

RESOLUTION NO. 2022-165

A RESOLUTION AWARDED A CONTRACT TO ATLANTIC ANALYTICAL LABORATORY, LLC., LEBANON, NJ FOR SAMPLING AND ANALYSIS OF NATURAL GAS, IN AN AMOUNT NOT TO EXCEED \$68,400.00

WHEREAS, the Vineland Municipal Utilities has heretofore advertised for proposals for Sampling and Analysis of Natural Gas; and

WHEREAS, the Requests were published on the City's official website and in the City's official newspaper; and

WHEREAS, one proposal was received; and

WHEREAS, the Director of the Municipal Utilities has recommended that a contract for the required services be awarded to Atlantic Analytical Laboratory, LLC, Lebanon, NJ based upon the proposal received, pursuant to a fair and open process; and

WHEREAS, this contract is awarded in an amount not to exceed \$68,400.00 for specified services, for a contract period of one year beginning June 9, 2022 through June 8, 2023; and

WHEREAS, the availability of funds for said Contract to be awarded herein have been certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract to provide for Sampling and Analysis of Natural Gas, be awarded to Atlantic Analytical Laboratory, LLC, Lebanon, NJ, based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$68,400.00 for a contract period of one year beginning June 9, 2022 through June 8, 2023.

Adopted:

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President of Council

ATTEST:

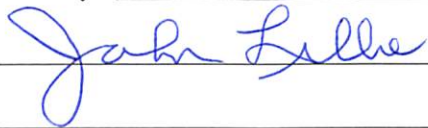
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City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

April 5, 2022  
\_\_\_\_\_  
(DATE)



1. Service (detailed description): Sampling and Analysis of Natural Gas
  
2. Amount to be Awarded: \$ 68,400.00  
 Encumber Total Award  
 Encumber by Supplemental Release
  
3. Amount Budgeted: \$ 75,600.00
  
4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_
  
5. \*\*Account Number to be Charged: \$34,200.00 to 1-05-55-502-9001-53353 E553X
  
6. Contract Period: One Year (June 9, 2022 to June 8, 2023)
  
7. Date To Be Awarded: May 10, 2022
  
8. Recommended Vendor and Address: Atlantic Analytical Laboratory, LLC  
291 Route 22 East - Salem Industrial Park Bldg 2  
Lebanon, NJ 08833
  
9. Justification for Vendor Recommendation:(attach additional information for Council review)  
This vendor has performed natural gas sampling and analysis for VMEU for  
for several years with very satisfactory results. Bid was below engineers estimate.  
No other bids were received.
  
- Non-Fair & Open (Pay-to-Play documents required)  
 Fair & Open: How was RFP advertised? \_\_\_\_\_
  
10. Evaluation Performed by: Jeff Davis
  
11. Approved by: 
  
12. Attachments:  
 Awarding Proposal  
 Other: RFP

- Send copies to:  
Purchasing Division  
Business Administration 

**\*\* If more than one account #, provide break down**

**PURCHASING AGENT RECOMMENDATION AWARD**  
**COV RFP # 2022-09**

Proposals were received and opened Tuesday, April 5, 2022 at 1:00 PM for Sampling and Analysis of Natural Gas from the following:

Atlantic Analytical Laboratory, LLC

Comments: All submitted all the mandatory documents.

**Recommendation:** The using department needs to review the lone proposal for compliance with the technical specifications of the proposal. If Atlantic Analytical meets all the requirements of the specification then provide your determination of award.

Miguel A. Mercado, QPA  
Purchasing Agent



COV RFP/RFQ # 2022-09 for: Sampling & Analysis of Natural Gas

DATE/TIME: 1:00 4-5-22

VENDORS:	Atlantic Analytical Laboratory			
MANDATORY FORMS				
Statement of Ownership Disclosure	✓			
EEO/Affirmative Action Compliance	✓			
Addenda, if any	✓			
Disclosures of Investment Activity in Iran	✓			
Total Amount:	Nat. Gas \$ 68,400 ✓ S + A 1,900 ✓	\$	\$	\$

VENDORS:				
MANDATORY FORMS				
Statement of Ownership Disclosure				
EEO/Affirmative Action Compliance				
Addenda, if any				
Disclosures of Investment Activity in Iran				
Total Amount		\$	\$	\$

COV RFP/RFQ # 2022-09 for: Sampling & Analysis of Natural Gas

DATE/TIME: 1:00 4-5-22

VENDORS:	Atlantic Analytical Laboratory			
MANDATORY FORMS				
Statement of Ownership Disclosure	✓			
EEO/Affirmative Action Compliance	✓			
Addenda, if any	✓			
Disclosures of Investment Activity in Iran	✓			

Total Amount: Nat. Gas \$ 68,400 ✓  
 S + A 1,900 ✓

VENDORS:				
MANDATORY FORMS				
Statement of Ownership Disclosure				
EEO/Affirmative Action Compliance				
Addenda, if any				
Disclosures of Investment Activity in Iran				

Total Amount \$ \$ \$ \$