

RESOLUTION NO. 2022- 135

A RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO INITIUM SOFTWARES, LLC, LAKE MARY, FL, FOR ONBASE AND SHAREBASE RENEWALS.

WHEREAS, there exists a need for OnBase and ShareBase Renewals; and

WHEREAS, the City of Vineland has a need to acquire such service as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of said services will exceed \$17,500.00; and

WHEREAS, the Director of Information Services has recommended that a contract be awarded to Initium Softworks, LLC, Lake Mary, FL, for OnBase and ShareBase Renewals for the contract period January 1, 2022 to December 31, 2022 in an amount not to exceed \$46,131.95; and

WHEREAS, MTS Software Solutions has completed and submitted a Business Entity Disclosure Certification for Non-Fair and Open Contract which certifies that MTS Software Solutions has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit MTS Software Solutions from making any reportable contributions through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the City of Vineland has certified that this meets the statute and regulations governing the award of said contracts.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that:

1. This contract is awarded without competitive bidding in accordance with 40A:11-5(1)(dd) of the Local Public Contracts Law for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software, except that this provision shall not be utilized to acquire or upgrade non-proprietary hardware or to acquire or update non-proprietary software.
2. The Purchasing Agent be and the same is hereby authorized to issue contract to Initium Softworks, LLC, Lake Mary, FL, for OnBase and ShareBase Renewals for the contract period January 1, 2022 to December 31, 2022 in an amount not to exceed \$46,131.95.
3. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with the Resolution.
4. Notice of this action shall be printed once in the Daily Journal.

Adopted:

---

President of Council

ATTEST:

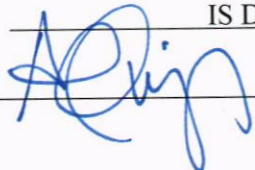
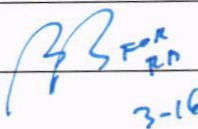
---

City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**



03/15/2022  
(DATE)

1. Service (detailed description): OnBase and ShareBase Renewals 2022
  
  2. Amount to be Awarded: \$46,131.95  
 Encumber Total Award  
 Encumber by Supplemental Release
  
  3. Amount Budgeted: \$
  
  4. Budgeted: By Ordinance No. \_\_\_\_\_
  
  5. \*\*Account Number to be Charged: 2-01-20-140-1104-23016 \$20,759.37  
2-07-55-502-8015-53016 \$4,613.20 2-05-55-502-9008-53016 E903 \$20,759.38
  
  6. Contract Period: 01/01/2022 – 12/31/2022
  
  7. Date to be Awarded: 04/12/2022
  
  8. Recommended Vendor and Address: INITIUM SOFTWARES, LLC  
801 INTERNATIONAL PKWY 5<sup>TH</sup> FLOOR  
LAKE MARY, FL, 32746
  
  9. Justification for Vendor Recommendation:(attach add'l information for Council review)  
See attached Quote "Renewal# RET-00054" and Sole Source Letter Provided  
\_\_\_\_\_  
\_\_\_\_\_
  
  - Non-Fair & Open (Pay-to-Play documents required)  
 Fair & Open: How was RFP advertised? \_\_\_\_\_
  
  10. Evaluation Performed by: IS Division Staff
  
  11. Approved by:  3-15-22  FOR RD 3-16-22
  
  12. Attachments:  
 Awarding Proposal  
 Other: Quote
- Send Original to: Purchasing Department
  - Send copies to: Business Administration
- \*\*If more than one account #, provide break down**



# Renewal Quote

Renewal# RET-00054

**Initium SoftWorks LLC dba MTS Software Solutions**

Tax ID : 86-2895400  
 801 International PKWY 5th Floor

Lake Mary Florida 32746  
 U.S.A

**Balance Due**  
**\$46,131.95**

Bill To  
**City of Vineland**  
 640 East Wood Street, PO Box 1508  
 Vineland  
 08362-1508 NJ

Renewal Due Date : 31 Dec 2021  
 OnBase Annual  
 Reference : Renewal 1/1/22 to 12/31 /22

#	Description	Amount
1	OnBase Annual Renewal January 1, 2022 to December 31, 2022	39,831.95
2	Includes the following:	0.00
	ARMPW1 Automated Redaction Maintenance 1	
	ADMPI1 Document Composition Maintenance 1	
	DPMPW1 Document Import Processor Maintenance 1	
	DXIPI1 Integration for DocuSign eSignature 4	
	DXMPI1 Integration for DocuSign eSignature Maintenance 1	
	KEYUPDATE Keyword Updater 1	
	GV-B-MU2-CTMPC1 Local Government Concurrent Client Maintenance 15	
	GV-B-MU2-AEMPI2 Local Government Enterprise Application Enabler (Maintenance) 1	
	GV-B-MU2-IDMPC1 Local Government Full-Text Indexing Concurrent Client for Autonomy IDOL (Maint) 10	
	GV-B-MU2-IDMPN1 Local Government Full-Text Indexing Named User Client for Autonomy IDOL (Maint) 5	
	GV-B-MU2-IMFMP12 Local Government Image Forms Maintenance 1	
	GV-B-MU2-OUTMPI1 Local Government Integration for Microsoft Outlook Maintenance 1	
	GV-B-LOCAL-M Local Government Licensing Bundle (Maintenance) 1	
	GV-B-MU2-CTMPN1 Local Government Named User Client Maintenance 8	
	GV-B-MU2-DIMPW2 Local Government Production Document Imaging (Kofax or TWAIN) (Maintenance) 5	
	GV-B-MU2-DIMPW1 Local Government Production Document Imaging (Kofax or TWAIN) (Maintenance) 1	
	GV-B-MU2-RIMPI1-Local Government Records Management (Maintenance) 1	
	GV-B-MU2-WTMPW1 Local Government Web Server Maintenance 1	
	GV-B-MU2-WLMPC1 Local Government Workflow Concurrent Client SL Maintenance 9	
	GV-B-MU2-WLMPN1 Local Government Workflow Named User Client SL Maintenance 6	
	GV-B-MU2-VLMPC1 Local Government Workview Concurrent Client SL Maintenance 3	
	OBAMPI1 Office Business Application Maintenance 1	
	OSHMPI1 OnBase Interaction with ShareBase (Maintenance) 1	
	PDFMPI1 PDF Framework Maintenance 1	
	GWMPI1 Public Sector Constituency Web Access Maintenance 1	
	RHMPI1 Reporting Dashboards (Maintenance) 1	
	UAMPI1 Unity Automation API Maintenance 1	

#	Description	Amount
	UFMPI1 Unity Forms Maintenance 1	
	VLMPC1 WorkView Concurrent Client SL (1-20) Maintenance 6	
<hr/>		
3	ShareBase Annual Subscription Fee	6,300.00
<hr/>		
	Sub Total	46,131.95
	<b>Total</b>	<b>\$46,131.95</b>
	<b>Balance Due</b>	<b>\$46,131.95</b>

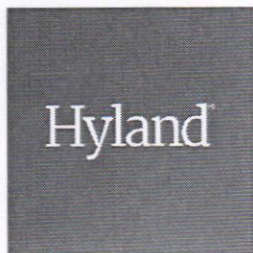
**Notes**

By paying this invoice you are agreeing that you have read and understand our Renewal Terms which accompanied this invoice.

Payment Options







EU-22612-24227933

23 February 2022

City of Vineland, NJ  
PO Box 1508  
Vineland, New Jersey 08362-1508

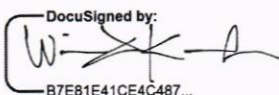
RE: Sole Source Letter relating to Renewal of Maintenance and Support of OnBase Software Product.

To Whom It May Concern:

This letter confirms that the OnBase software licensed by City of Vineland, NJ consists of proprietary programs designed and developed exclusively by Hyland Software, Inc. and its affiliates ("Hyland"), and that City of Vineland, NJ is receiving maintenance and technical support of such software from Initium Softworks LLC. While Hyland has numerous authorized resellers of the OnBase Software, under Hyland's commercial policies Initium Softworks LLC is the sole authorized source to provide maintenance and support of the OnBase software to City of Vineland, NJ.

If you have any questions please feel free to contact us.

**HYLAND SOFTWARE, INC.**


By:  DocuSigned by:  
B7E81E41CE4C487...

Print Name: **Bill Kavanaugh**

Title: **SVP, Sales**

Date: **February 24, 2022 | 19:43:39 EST**

Hyland Legal

Approved By:  DS

Date: **February 23, 2022 | 14:33:00 EST**