

RESOLUTION NO. 2018-233

A RESOLUTION AWARDING AN OPEN-END CONTRACT TO PRAXAIR DISTRIBUTION INC., ALLENTOWN, PA TO FURNISH AND DELIVER SUPPLY OF CEMS CALIBRATION GASES FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION, \$45,239.02.

WHEREAS, the City of Vineland has heretofore advertised for bids to furnish and deliver Supply of CEMS Calibration Gases for the Vineland Municipal Electric Utility – Generation Division, for a period of one year beginning July 1, 2018, with option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on May 8, 2018, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of June 4, 2018, submitted a written report and tabulation of the bids received and has recommended that an open-end contract to furnish and deliver Supply of CEMS Calibration Gas as set forth in the City’s specifications for the Vineland Municipal Electric Utility – Generation Division, be awarded to Praxair Distribution Inc., Allentown, PA, in the amount of \$45,239.02, said bid being the lowest bid received and considered in the best interest of the City of Vineland; and

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract to furnish and deliver Supply of CEMS Calibration Gas as set forth in the City’s specifications for the Vineland Municipal Electric Utility – Generation Division, for a period of one year beginning July 1, 2018, with option for an additional year, be and the same is awarded to Praxair Distribution Inc., Allentown, PA, on their bid in the amount of \$45,239.02, said bid being the lowest bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk



June 4, 2018

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 5/8/18

Dear Mayor and Members of Council:

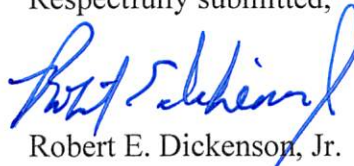
Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on May 8, 2018.

FURNISH AND DELIVER SUPPLY OF CEMS CALIBRATION GAS AS SET FORTH IN THE CITY'S SPECIFICATIONS FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION, FOR A PERIOD OF ONE YEAR BEGINNING JULY 1, 2018, WITH OPTION FOR AN ADDITIONAL YEAR

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Business Administrator that an open-end contract be awarded to the lowest bidder, Praxair Distribution Inc., Allentown, PA, in the amount of \$45,239.02.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,



Robert E. Dickenson, Jr.  
Business Administrator

RD/rl



**BID EVALUATION FORM**

DEPARTMENT Electric Utility

Date: May 11, 2018

The undersigned recommends that a contract be awarded for the following:

- 1. Bid Title: Open Ended Supply of CEMS Calibration Gases
- 2. Amount to be Awarded: \$45,239.02
  - Encumber Total Award
  - Encumber by Supplemental Release
- 3. Engineer's Estimate: \$35,000
- 4. Amount Budget: \$ 43,700
- 5. Account Number to be Charged: 002-0-54-9001-2-7023203,E549 X  
002-0-54-9001-2-7023203,E549 C
- 6. Date Bids Received: May 8, 2018
- 7. Date to be Awarded: June 12, 2018
- 8. Recommended Vendor: Praxair Distribution Inc.

9. Is Recommended Vendor the Apparent Lowest Bidder?  Yes  No

10. Comments/Special Instructions:

11. Evaluation Performed by: Joseph Colla and Lisa Fleming

*J. L. Colla*  
*JFM*  
*5/15/18*  
*Lisa G. Fleming*  
*5/15/18*  
  
*JL*  
*5-18-18*

12. Approved By: \_\_\_\_\_  
\_\_\_\_\_

13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

**Send copies to:**  
Purchasing Division  
Business Administration



## Open Ended Contract Award for the Supply of CEMS Calibration Gases

A request for proposals to supply continuous emissions monitoring system calibration gases was issued on March 27, 2018. The deadline for the receipt of proposals was May 8, 2018. Proposals were received from Praxair Distribution Inc. and Airgas USA LLC. VMEU's existing contract for the supply of CEMS calibration gases is with Praxair and expires on June 30, 2018. Praxair's proposal is for one year beginning July 1, 2018 with an option for a second year.

The specification requires unit prices for the delivery to the Howard M. Down Power Plant or Clayville Unit 1 cylinders containing any of 18 different protocol gas blends, four standard gases, and the removal of spent cylinders. Specific protocol gas blends and standard gases plus estimated annual consumption of each gas were specified by Lisa Fleming. Total annual expenditures for CEMS calibration gases are determined based on the proposed unit prices and estimated annual consumption of 171 cylinders of protocol gas blends and 16 cylinders of standard gases. Estimated annual expenditures are \$45,239.02 based on the Praxair proposal and \$58,429.38 based on the Airgas USA proposal. Please be advised that annual consumption of CEMS calibration gases will vary depending on the number of hours each generating unit operates.

VMEU's current contract for continuous emissions monitoring system calibration gases is with Praxair. The contract went into effect on July 1, 2016 and ends on June 30, 2018. Their products have always been very good.

Based on estimated total annual cost, compliance with the specification, and prior experience over nearly two years an award to the low price bidder – Praxair Distribution Inc. is recommended by Lisa Fleming and Joe Colla.



**TABULATION OF BIDS**  
**SUPPLY OF CEMS CALIBRATION GAS COV BID # 2018-15**  
**MAY 8, 2018**

Engineer's estimate - \$35,000

	<b>Praxair Distribution Inc. 5275 Tilghman St. Allentown PA</b>	<b>Airgas USA, LLC 1 Progress Drive, Ste 101 Horsham, PA 19044</b>
Ownership Disclosure	YES	YES
Affirm. Action	YES	YES
Non- Collusion	YES	YES
Check List	YES	YES
Proposal	YES	YES
Addenda	YES	YES
Iran Discl	YES	YES
<b>TOTAL Items 1-22</b>	<b>\$40,000.02</b>	<b>\$53,645.88</b>
<b>TOTAL Items 23-24</b>	<b>\$5,239.00</b>	<b>\$4,783.50</b>
<b>TOTAL ITEMS</b>	<b>\$45,239.02</b>	<b>\$58,429.38</b>

**Specifications also received by the following:**

Gowwin- Onvia

**PURCHASING AGENT REVIEW**  
**SUPPLY OF CEMS CALIBRATION GAS**

On May 8, 2018 at 2:00 P.M., the following bids were received and opened. Bids were received from:

Praxair Distribution Inc.:	\$45,239.02
Airgas USA, LLC	\$ 58,429.38

Comments: The vendor submitted all the mandatory documents

**Recommendation:** Award should be to Praxair Distribution Inc. pending department's evaluation for compliance to all the technical specifications.



### **Terms and Conditions Exemption Statement**

Airgas USA, LLC's ("Airgas") bid is expressly subject to the following condition: This is a bid of commercial terms only. Airgas does not agree to buyer's proposed contract terms and conditions. If Airgas is the successful bidder, Airgas will attempt, within 30 days thereafter, to negotiate mutually acceptable contract terms and conditions with buyer. If those negotiations are successful, then Airgas and buyer will sign a contract containing the agreed-to terms and conditions. If the negotiations are not successful, Airgas and buyer will not be obligated to deal with each other with respect to the subject matter of this bid request.