

RESOLUTION NO. 2022- 465

RESOLUTION EXERCISING OPTION TO RENEW  
CONTRACT C21-0114 FOR THE FURNISHING AND  
DELIVERY OF DISTRIBUTION TRANSFORMERS  
FOR THE CITY OF VINELAND MUNICIPAL ELECTRIC  
UTILITY – DISTRIBUTION DIVISION.

WHEREAS, on December 14, 2021, City Council adopted Resolution No. 2021-603 awarding a contract to Anixter Inc., Summerfield, NC for the furnishing and delivery of Distribution Transformers, for a period of one year starting December 15, 2021 ending December 14, 2022, with option to renew for one additional year; and

WHEREAS, the Vineland Municipal Electric Utility – Distribution Division and Anixter Inc., have agreed to exercise the option to renew Contract C21-0114 for the option year beginning December 15, 2022 through December 14, 2023 at the same terms and conditions; and

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that the Purchasing Agent is hereby authorized to issue an extension to Contract No. C21-0114, issued to Anixter Inc., Summerfield, NC for the furnishing and delivery of Distribution Transformers, for an estimated amount not to exceed \$350,000.00 for the option year beginning December 15, 2022 through December 14, 2023 at the same terms and conditions.

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract extension herein are available.

Adopted:

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President of Council

ATTEST:

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City Clerk

# FROM THE DESK OF JEANINE N. BROWNLEE

October 18, 2022

## MEMORANDUM TO BUSINESS ADMINISTRATION:

RE: Resolution Request to Extend Contract for Open-End Contract for  
Distribution Transformers COV BID 2021-36:

Request to extend Contract C21-0114 awarded by Resolution No. 2021-603 to Anixter, Inc., 7021 Denison Road, Summerfeild, NC 27358 for the period December 15, 2021 through December 14, 2022 for an estimated amount not to exceed \$350,000.00. The bid specifications and contract included the option to extend for (1) additional year and as such the City wishes to exercise the (1) year extension from December 15, 2022 to December 14, 2023. The contractor has agreed to extend under the same terms and conditions and according to Duty & Tariff rate changes.

If you have any questions or need additional information, please contact me.

Sincerely,



Jeanine N. Brownlee, QPA  
Purchasing Agent