

CITY OF VINELAND

RESOLUTION NO. 2019- 131

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH ROBERT E. LAMB, INC., VALLEY FORGE PA. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY FOR 57 WEST PARK AVENUE

WHEREAS, the City of Vineland has acquired improvements located at 57 West Park Avenue for the Vineland Municipal Electric Utility (VMEU) control facility (Facility) for Vineland electric generation; and

WHEREAS, the new control facility requires engineering of a specific nature to develop drawings and specifications and perform project management and oversight for the construction of the Facility; and

WHEREAS, the staff engineering of the VMEU has determined and certified in writing that the value of said services will exceed \$17,500.00; and

WHEREAS, the Engineering Firm of Robert E. Lamb, Inc. Valley Forge, Pa. is very familiar with the VMEU, having provided detail design services for the Facility in the past and have submitted a proposal dated January 22, 2019 to provide professional engineering services for design and coordination with the architect on the Facility as attached hereto in an amount not to exceed \$28,000.00; and

WHEREAS, Robert E. Lamb, Inc. has completed and submitted a Business Entity Disclosure Certification for Non-Fair And Open Contract which certifies that the firm has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit Robert E. Lamb, Inc. from making any reportable contributions through the term of the contract or its extension to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded have been certified by the City Comptroller; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40 A: 11 – 1, et seq.) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Vineland as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute a Non-Fair and Open Agreement pursuant to N.J.S.A. 19:44A – 20.5 with Robert E. Lamb, Inc. Valley Forge, Pa. for Professional Services for Engineering Services for the City of Vineland in an amount not to exceed \$\$28,000.00, for specified services as contained in the attached proposal for a contract not to exceed one year beginning upon the adoption of this Resolution.

CITY OF VINELAND

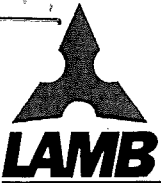
2. That this Professional Services Agreement is awarded without competitive bidding in accordance with NJSA 40 A: 11 – 5 (1)(a) of the Local Public Contracts Law because said services to be rendered or performed require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction distinguished from general academic instruction or apprenticeship and training.
3. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with the Resolution.
4. That a notice of this action shall be printed once in the Daily Journal.

Adopted:

President of Council

ATTEST:

City Clerk



January 22, 2019

Tom Dunmore
Senior Engineer
Vineland Municipal Electric
415 N. West Ave
Vineland, NJ 08362

Dear Tom,

Robert E. Lamb, Inc. is pleased to present this proposal for additional Detail Design Services for the new control room being designed for Vineland Municipal Electric (VME)'s 57 W. Park Ave facility.

Lamb has previously provided conceptual architectural layouts for the new control room and has summarized the mechanical and electrical requirements. We are currently developing the console and video detailed packages.

Under this proposal, Lamb will provide additional Architectural Construction Documents (drawings and specifications) to detail the walls, ceilings, flooring, and finishes within the space. We will also provide Mechanical and Electrical Engineering Services to prepare the necessary Construction Documents for those trades within the space.

Based on the background information above, Lamb will provide the following services:

DESIGN SERVICES

- Lamb's team will meet internally to review the concept plan and on-board our Mechanical and Electrical engineering group.
- We will develop a set of Construction Documents (drawings and specifications) suitable for permitting and subcontractor use. The documents will include plans, details, elevations, sections, and schedules as necessary to carry out the work.

- Lamb's Architect will coordinate with the project's Master Architect and VME on selection of finishes. If efficiencies can be achieved with the type of ceiling tile, carpeting, doors and hardware, etc, we will work to include them in the Control Room design.
- There will be coordination between Lamb's Mechanical and Electrical Engineers and the project's Master MEP firm. We will need to coordinate a primary source of power, location of panels and HVAC units, and other key components of each system.
- We will hold a design review meeting with VME at approximately 60% completion of the Construction Documents. We will incorporate any comments and changes into the final set of documents.
- The final document set will be issued to VME for their use in permitting and subcontractor bidding.

ADDITIONAL DESIGN SERVICES THROUGH CONSTRUCTION

Lamb's Mechanical and Electrical Engineers will continue to support the project during the construction phase by providing the following Design Services Through Construction:

- Review shop drawings and submittal packages
- Coordinate technical issues relating to the control room fit-out and specialty equipment
- Participate, via teleconference and as required, periodic construction meetings
- Conduct (2) site visits during the course of construction
- Prepare a final punch-list for the Control Room fit-out

CLARIFICATIONS

- Lamb will provide the required number of signed and sealed document sets for permits but will not apply for permits nor be responsible for any permit fees.
- MEP systems and finish selections must be coordinated with Master Architect.

PROJECT BUDGET AND DELIVERY

Lamb will provide the additional Design Services described above for the following not-to-exceed budget, including expenses and based on the attached terms, conditions, and rates.

Additional Design Services	\$	18,000
Additional Design Services Through Construction	\$	10,000
Total Authorization	\$	28,000

We anticipate the completion of the Construction Documents within 3-4 weeks of authorization. The design review meeting will be coordinated with VME as we work through the design process.

We look forward to working with the Vineland Municipal Electric Team on this project. Please feel free to contact me with any questions regarding Lamb's capabilities or this proposal at 610-666-9200, ext. 225 or at dsterchak@relamb.com.

Sincerely,



Daniel J. Sterchak

Vice President