

RESOLUTION NO. 2018-323

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH REMINGTON & VERNICK ENGINEERS, CHERRY HILL, NJ, FOR DESIGN SERVICES FOR LANDIS AVENUE RESURFACING PHASE 6, IN AN AMOUNT NOT TO EXCEED \$78,450.00.

WHEREAS, the City of Vineland has heretofore advertised for proposals for Professional Services for Design Services for Landis Avenue Resurfacing Phase 6; and

WHEREAS, the Requests was published in the City's official newspaper and the City's official website; and

WHEREAS, four (4) proposals were received and referred to the City Engineer for evaluation and recommendation; and

WHEREAS, the City Engineer has recommended that a contract for the required services be awarded to Remington & Vernick Engineers, Cherry Hill, NJ based upon the proposal received, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$78,450.00 for specified services, for a contract period of one year from notice to proceed; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Professional Services for Design Services for Landis Avenue Resurfacing Phase 6, be awarded to Remington & Vernick Engineers, Cherry Hill, NJ, based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$78,450.00 for a contract period of one year from notice to proceed.

Adopted:

President of Council

ATTEST:

City Clerk

REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC) OF VINELAND
BUSINESS ADMIN.



July 25, 2018
(DATE)

1. Service (detailed description): Professional Design Services for Landis Avenue
Resurfacing Phase 6

2. Amount to be Awarded: \$ 78,450.00

- Encumber Total Award
- Encumber by Supplemental Release

3. Amount Budgeted: \$ _____

4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: 021-0-00-00-0000-2-5518631

6. Contract Period: per D. Maillet 1 yr from notice to proceed

7. Date To Be Awarded: August 14, 2018

8. Recommended Vendor and Address: Remington & Vernick Engineers

9. Justification for Vendor Recommendation:(attach additional information for Council review)
See Attached

- Non-Fair & Open (Pay-to-Play documents required)
- Fair & Open: How was RFP advertised? _____

10. Evaluation Performed by: DJM, MR, RH

11. Approved by: [Signature]
So, Brian N. Myers, City Engineer

12. Attachments:
 Awarding Proposal
 Other: _____

- Send copies to:
Purchasing Division
Business Administration [Signature]

** If more than one account #, provide break down



**REMINGTON
& VERNICK
ENGINEERS**

51 Haddonfield Road, Suite 260
Cherry Hill, NJ 08002
O: (856) 795-9595
F: (856) 795-1882

July 16, 2018

City of Vineland
Miguel A. Mercado, QPA, Purchasing Agent
640 East Wood Street
P.O. Box 1508
Vineland, NJ 08362-1508

Subj: COV RFP #2018-22
COST PROPOSAL – Professional Design Services
Resurfacing of Landis Avenue (Phase 6)

Dear Mr. Mercado:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to submit this Cost Proposal to provide design services for the above-referenced project to the City of Vineland. This proposal has been prepared in accordance with the City's Request for Proposals (RFP) and the scope of services outlined in our Technical Proposal.

We have been involved with the design and construction of Phases 1 and 2 and Phases 4 and 5 for the resurfacing of Landis Avenue. This recent and relevant experience has provided RVE with a thorough knowledge of the requirements needed for the successful completion of this next phase of Landis Avenue. Profiles of the projects completed for the City are included in this proposal. We also have experience with Federal Aid funded roadway projects with NJDOT South Region. This is also documented for your review. Our entire organization is dedicated to providing professional consulting services to each client we serve.

The professional staff available to support the City of Vineland includes experts in all areas of engineering, planning and technical support. The project team responsible for the Phase 5 engineering and design services is proposed to continue working together on Phase 6. Specifically, Justin DiBiase, PE, will serve as Project Manager and Frank J. Seney, Jr., PE, PP, CME, will serve as QA/QC Manager. Both individuals will be available to respond in a timely fashion to inquiries submitted by the City of Vineland Engineering Department. To meet the required DBE/ESBE participation goal, GTS Consultants will join our team. GTS Consultants will provide survey and right-of-way (ROW) research services, and will prepare the base plans. They were part of the RVE Team during the Phase 5 design.

The RVE team has supported numerous federally funded projects, and has the experience and credentials to successfully complete this project to the complete satisfaction of the City. Copies of the FAR audited NJDOT overhead rate approval letters are included in this submission. We look forward to the opportunity to work with the City on this important project. Should you have any questions or require additional information, please contact Frank Seney in our Cherry Hill office at (856) 795-9595 at extension 1025.

Sincerely,
REMINGTON & VERNICK ENGINEERS

By

Edward Vernick, PE, CME
President

Maillet David J.

From: Frank Seney <frank.seney@rve.com>
Sent: Tuesday, July 31, 2018 11:02 AM
To: Maillet David J.
Cc: Justin DiBiase; Lisa Nelson
Subject: RE: Landis Avenue Phase 6 Design
Attachments: Landis Ave - Federal Fee and Staffing Plan phase 6.pdf

REVISED
COST
PROPOSAL
\$78,450.00

Thanks Again Dave for this opportunity – we really appreciate it.

Attached please find the revised cost proposal and staffing plan. The staffing plan did not change.

From: Maillet David J. [mailto:dmaillet@vinelandcity.org]
Sent: Tuesday, July 31, 2018 10:48 AM
To: Frank Seney <frank.seney@rve.com>
Subject: Landis Avenue Phase 6 Design

Frank,

Per our negotiation meeting this morning, please revise your cost proposal such that Police Traffic Directors are not included in the proposal. I believe that NJDOT would consider that to be non-participating items and we desire this work to be fully reimbursable through FHWA funds.

As I mentioned, I need you to turn this around pretty quickly as this is in for this Federal Fiscal Year and I have to get everything to NJDOT Local Aid in a short timeframe.

Thank you again for your cooperation in this matter and providing us with good service.

Very truly yours,

David J. Maillet, P.E.
Supervising Engineer
Division of Engineering and Planning
City of Vineland
640 E. Wood Street
PO Box 1508
Vineland, NJ 08362-1508
(856) 794-4000, extn. 4098
dmaillet@vinelandcity.org
www.vinelandcity.org

The most dangerous thing you do everyday is simply exist above an asphalt surface



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**REMINGTON & VERNICK ENGINEERS
STAFFING PLAN**

Client: City of Vineland, NJ

Project: Resurfacing of Landis Avenue Phase 6

Staff Name	Title	Hours per Task				Total Hours
		Pre-Design	Survey & Mapping	Design	Permitting/Approvals	
		1	2	3	4	
Remington & Vernick Engineers						
Justin DiBiase, PE, PTOE	Project Manager	16	8	32	8	64
Justin Gibson, PE	Senior Highway Engineer	24	0	120	4	148
Jessica Hauber, PE	Water Resource Engineer	8	0	48	16	72
Carl Cassel	CAD Designer	0	8	48	0	56
Brian Scheidemann	Engineers Aide	0	0	40	0	40
Elaine Lashley	Technical Writer	4	0	8	4	16
Remington & Vernick Engineers Subtotal		52	16	296	32	396
GTS Consultants						
Fredrick L. Voss, PE, PLS	Project Manager	0	10	0	0	10
Richard Merrill, PLS	Project Surveyor	0	32	0	0	32
Peter Herflicker	Crew Chief	0	70	0	0	70
Eric Murray	Instrument Operator	0	70	0	0	70
Cory Rellstab	CADD Operator	0	80	0	0	80
GTS Consultants Subtotal		0	262	0	0	262
SUBTOTAL HOURS		52	278	296	32	658

DBE Goal

12.49%

Calculated DBE Percentage (See attached DBE Cost Proposals)

31.85%



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

CHRIS CHRISTIE
Governor

RICHARD T. HAMMER
Commissioner

KIM GUADAGNO
Lt. Governor

December 20, 2017

Mr. Mark Grizer
Controller/IT
Remington & Vernick Engineers, Inc.
232 Kings Highway East
Haddonfield, NJ 08033

Dear Mr. Grizer:

Based on our review of Remington & Vernick Engineers, Inc.'s submitted Dual Overhead Divisional Statement for the Year Ended December 31, 2016 we have determined overhead rates of 97.54 percent should be used for construction inspection projects and 171.37 percent should be used for all other projects for funding purposes on future contracts with the Department. In addition, in accordance with current Department policy, if FCCM is specifically identified in the cost proposals relating to the contract under which the cost is to be claimed, the audited FCCM rate of .3139 percent should be used.

In addition, the overhead rates proposed on this overhead letter expire on July 1, 2018.

These rates are subject to audit verification. Our acceptance of these rates does not extend beyond contracts with the New Jersey Department of Transportation. Any other entity contracting with the firm is responsible for determining the acceptability of the overhead statement.

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If you have any questions, feel free to contact Lee Ford at (609) 530-2350.

Sincerely,

A handwritten signature in cursive script that reads "Richard Temmer".

Richard Temmer
Administrative Analyst IV, Bureau of Auditing
LF/ams

18-010 RFP For PROFESSIONAL DESIGN SERVICES

for

LANDIS AVENUE RESURFACING PHASE 6

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY:

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
Pennon	7	7	8	10	7.7
Consulting Engineer Services	8	7	8	10	8.1
Remington & Vernick Engineers	9	8	8	10	8.7
ARH Associates	7	7	8	10	7.7

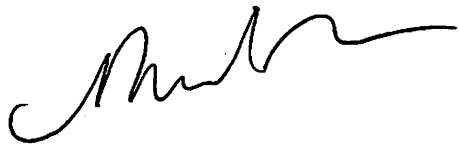
TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

FIRM QUALIFICATIONS: Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services. Location of the office that will be performing the work.

STAFF QUALIFICATIONS: Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff.

DBE UTILIZATION: This is a 1 or a 10. They meet the goal or they don't.

Scores provided by Mike Russo

 7/24/18

18-010 RFP For PROFESSIONAL DESIGN SERVICES

for

LANDIS AVENUE RESURFACING PHASE 6

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
Pennoni	7	7	7	10	7.45
Consulting Engineer Services	7	8	8	10	8.3
Remington & Vernick Engineers	7	8	8	10	7.9
ARH Associates	7	7	7	10 1	7.45 6.1

TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

FIRM QUALIFICATIONS: Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services. Location of the office that will be performing the work.

STAFF QUALIFICATIONS: Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff.

DBE UTILIZATION: This is a 1 or a 10. They meet the goal or they don't.

Scores provided by David Maillet

2/22/18
D/M

18-010 RFP For PROFESSIONAL DESIGN SERVICES
for
LANDIS AVENUE RESURFACING PHASE 6

PH 2/24/18

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM:					
Pennoni	7 (28%)	8 (16%)	10 (25%)	10 (15%)	84 0.000
Consulting Engineer Services	8 (32%)	8 (16%)	9 (22.5%)	10 (15%)	85.5 0.000
Remington & Vernick Engineers	7 (28%)	9 (18%)	10 (25%)	10 (15%)	86 0.000
ARH Associates	5 (20%)	9 (18%)	9 (22.5%)	0 0	60.5 0.000

TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

FIRM QUALIFICATIONS: Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services. Location of the office that will be performing the work.

STAFF QUALIFICATIONS: Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff.

DBE UTILIZATION: This is a 1 or a 10. They meet the goal or they don't.

Scores provided by Ryan Headley

Technical Approach
 Pennoni - [unclear]
 RIV - [unclear]
 ARH - [unclear]
 ARH - [unclear]

Firm Qual
 RIV - No org chart for firm provided
 CES - No org chart for firm, not a ton of similar work provided
 ARH - No org chart for firm
 Penn - No firm org chart, not a ton of similar work provided

Staff Qual
 CES - Did not provide staff resumes for engineering or design
 ARH - [unclear]

DBE
 ARH - It does not appear that ARH has any DBE utilization
 Ryan Headley
 K:\2018 PROJECTS\18-010 Landis 6 - Mill to 55\DESIGN\18-010 RFP Evaluation Sheet.xlsx