

RESOLUTION NO. 2020-173

A RESOLUTION AWARDDING CONTRACT TO DM MEDICAL BILLINGS, LLC, GIBBSBORO, NJ FOR THE FURNISHING OF EMS BILLING SERVICES FOR THE VINELAND DEPARTMENT OF HEALTH, EMS DIVISION.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing of EMS Billing Services for the Vineland Department of Health, EMS Division, for a period of two (2) years beginning March 1, 2020 with option to renew for one (1) additional two (2) year term or two (2) additional one (1) year terms, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on February 11, 2020, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of April 7, 2020, submitted a written report and tabulation of the bids received and has recommended that contract for the furnishing of EMS Billing Services for the Vineland Department of Health, EMS Division, be awarded to DM Medical Billings, LLC, Gibbsboro, NJ, in the amount of 3.90% of Amount Collected (by the City of Vineland for Claims billed by vendor), said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract for the furnishing of EMS Billing Services for the Vineland Department of Health, EMS Division, for a period of two (2) years beginning March 1, 2020 with option to renew for one (1) additional two (2) year term or two (2) additional one (1) year terms, be and the same is awarded to DM Medical Billings, LLC, Gibbsboro, NJ, on their bid in the amount of 3.90% of Amount Collected (by the City of Vineland for Claims billed by vendor), said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



April 7, 2020

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 2/11/20

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on February 11, 2020.

A RESOLUTION AWARDING CONTRACT TO DM MEDICAL BILLINGS, LLC, GIBBSBORO, NJ FOR THE FURNISHING OF EMS BILLING SERVICES FOR THE VINELAND DEPARTMENT OF HEALTH, EMS DIVISION.

It is the recommendation of the Director of Health – EMS Division, which has the concurrence of the Purchasing Agent and the Business Administrator that a contract be awarded to the only bidder, DM Medical Billings, LLC, Gibbsboro, NJ, in the amount of 3.90% of amount collected (by the City of Vineland for Claims billed by vendor).

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", with a large, stylized flourish extending to the right.

Robert E. Dickenson, Jr.
Business Administrator

RD/rl



BID EVALUATION FORM

DEPARTMENT Health, EMS Date: 2/18/2020

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: Revenue Recovery. Ambulance Billing Service COV Bid 2020-03
2. Amount to be Awarded: 3.9% of collected revenue
 Encumber Total Award
 Encumber by Supplemental Release
3. Engineer's Estimate: 5%
4. Amount Budget: \$ TBD formerly \$130,000
5. Account Number to be Charged: 0-01-25-261-3503-23098
6. Date Bids Received: 2-11-2020
7. Date to be Awarded: _____
8. Recommended Vendor: DM Medical Billings LLC
9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No
10. Comments/Special Instructions:
11. Evaluation Performed by: Chief Alfred Lincks
12. Approved By: MaCleod Carre
MaCleod Carre

13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

Send copies to:
Purchasing Department
Business Administration

TABULATION OF BIDS
REVENUE RECOVERY AMBULANCE
BILLING SERVICE COV BID 2020-03
FEBRUARY 11, 2020



	DM MEDICAL BILLINGS, LLC 88 LAKEVIEW DRIVE GIBBSBORO, NJ 08023
Ownership Discl.	YES
Affir. Action	YES
Addenda	YES
Check List	YES
Proposal	YES
Discl. Iran	YES
References	*
% Amount Collected	3.90%

*** To be evaluated by the EMS Dept.**

Specifications e-mailed to the following:

AMS Plus, Inc.	Seven Outsource
ARS Network	CJIS Group LLC
Cape Billing	Opton Line
Aim Software & Serv.	Ambulance Billing Co. LLC
Ambubill	Digitech Expert EMS Billing
Prime Vendor Inc.	Linebarger, Goggan, Blair & Sampson LLP
Change Healthcare	
Deltek	