

RESOLUTION NO. 2019- 464

A RESOLUTION AWARDED AN OPEN-END CONTRACT
TO SCALFO ELECTRIC INC., VINELAND, NJ FOR THE
FURNISHING OF ELECTRICAL REPAIRS & EMERGENCY
SERVICES FOR THE WATER UTILITY.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing of Electrical Repairs & Emergency Services for the Water Utility, for a period of one year commencing November 13, 2019, with an option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on October 22, 2019, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of November 4, 2019 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for the furnishing of Electrical Repairs & Emergency Services for the Vineland Water Utility, be awarded to Scalfo Electric Inc., Vineland, NJ, based on estimated hourly rates, in an estimated contract amount of \$40,000.00, said bid being the lowest responsive responsible bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing of Electrical Repairs & Emergency Services for the Water Utility, for a period of one year commencing November 13, 2019, with an option for an additional year, be and the same is awarded to Scalfo Electric Inc., Vineland, NJ, based on estimated hourly rates, in an estimated contract amount of \$40,000.00, said bid being the lowest responsive responsible bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



November 4, 2019

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 10/22/19

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposal submitted to the Purchasing Board on October 22, 2019.

FURNISHING OF ELECTRICAL REPAIRS & EMERGENCY SERVICES FOR THE WATER UTILITY, FOR A PERIOD OF ONE YEAR COMMENCING NOVEMBER 13, 2019, WITH AN OPTION FOR AN ADDITIONAL YEAR

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Business Administrator that an open-end contract be awarded to Scalfo Electric Inc., Vineland, NJ, based on estimated hourly rates, in an estimated contract amount of \$40,000.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", with the initials "FOR RD" written in blue ink to the right of the signature.

Robert E. Dickenson, Jr.
Business Administrator

RD/wr



BID EVALUATION FORM

DEPARTMENT Water Utility

Date: 10/23/2019

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: COV Bid 2019-39 Electrical Repairs & Emergency Services
2. Amount to be Awarded: \$40,000.00
 Encumber Total Award
 Encumber by Supplemental Release
3. Engineer's Estimate: _____
4. Amount Budget: \$ 40,000.00
5. Account Number to be Charged: 9-07-55-502-8002-53006
6. Date Bids Received: October 22, 2019
7. Date to be Awarded: TBD
8. Recommended Vendor: Scalfo Electric Inc.
9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No
10. Comments/Special Instructions: One year contract w/second year option
11. Evaluation Performed by: William G. Kennedy W.G.K.
12. Approved By: [Signature]
[Signature]
13. Attached: (Check-Off List)
 Tabulation of Bids
 Justification for Vendor Recommendation (if applicable)
 Evaluation Data (if applicable)

Send copies to:
Purchasing Division
Business Administration

[Signature]

PURCHASING AGENT REVIEW
COV BID # 2019-39

Proposals were received and opened Tuesday, October 22, 2019 at 2:00 PM for Electrical Repairs & Emergency Services for the Water Department from the following:

Lee-Way Electric LLC
Scalfo Electric Inc.
JJD Electric LLC
ABS Electric Inc.

Comments: All bidders submitted all the mandatory documents.

NOTE: My award evaluation was based on estimated hourly rates and mark-up or discount for parts & materials. For an apples for apples cost comparison between all bidders I used the same estimated hours (see attach) to determine the lowest bidder.

Recommendation: Based on the attached, I recommend awarding to Scalfo Electric as the evaluation shows Scalfo as the lowest responsive responsible bidder. The evaluation is only an estimate so the department will need to determine the estimated amount of award for this contract.


Miguel A. Mercado, QPA
Purchasing Agent

(SCALFO)

(1)

I. Hourly Normal Work Hours:

$$A. \text{ Journeyman} = 100 \times 120.00 = 12,000.00$$

$$B. \text{ Helper} = 100 \times 35.00 = 3,500.00$$

II. Hourly OT Work Hours:

$$A. \text{ Journeyman} = 20 \times 174.00 = 3,480.00$$

$$B. \text{ Helper} = 20 \times 50.00 = 1,000.00$$

III. Hourly OT (Weekend/Holidays):

$$A. \text{ Journeyman} = 10 \times 227.00 = 2,270.00$$

$$B. \text{ Helper} = 10 \times 65.00 = 650.00$$

IV. Mark-up or Discount Parts/Materials:

$$\$5,000 \times \text{Markup} =$$

$$\$5,000 \times 10\% \text{ Discount} = (-) 500 = 4,500.00$$

$$\text{ESTIMATED TOTAL COST (I thru IV)} = \$27,400.00$$

(LEE-WAY)

(2)

I. Hourly Normal Work Hours:

$$A. \text{ Journeyman} = 100 \times 110.50 = 11,050.00$$

$$B. \text{ Helper} = 100 \times 48.00 = 4,800.00$$

II. Hourly OT Work Hours:

$$A. \text{ Journeyman} = 20 \times 165.75 = 3,315.00$$

$$B. \text{ Helper} = 20 \times 72.00 = 1,440.00$$

III. Hourly OT (Weekend/Holidays):

$$A. \text{ Journeyman} = 10 \times 221.00 = 2,210.00$$

$$B. \text{ Helper} = 10 \times 96.00 = 960.00$$

IV. Mark-up or Discount Parts/Materials:

$$\$ 5,000 \times 10\% \text{ Markup} = 500.00 + 5,000 = \$ 5,500.00$$

$$\$ 5,000 \times \text{Discount} =$$

$$\text{ESTIMATED TOTAL COST (I thru IV)} = \$ 29,275.00$$

(MUNICIPAL MAINT)

3

I. Hourly Normal Work Hours:

$$A. \text{ Journeyman} = 100 \times 140.00 = 14,000.00$$

$$B. \text{ Helper} = 100 \times 40.00 = 4,000.00$$

II. Hourly OT Work Hours:

$$A. \text{ Journeyman} = 20 \times 180.00 = 3,600.00$$

$$B. \text{ Helper} = 20 \times 60.00 = 1,200.00$$

III. Hourly OT (Weekend/Holidays):

$$A. \text{ Journeyman} = 10 \times 180.00 = 1,800.00$$

$$B. \text{ Helper} = 10 \times 60.00 = 600.00$$

IV. Mark-up or Discount Parts/Materials:

$$\$ 5,000 \times \text{Markup} = 15\% = 750 + 5,000 = 5,750.00$$

$$\$ 5,000 \times \text{Discount} =$$

$$\text{ESTIMATED TOTAL COST (I thru IV)} = \$ 30,950.00$$

(JJD)

④

I. Hourly Normal Work Hours:

$$A. \text{ Journeyman} = 100 \times 135.00 = 13,500.00$$

$$B. \text{ Helper} = 100 \times 80.00 = 8,000.00$$

II. Hourly OT Work Hours:

$$A. \text{ Journeyman} = 20 \times 195.00 = 3,900.00$$

$$B. \text{ Helper} = 20 \times 120.00 = 2,400.00$$

III. Hourly OT (Weekend/Holidays):

$$A. \text{ Journeyman} = 10 \times 255.00 = 2,550.00$$

$$B. \text{ Helper} = 10 \times 130.00 = 1,300.00$$

IV. Mark-up or Discount Parts/Materials:

$$\$ 5,000 \times 5\% \text{ Markup} = 250.00 + 5,000 = 5,250.00$$

$$\$ 5,000 \times \text{Discount} =$$

$$\text{ESTIMATED TOTAL COST (I thru IV)} = \$ 36,900.00$$

(ABS)

5

I. Hourly Normal Work Hours:

$$A. \text{ Journeyman} = 100 \times 135.00 = 13,500.00$$

$$B. \text{ Helper} = 100 \times 130.00 = 13,000.00$$

II. Hourly OT Work Hours:

$$A. \text{ Journeyman} = 20 \times 202.50 = 4,050.00$$

$$B. \text{ Helper} = 20 \times 195.00 = 3,900.00$$

III. Hourly OI (Weekend/Holidays):

$$A. \text{ Journeyman} = 10 \times 270.00 = 2,700.00$$

$$B. \text{ Helper} = 10 \times 260.00 = 2,600.00$$

IV. Mark-up or Discount Parts/Materials:

$$\# 5,000 \times 10\% \text{ Markup} = 500 + 5,000 = 5,500.00$$

$$\# 5,000 \times \text{Discount} =$$

ESTIMATED TOTAL COST (I thru IV) = # 45,250.00

TABULATION OF BIDS
COV BID 2019-39 ELECTRICAL REPAIRS & EMERGENCY SERVICES
OCTOBER 22, 2019

Engineers estimate: \$ 40,000.00

	Lee-Way Electric LLC 105 Morris Ave. Landisville, NJ 08326	Scalfo Electric Inc. 3539 N. Mill Road Vineland, NJ 08360	JJD Electric LLC 705 Mantua Ave. Paulsboro, NJ 08066	ABS Electric, Inc. 298 Richwood Road Monroeville, NJ 08343
Ownership Disclosure	YES	YES	YES	YES
Affir. Action	YES	YES	YES	YES
Check List	YES	YES	YES	YES
Proposal	YES	YES	YES	YES
Addenda	YES	YES	YES	YES
Discl. Iran	YES	YES	YES	YES
Electrical License	*	*	*	*
Normal Hrs	\$110.50	\$120.00	\$135.00	\$135.00
Helper/ Normal Hrs	\$48.00	\$35.00	\$80.00	\$130.00
OT Hrs	\$165.75	\$174.00	\$195.00	\$202.50
Helper/ OT Hrs	\$72.00	\$50.00	\$120.00	\$195.00
Electrician/ Sun./Holiday	\$221.00	\$227.00	\$255.00	\$270.00
Helper/ Sun./ Holiday	\$96.00	\$65.00	\$130.00	\$260.00
Mark-up %	TEN	None	FIVE	TEN
Discount %	None	10	None	None

*** NEEDS TO BE EVALUATED BY WATER UTILITY**

Specifications also sent to the following:

Chammings Electric Inc.
 GM White Electrical Contractor
 N.E.C.
 The Blue Book

Construct Connect
 Deltek
 Dodge Data & Analytics
 Prime Vendor

KRS Services
 Construction Journal

Municipal Maintenance Co.
1352 Taylors Lane
Cinnaminson, NJ 08077
YES
*
\$140.00
\$40.00
\$180.00
\$60.00
\$180.00
\$60.00
FIFTEEN
None