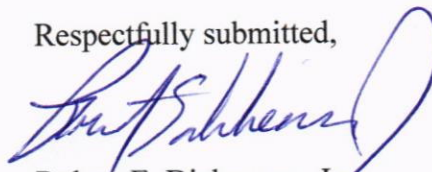
Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on October 14, 2022.

STORM WATER VALVE INSTALLATION AT UNIT 11

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Business Administrator that a contract be awarded to the lowest responsive responsible bidder, Riggs Distler and Company, Inc., Cherry Hill, NJ, in the amount of \$293,700.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

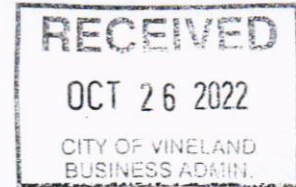
Respectfully submitted,



Robert E. Dickenson, Jr.  
Business Administrator

RD/rl

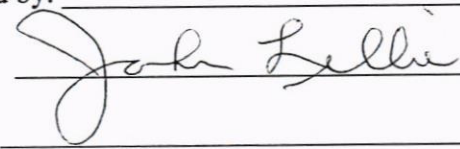




**BID EVALUATION FORM**

DEPARTMENT EU Engineering Date: 10/21/2022

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: 2022-40 Storm water valve installation at Unit 11
2. Amount to be Awarded: 293,700.00  
☒ Encumber Total Award  
☐ Encumber by Supplemental Release
3. Engineer's Estimate: 300,000
4. Amount Budget: \$ 425,000
5. Account Number to be Charged: 2-05-55-512-9000-52000 E341-3
6. Date Bids Received: 10/14/22
7. Date to be Awarded: 11/7/2022
8. Recommended Vendor: Riggs Distler & Company Inc
9. Is Recommended Vendor the Apparent Lowest Bidder? ☒ Yes ☐ No
10. Comments/Special Instructions:
11. Evaluation Performed by: E Smith
12. Approved By: 
13. Attached: (Check-Off List)  
☒ Tabulation of Bids  
☐ Justification for Vendor Recommendation (if applicable)  
☐ Evaluation Data (if applicable)

**Send copies to:**

Purchasing Department  
Business Administration

**PURCHASING AGENT RECOMMENDATION AWARD**  
**COV BID # 2022-40**

Proposals were received and opened Tuesday, October 14, 2022 at 2:00 PM for Stormwater Valve Installation for Unit 11 from the following:

Riggs Distler & Co:	\$293,700.00
*JF Kielly Construction	

Comments: \*Automatic rejection for a non- responsive bid from JF Kielly Construction since they didn't include the list of subcontractors in their bid.

**Recommendation:** I recommend awarding to Riggs Distler & Co. since they submitted all the required documents and were the next lowest responsive & responsible bidder. The price went over the engineers estimate, but did not go over the total overall budget amount.

Jeanine N. Brownlee, QPA  
Purchasing Agent

**TABULATION OF BIDS****COV BID 2022-40 STORM WATER VALVE INSTALLTION AT  
UNIT 11****OCTOBER 14, 2022****Engineers Estimate: \$ 278,190.00**

	<b>Riggs Distler &amp; Co., Inc.</b> <b>4 Esterbrook Lane</b> <b>Cherry Hill, NJ 08003</b>	<b>JF KIELLY CONSTRUCTION</b> <b>1 Radar Way</b> <b>Tinton Falls, NJ 07724</b>
BB. CAC, CERT	10%	
Surety	YES	
Ownership Disclosure	YES	
Affir. Action Plan	YES	
Check List	YES	
Proposal	YES	
Ack. Addend.	YES	
Disclosure of Inv. Iran	YES	
Subcontractors	YES	
TOTAL COST	\$293,700.000	REJECTED *

\* Omitted list of subcontractors from bid package.

**Specifications received by the following:**

Thor Construction Group  
Northeast Remsco Construction  
CIS Leads  
Construct Connect  
Keys General Construction  
Dodge Construction  
Sublevel Installations, Inc.  
T&T Commonwealth Constr. Co.





**Riggs Distler & Company, Inc.**  
4 Esterbrook Lane  
Cherry Hill, NJ 08003  
Phone: 856-433-6000  
Fax: 856-433-6035  
[www.RiggsDistler.com](http://www.RiggsDistler.com)

October 20, 2022

ATTN: City of Vineland

640E. Wood Street

Vineland, NJ 08360

RE:COV 2022-40 Storm Water Valve Installation

Estimate:#95-22-4086

Dear Emily Smith.

Riggs Distler & Company, Inc wanted to clarify that we have included furnishing and installing the concrete valve vault as shown on drawing G-4001.

We apologize for any confusion. Thank you and have a great day.

Regards,

Wayne Hoffmann  
Director of Estimating, Mechanical and Civil  
[whoffmann@riggsdistler.com](mailto:whoffmann@riggsdistler.com)

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