

RESOLUTION NO. 2018-248

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 3 TO CONTRACT NO. C16-0036, ISSUED TO PENNONI ASSOCIATES, HADDON HEIGHTS, NJ, IN THE AMOUNT OF \$21,950.00.

WHEREAS, the City Council of the City of Vineland, on April 26, 2016, adopted Resolution No. 2016-137, entitled "A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH PENNONI ASSOCIATES, HADDON HEIGHTS, NJ, FOR THE DESIGN OF GARDEN & MILL TRAFFIC SIGNAL, IN THE AMOUNT NOT TO EXCEED \$85,227.13"; and

WHEREAS, N.J.A.C. 5:30-11.9 sets forth the procedures for processing change orders which exceed the 20 percent limitation; and

WHEREAS, the City Engineer has requested that an amendment be made to contract awarded to Pennoni Associates, Haddon Heights, NJ for the Design of Garden & Mill Traffic Signal, as authorized by Resolution No. 2016-137; said amendment is necessary to provide proposed/existing right-of-way stakeout to aid in right-of-way acquisition process and design revisions due to the County Engineer comments; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.9, and to that end herewith files with the governing body a report stating the facts involved and indicating that said change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$21,950.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #3 to Contract No. C16-0036, issued to Pennoni Associates, Haddon Heights, NJ, in the amount of \$21,950.00, be and the same is hereby ratified and approved.

Adopted:

President of Council

ATTEST:

City Clerk



June 19, 2018

REPORT

TO: THE MAYOR AND COUNCIL

Amendatory Supplemental Change Order No. 3
Contract No. C16-0036
Design of Garden & Mill Traffic Signal
Pennoni Associates, Haddon Heights, NJ

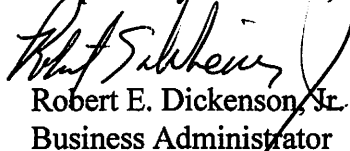
We are requesting that an amendatory supplemental change order be issued to Contract No. C16-0036, issued to Pennoni Associates, Haddon Heights, NJ, for the Design of Garden & Mill Traffic Signal. This contract was authorized by Resolution No. 2016-137, adopted by City Council on April 26, 2016.

The change order is in the amount of \$21,950.00 will provide for proposed/existing right-of-way stakeout to aid in right-of-way acquisition process and design revisions due to the County Engineer comments.

This change order, plus change order #1 (\$1,972.47) and #2 (\$16,054.48) represents an increase of approximately 25.7548% over the original contract amount of \$85,227.13.

The amendatory supplemental change order which exceeds the 20% limitation, for which authorization is herein requested, may be authorized in accordance with N.J.A.C. 5:30-11.9.

Respectfully submitted,


Robert E. Dickenson, Jr.
Business Administrator

RD/wr
Encl.



REQUEST FOR CHANGE ORDER

FOR:

Professional Services for the Design of Garden & Mill Traffic Signal

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Admin / Engineering & Plan FROM: David J. Maillet, PE

This is a request for change order # 3 to Contract # C16-0036 for:

Project Name _____

Name/Address of Contractor: Pennoni Associates

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order. *(Documentation from contractor, engineer, etc.)

Provide proposed/existing ROW stakeout to aid in ROW acquisition process and design revisions due to County Engineer comments.

Original Contract Amount:	\$ <u>85227.13</u>
Amount of this change order:	\$ <u>21950.00</u>
Previous Change Orders:	\$ <u>18,026.95</u>
Total Revised Amount:	\$ <u>125,204.08</u>

APPROVED BY: Brian N. Myers, PE, CME
Print/type

[Signature]
Signature

NOTE:
CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # 021-0-00-00-0000-2-5518631

CC: Purchasing Division



Maillet David J.

From: Beth-Ann Grasso <BGrasso@Pennoni.com>
Sent: Wednesday, April 25, 2018 10:58 AM
To: Maillet David J.
Cc: Myers Brian
Subject: RE: CVIN1601- Garden & Mill- Additional Services
Attachments: ENGINEERING SCOPE CHANGE #3.pdf

See attached.

Beth-Ann Grasso, PE, CME, CFM

Pennoni

515 Grove Street, Suite 1B | Haddon Heights, NJ 08035
Direct: +1 (215) 254-7735 | **Mobile:** +1 (856) 506-4177
www.pennoni.com | BGrasso@Pennoni.com

From: Maillet David J. <dmaillet@vinelandcity.org>
Sent: Tuesday, April 24, 2018 11:14 AM
To: Beth-Ann Grasso <BGrasso@Pennoni.com>
Cc: Myers Brian <bmyers@vinelandcity.org>
Subject: RE: CVIN1601- Garden & Mill- Additional Services

Beth,

I had left you a voicemail about this last week. The survey work to be performed must include stakeout of the proposed curblineline. Please revise your quote as needed and resubmit.

Very truly yours,

David J. Maillet, P.E.
Supervising Engineer
Division of Engineering and Planning
City of Vineland
640 E. Wood Street
PO Box 1508
Vineland, NJ 08362-1508
(856) 794-4000, extn. 4098
dmaillet@vinelandcity.org
www.vinelandcity.org

The most dangerous thing you do everyday is simply exist above an asphalt surface



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

ENGINEERING SCOPE CHANGE #3

Date: April 25, 2018

Pennoni Project Number: CVIN1601

Date of Issue: 4/25/18

Client Project Number: N/A

Project Title: **PROFESSIONAL DESIGN SERVICES
GARDEN AND MILL TRAFFIC SIGNAL
CITY OF VINELAND, CUMBERLAND COUNTY, NEW JERSEY**

Client: **MR. BRIAN MEYERS**

Change Description: *Extra services for survey stakeout and County requested revisions.*

Disciplines:

- | | | |
|--|--|---|
| <input type="checkbox"/> HVAC | <input type="checkbox"/> Plumbing | <input type="checkbox"/> Fire Protection |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Structural | <input type="checkbox"/> Site Civil |
| <input checked="" type="checkbox"/> Transportation | <input checked="" type="checkbox"/> Survey | <input type="checkbox"/> Other Discipline |

Additional Engineering Fees are required to complete the following tasks, which are not included in our original scope of work:

- | |
|--|
| <p>1. <i>Work includes extra survey services for stakeout of the proposed right-of-way for acquisition on 15 parcels and proposed curblines. The existing and proposed right-of-way (ROW) lines and proposed curblines will be field stake-out for the fifteen (15) parcels where additional ROW is proposed to be build the roadway improvements. The existing and proposed ROW lines are from plans prepared by KMA for Pennoni. An approximate total of 55 stakes will be required. Prior to the field work, coordinates will be developed for the stake and curb locations. Each stake, once placed, will be labeled appropriately, and have a pink survey tape attached to it.</i></p> <p style="text-align: right;">\$15,100.00</p> |
| <p>2. <i>Extra work related to Cumberland County Engineers office comment letter dated 1/18/18 including elimination and/or relocation of tapered curbs, sidewalk and drainage systems. Includes changes to typical sections, cross sections, construction and grading plans.</i></p> <p style="text-align: right;">\$6,850.00</p> |



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

ENGINEERING SCOPE CHANGE #3

Phases Required:

Construction Documents

Construction Administration

Fee to complete this Scope Change:

Amount: **\$21,950.00**

Lump Sum

Time and Materials

Estimated Fee

Fee Summary:

Original Contract Amount:	\$85,227.13
Amount of Other Scope Changes:	\$18,026.95
Amount of this Scope Change:	\$21,950.00
New Contract Total	\$125,204.08

- All work will be completed in accordance with the terms and conditions agreed upon in the original contract.
- This document serves as an addendum to the original contract.
- Please sign below and return to us. This will serve as our agreement and notice to proceed with this change.

PENNONI ASSOCIATES INC.

Beth-Ann M. Grasso, PE, CME
Project Manager

Edward Guetens
Associate Vice-President

Accepted by: _____

Date: _____

(Print Name and Title)