

RESOLUTION NO. 2018-~~213~~

A RESOLUTION APPROVING THE FY 2018 ANNUAL ACTION PLAN  
FOR COMMUNITY DEVELOPMENT BLOCK GRANT/HOME PROGRAM  
FUNDING.

WHEREAS, the City of Vineland, in 2015, prepared a Five-Year Consolidated Plan for the City and for the Vineland-Millville-Bridgeton-Fairfield & Pittsgrove Townships HOME Consortium, covering the period July 1, 2015 to June 30, 2019; and

WHEREAS, the purpose of the Consolidated Plan and the Annual Action Plan is to identify housing and community development needs and to develop specific goals and objectives to address those needs over a five-year period, and is a requirement of the U. S. Department of Housing and Urban Development which the City must meet in order for the City and the Consortium to continue to receive federal housing and community development funds; and

WHEREAS, the City of Vineland has prepared an Annual Action Plan for Fiscal Year 2018 which includes the funding applications for Community Development and HOME Program funding, said applications having been duly reviewed and considered, together with supporting documentation which took into account blight in the community, needs of low and moderate income families, environmental factors, fiscal considerations, and the maintenance of local effort in Community Development and HOME activities; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland:

1. THAT the FY 2018 Annual Action Plan, which includes the applications for FY 2018 Community Development Block Grant and HOME Program funding, be and the same are hereby in all respects approved. The Business Administrator is hereby directed to file a copy of said applications with the minutes of this meeting.

2. THAT it is cognizant of the conditions that are imposed in the undertaking and carrying out of Community Development and HOME activities with federal financial assistance.

3. THAT the Mayor of the City of Vineland is authorized to execute and file applications for financial assistance for such amounts as the U. S. Department of Housing and Urban Development is willing to make available to carry out the Community Development and HOME Programs and act as an authorized representative of the City of Vineland.

4. THAT the Mayor of the City of Vineland is hereby authorized to provide such assurances and/or certifications as required by the U. S. Department of Housing and Urban Development, and also any additional or revised data which may be requested during the review of said applications.

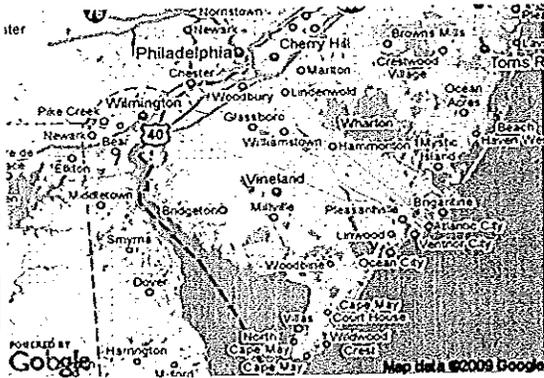
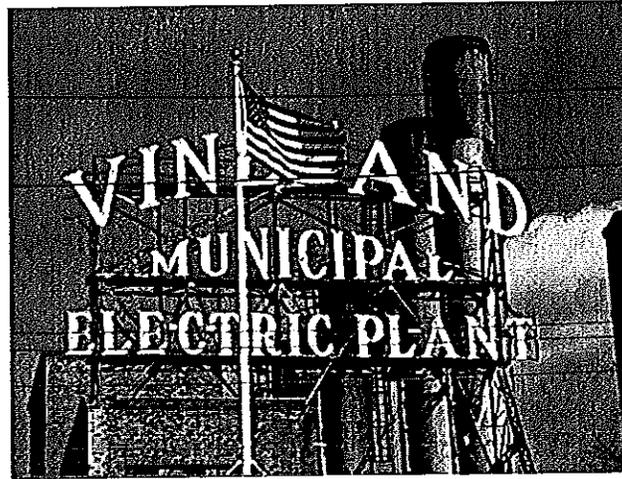
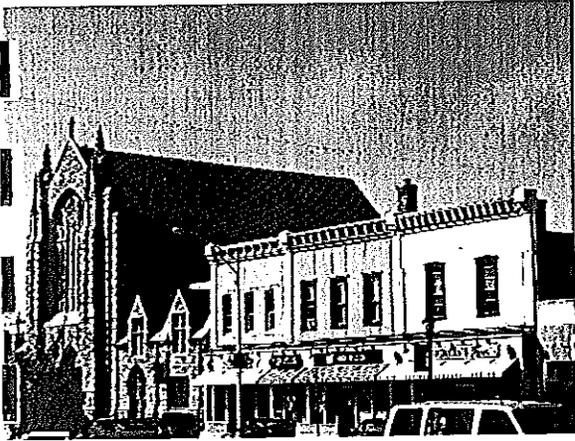
Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk

# City of Vineland



## 2018 ANNUAL ACTION PLAN

FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT  
& HOME INVESTMENT PARTNERSHIP PROGRAMS

### City of Vineland

& the Vineland, Millville, Bridgeton,  
Fairfield Twp., Pittsgrove Twp.,

### HOME Consortium

Cumberland County, New Jersey

FY 2018 ANNUAL ACTION PLAN

July 1, 2018 - June 30, 2019

Vineland City Hall

Ken Heather, Director

Community Development Office

640 E. Wood Street

Vineland, NJ 08360-0978

Prepared by :



# City of Vineland

## Annual Action Plan Fiscal Year 2018

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#### **3. Forms and Certifications**

- SF-424 Forms
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**CITY OF VINELAND  
PUBLIC NOTICE**

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
HOME INVESTMENT PARTNERSHIP PROGRAM  
2018 PROGRAM YEAR**

The City of Vineland has prepared a draft Annual Action Plan for the FY 2018 Community Development Block Grant Program and HOME Investment Partnership Program, both of which are funded by the U. S. Department of Housing and Urban Development (HUD). The Community Development Block Grant for Fiscal Year 2018 allocation is estimated at \$450,000. The HOME program allocation is estimated at \$585,000 for the entire HOME Consortium of Vineland, Millville, Bridgeton, Fairfield Township and Pittsgrove Township, of which \$260,000 is estimated to be allocated to Vineland. Additionally, Vineland expects to receive \$80,000 in CDBG program income during the 2018 program year and \$50,000 in HOME program income.

A draft of the 2018 Annual Action Plan will be available for public inspection and review from April 9 through May 10, a period of at least 30 days, at the following locations:

Vineland City Hall, 640 E. Wood St., Vineland

Written comments on the draft Annual Plan should be addressed to the City of Vineland Community Development Program at the above address or by e-mail to Community Development Director Ken Heather at [kheather@vinelandcity.org](mailto:kheather@vinelandcity.org). All comments received by May 10, 2018 will be considered.

Additionally, Public Hearings have been scheduled to provide the public with an opportunity to comment on the draft Annual Plan. The Public Hearings will be held at 3:30 p.m. and 7 p.m. in Vineland City Hall. An final Public Hearing will be held prior to City Council considering a Resolution to adopt the plan during its regular meeting at 6 p.m. on May 22, 2018.

City Hall offices and City Council Chambers are accessible facilities. Special accommodations can be arranged by contacting the Community Development Program as noted above.

This notice is issued in accordance with the CDBG and HOME regulations.

CITY OF VINELAND  
Keith Petrosky, City Clerk

**CIUDAD DE VINELAND  
AVISO PÚBLICO**

**PROGRAMA DE CONCESIÓN EN BLOQUE DE DESARROLLO COMUNAL  
PROGRAMA DE ASOCIACIÓN PARA INVERSIÓN EN VIVIENDAS (HOME)  
AÑO DEL PROGRAM 2018**

La Ciudad de Vineland ha preparado un borrador del Plan de Acción Anual para el Año Fiscal 2018 del Programa de Concesión en Bloque de Desarrollo Comunal y el Programa de Asociación Para Inversión en Viviendas (HOME), de los cuales ambos están financiados por el Departamento de Vivienda y Desarrollo Urbano (HUD). La cantidad asignada bajo el Programa de Concesión en Bloque de Desarrollo Comunal para el Año Fiscal 2018 es de \$450,000. La cantidad de fondos asignados bajo el Programa HOME es de \$585,000 para el Consorcio entero HOME que consiste de Vineland, Millville, Bridgeton, y de los Poblados de Fairfield y Pittsgrove, de los cuales \$260,000 se le otorgarán a Vineland. Adicionalmente, Vineland espera recibir \$80,000 en Ingreso Programático del Programa CDBG durante el año del programa 2018 y \$50,000 en ingreso programático de HOME.

Un borrador del Plan de Acción Anual 2018 estará disponible para inspección y revisión por el público a partir del 9 de abril hasta el 10 de mayo, un periodo de por lo menos 30 días, en el lugar que sigue:

Casa Alcaldía de Vineland, 640 E. Wood St., Vineland

Comentarios escritos sobre el borrador del Plan Anual se deben dirigir a Community Development Program (Programa de Desarrollo Comunal) a la dirección arriba indicada o mediante un correo electrónico al Director de Desarrollo Comunal, Ken Heather a [kheather@vinelandcity.org](mailto:kheather@vinelandcity.org). Todo comentario recibido en o antes del 10 de mayo de 2018 será considerado.

Adicionalmente, dos Vistas Públicas has sido programada para proveerle al público con la oportunidad de comentar sobre el borrador del Plan Anual. Las Vistas Públicas se llevará a cabo antes de la reunión de los Concejales donde ellos considerarán una Resolución para adoptar el plan durante la reunión regular a las 6:00 p.m. el 22 de mayo, 2018.

Las Oficinas de la Alcaldía Municipal y el Salón del Concejo Municipal son facilidades accesibles. Acomodaciones Especiales pueden ser hechas comunicándole su petición al Programa de Desarrollo Comunal al lugar anteriormente indicado.

Este aviso es emitido conforme a las reglas de los programas CDBG y HOME.

CIUDAD DE VINELAND  
Keith Petrosky, Secretario Municipal

**NOTICE OF PUBLIC HEARINGS  
COMMUNITY DEVELOPMENT AND HOME PROGRAMS  
CITY OF VINELAND**

The City of Vineland proposes to initiate planning for the FY 2018 Community Development Block Grant Program and HOME Investment Partnerships Program, which are funded by the Department of Housing and Urban Development (HUD). The Community Development Block Grant for Fiscal Year 2018 will be approximately \$399,000 and HOME Program Funds are estimated to be \$376,000 of which Vineland anticipates receiving approximately \$165,000.

Public Hearings are being scheduled to obtain citizens' views and to respond to proposals and questions. The Hearings will address housing, community and economic development needs, development of proposed activities and review of program performance. The City will also obtain the views of citizens on priority non-housing community development needs.

The information received from interested persons at the hearings will assist the City and the Community Development Advisory Committee in the preparation of the FY 2018 Annual Action Plan for the period July 1, 2018 through June 30, 2019, which is required by the Department of Housing and Urban Development as part of the application process for Community Development and HOME funds.

Information will be made available to citizens regarding application procedures, timing, eligible activities and other regulations related to the Community Development and HOME Programs. Information on past use of said funds will also be available. Representatives from the City will also be available to answer questions that may arise through the forum of public hearings.

In accordance with the procedures as set forth in the Citizen Participation Plan, there will be daytime and evening public hearings on Thursday, February 15, 2018 at 3:30 p.m. and 7:00 p.m., and on Monday, April 16, 2018, at 3:30 p.m. and 7:00 p.m., in the 4th Floor conference room, Vineland City Hall, 640 E. Wood Street, Vineland, New Jersey. Citizens are invited to submit written or verbal comments at or prior to the hearings.

This Notice is issued in accordance with CDBG and HOME regulations.

BY ORDER OF THE CITY COUNCIL  
OF THE CITY OF VINELAND  
KEITH PETROSKY, MUNICIPAL CLERK

**AVISO DE VISTAS PÚBLICAS  
PROGRAMAS DE DESARROLLO COMUNAL Y HOME  
CIUDAD DE VINELAND**

La Ciudad de Vineland propone iniciar planes para el Programa de Desarrollo Comunal de Concesión en Bloque para el Año Fiscal 2018 y la continuación del Programa Asociado de Inversión HOME, los cuales están patrocinados por el Departamento de Vivienda y Desarrollo Urbano (HUD). La Concesión en Bloque de Desarrollo Comunal para el Año Fiscal 2018 será aproximadamente \$399,000, y fondos para el Programa HOME se han estimado en unos \$376,000, de los cuales Vineland anticipa recibir aproximadamente \$165,000.

Vistas Públicas están siendo programadas para obtener las opiniones de los ciudadanos y para responder a propuestas y preguntas. En las Vistas se discutirán las necesidades de vivienda, necesidades comunitarias y de desarrollo económico, el desarrollo de actividades propuestas, y una revisión de la realización del programa. La Ciudad también obtendrá las opiniones de los ciudadanos en cuanto a necesidades de prioridad de desarrollo comunal que no están ligados a asuntos de vivienda.

La información recibida por parte de las personas interesadas en las vistas públicas, será de asistencia a la Ciudad y al Comité de Consejería del Programa de Desarrollo Comunal en la preparación del Plan de Acción Anual para el periodo comenzando el 1 de julio, 2018 hasta el 30 de junio del 2019, el cual es requerido por el Departamento de la Vivienda y Desarrollo Urbano como parte del proceso de Solicitud para fondos de Desarrollo Comunal y de HOME.

Habrà información a la disposición de los ciudadanos en relación a los procedimientos de solicitud, coordinación, actividades elegibles, y otras regulaciones o reglamentos relacionados a los Programas de Desarrollo Comunal y HOME. Información sobre el uso de tales fondos en el pasado también estarán disponibles. Representantes de la Ciudad también estarán disponibles para contestar preguntas que puedan surgir durante el foro en las vistas públicas.

De acuerdo con los procedimientos establecidos en el Plan de Participación de Ciudadanos, habrá Vistas Públicas durante el día y la noche el jueves 15 de febrero del 2018, a las 3:30 p.m. y 7:00 p.m., y el lunes, 16 de abril del 2018 a las 3:30 p.m. y 7:00 p.m. en la Sala de Conferencia localizado en el Cuarto piso de la Casa Alcaldía, 640 E. Wood St., Vineland, New Jersey. Se invita a los ciudadanos a que sometán sus comentarios ya sea por escrito o verbalmente, antes de, o durante las Vistas Públicas.

Este Aviso se ha sometido de acuerdo con las regulaciones o normas del CDBG y HOME.

POR ORDEN DEL CONCEJO MUNICIPAL  
DE LA CIUDAD DE VINELAND  
KEITH PETROSKY, SECRETARIO MUNICIPAL

DJ-1002922548

## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The City of Vineland, NJ and the Vineland HOME Consortium have prepared a Five-Year Consolidated Plan to identify housing and community development needs and to develop specific goals and objectives to address those needs over a five-year period. The Five-Year Consolidated Plan covers the period of July 1, 2015, until June 30, 2020. The Annual Action Plan presented here covers the fourth year of this 5-year period, specifically from July 1, 2018 to June 30, 2019.

The Annual Action Plan sets forth the goals and objectives for the period and is a continuation of efforts begun in Years 1, 2 and 3 of the 5-year cycle to address needs identified in the current Consolidated Plan. More specifically, this Annual Action Plan details the City's and the Consortium's planned use of Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds provided by the U.S. Department of Housing and Urban Development (HUD).

The FY 2018 Annual Action Plan describes to HUD and to our stakeholders how the City of Vineland and the members of the Vineland HOME Consortium intend to use federal and non-federal resources to meet community needs. The funds are intended to provide low and moderate-income households with viable communities by addressing one of HUD's three objectives; 1. Provide decent housing, 2. Create a suitable living environment, and 3. Create economic opportunities. Eligible activities include community facilities and improvements, roads and infrastructure, housing rehabilitation and preservation, development activities, public services, economic development, planning and administration.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

There are several areas of specific need that emerged from the analyses of the community, its needs, as well as market conditions. These needs, translated into tangible objectives are:

- Stabilization and improvement of neighborhoods.
- Maintenance and improvement of the existing housing stock.
- Maintenance and improvement of the existing public facilities
- Continued support of programs for the homeless, especially in the areas of prevention and of transitioning to independent living.

- Continued support for provision of services to those individuals and groups with special needs, such as the elderly, the disabled and developmentally challenged.
- Continued support of key public service programs, the improvement of public facilities and infrastructure, and assistance in providing public safety improvements.
- Implementation of Economic Development Initiatives in support of and in coordination with city, county and state programs and entities.
- Execution of anti-poverty efforts that support and build on existing programs, relate to economic development efforts, and integrate job training and placement, welfare to work initiatives, and other programs aimed at improving opportunities for economic self-sufficiency.

Each priority is accompanied by specific objectives, many of which have performance indicators. The Annual Action Plan for the City of Vineland and the Vineland portion of the Vineland-Millville-Bridgeton-Fairfield-Pittsgrove HOME Consortium will result in the following accomplishments during the 2018 Program Year:

- 2 new units of owner-occupied sales housing to low-moderate-income households.
- 30 units of rehabilitated housing occupied by income-eligible households
- Continuation of a code enforcement program benefitting 15,000 residents of the extended Center City Vineland area
- Support for public services providing a wide variety of assistance to more than 1,100 City residents, including the homeless, youth, disabled adults and families at risk for homelessness
- Administration of both the CDBG and HOME program in a manner that produces activities that comply with all HUD regulations and deliver services to residents in an efficient manner.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

As both a CDBG entitlement grantee and as the lead of the Vineland HOME Consortium, Vineland has a history of timely use of HUD funds for eligible, effective activities that address identified community needs. Vineland has consistently supported a wide variety of public services by partnering with local non-profits. The performance of these programs and continued demand for their services led to ongoing support for several providers in 2018. For more than 40 years, city housing rehab programs have been used by low and moderate income homeowners, including many seniors and single-parent households. More than 1,000 homes have been improved using both CDBG and HOME funds and with waiting lists still in existence, that program will continue its long run in 2018.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City conducted four public hearings and met with the Community Advisory Committee to solicit input into the preparation of the 2018 Annual Action Plan. The meetings were advertised in The Daily Journal in English and Spanish. The public hearings were held in City Hall on February 15, 2018, to solicit public input on City needs, and on April 16, 2018 on the draft 2018 Annual Action Plan.

On March 31, 2018 the City advertised that copies of the draft 2018 Action Plan were available to the public for review and comment at the Community Development Office in City Hall and at the Vineland Public Library for more than 30 days starting April 9, 2018 through May 10, 2018.

On May 1, 2018 the Community Advisory Committee met in an open public meeting with City Council to review the proposed Annual Action Plan. On May 22, 2018 the Vineland City Council held a public hearing on the proposed plan and passed a resolution adopting a final version of the Plan for submission to HUD.

Because the federal budgeting process was later this year than normal, the planning and discussion of this Action Plan largely took place prior to HUD's announcement of allocations on May 1. Those discussions included a contingency that if the actual allocation were marginally higher than the estimated budget being used for planning purposes, the additional funding would go into increasing public service funding to the amounts requested, cap compliance permitting, and to the housing rehab activity. If the actual allocation were marginally lower than the estimated budget, project funding would be reduced on a pro rata basis or all taken from housing rehab, depending on the level of the variance. If the actual allocation had been significantly different from the estimated budget (defined as 15% or more), all projects and funding levels would have been reconsidered. Since the actual allocation was less than 2% above the estimated budget, the last option was not needed. Instead, the approximately \$8,000 by which the actual allocation exceeded the estimated budget was put into public services and housing rehab, as discussed in the contingency planning.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

While no comments were received during public hearings, local service providers were invited to submit applications for CDBG assistance and to include in their applications their own assessment of the community's needs from their perspective as front-line service providers.

Eleven (11) local non-profits plus the Vineland Housing Authority and the Vineland Public Library submitted applications and provided their input on residents' needs. The consensus was that unmet community needs continue in the areas of housing, youth programming, services for the homeless and support of special needs populations.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments or views were accepted and considered in the preparation of this plan.

## 7. Summary

The City of Vineland believes it has developed a workable Annual Action Plan for the use of HUD funds and other resources to address identified needs among our City's residents, particularly its low- and moderate-income residents.

Built on past successes, mutually beneficial partnerships and a dedication to efficient administration, this plan combines the resources of a community into an effort that will improve neighborhoods, opportunities and lives. While no undertaking is entirely risk-free, it is the aim of the activities described in this plan to individually and collectively turn promise and hope into action and results.

Like so many places, Vineland struggles to help its residents cope with economic realities that seem beyond anyone's control. Through advances and setbacks, though, Vineland and its residents keep striving. This plan represents an important piece of that effort.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	VINELAND	
CDBG Administrator	VINELAND	Department of Business Administration
HOPWA Administrator		
HOME Administrator	VINELAND	Department of Business Administration
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative**

**Consolidated Plan Public Contact Information**

Kenneth Heather, Community Development Director, City Hall, 640 E. Wood St., Vineland, NJ 08360 856-794-4077 kheather@vinelandcity.org

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Vineland has prepared a Five-Year Consolidated Plan for the Years 2015 through 2019 in order to strategically implement federal programs that fund housing, community development and economic development activities within the City. Through a collaborative planning process that involved a broad range of public and private agencies, the City developed a single, consolidated planning and application document for the use of federal entitlement funds available through the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs.

This Annual Action Plan is for the 2018 Program Year, the fourth of the 5-year Consolidated Plan period. Local agencies and organizations were asked to update information concerning the needs of the community members they serve so that this plan accurately reflects our community's current needs, resources and potential accomplishments.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City conducted four public hearings to solicit input into the preparation of the 2018 Annual Action Plan and for input on the draft of that plan prior to City Council action to submit the application to HUD.

All public and assisted housing providers as well as mental health and service agencies were apprised of those hearings and invited to participate.

The hearings were advertised in local newspapers in both English and Spanish. The public hearings were held in City Hall on February 15, 2018 and April 16, 2018.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

In New Jersey, the state requires that each county establish a Human Services Advisory Council (HSAC) to coordinate the provision of all human/social services in the county. The state further requires that a Comprehensive Emergency Assistance System (CEAS) subcommittee be established in each county, specifically to coordinate the provision of services and housing to the homeless.

In Cumberland County, the CEAS committee is known as the Homeless Network Planning Committee (HNPC). The HNPC is a consortium of local homeless service and human service providers, city officials, members of local government, and consumers, as mandated by the State HSAC. The committee is

recognized as the lead agency for planning and coordinating the delivery of services to assist homeless individuals and families to move toward independent living and self-sufficiency through the provision of a continuum of homeless housing and supportive services. The Community Planning and Advocacy Council (CPAC), a nonprofit agency under contract to the County of Cumberland, provides administrative support to the Homeless Network.

Each year, a Point-in-Time count is made of the persons residing in shelter and transitional facilities and living unsheltered in the County.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Vineland does not receive ESG funds.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

Table 2 – Agencies, groups, organizations who participated

1	<b>Agency/Group/Organization</b>	VINELAND HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City held four public hearings to seek input into the Annual Action Plan. The City also solicited applications from a variety of organizations and asked for a needs discussion as part of the application.
2	<b>Agency/Group/Organization</b>	ARC OF CUMBERLAND COUNTY
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City held four public hearings to seek input into the Annual Action Plan. The City also solicited applications from a variety of organizations and asked for a needs discussion as part of the application.
3	<b>Agency/Group/Organization</b>	Tri-County Community Action Agency t/a Gateway CAP
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Health Services-Education Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City held four public hearings to seek input into the Annual Action Plan. The City also solicited applications from a variety of organizations and asked for a needs discussion as part of the application.
4	<b>Agency/Group/Organization</b>	VINELAND
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing dialogue with other city departments provides a current assessment of needs and opportunities.
5	<b>Agency/Group/Organization</b>	VISIONS OF HOPE, INC.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Public services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City held four public hearings to seek input into the Annual Action Plan. The City also solicited applications from a variety of organizations and asked for a needs discussion as part of the application.
6	<b>Agency/Group/Organization</b>	BOYS & GIRLS CLUB OF VINELAND
	<b>Agency/Group/Organization Type</b>	Services-Children

	<b>What section of the Plan was addressed by Consultation?</b>	Public services & facilities
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City held four public hearings to seek input into the Annual Action Plan. The City also solicited applications from a variety of organizations and asked for a needs discussion as part of the application.
7	<b>Agency/Group/Organization</b>	Vineland Police Athletic League
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Public services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City held four public hearings to seek input into the Annual Action Plan. The City also solicited applications from a variety of organizations and asked for a needs discussion as part of the application.
8	<b>Agency/Group/Organization</b>	Rural Development Corporation-Cumberland Family Shelter
	<b>Agency/Group/Organization Type</b>	Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City held four public hearings to seek input into the Annual Action Plan. The City also solicited applications from a variety of organizations and asked for a needs discussion as part of the application.

9	<b>Agency/Group/Organization</b>	PAFACOM, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services-Persons with Disabilities Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City held four public hearings to seek input into the Annual Action Plan. The City also solicited applications from a variety of organizations and asked for a needs discussion as part of the application.
10	<b>Agency/Group/Organization</b>	COURT-APPOINTED SPECIAL ADVOCATES (CASA) OF CUMBERLAND COUNTY
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Victims of Domestic Violence Services - Victims Child Welfare Agency Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Public services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City held four public hearings to seek input into the Annual Action Plan. The City also solicited applications from a variety of organizations and asked for a needs discussion as part of the application.
13	<b>Agency/Group/Organization</b>	CASA PRAC INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Public services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City held four public hearings to seek input into the Annual Action Plan. The City also solicited applications from a variety of organizations and asked for a needs discussion as part of the application.
14	<b>Agency/Group/Organization</b>	VINELAND YMCA
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Health Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Public services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City held four public hearings to seek input into the Annual Action Plan. The City also solicited applications from a variety of organizations and asked for a needs discussion as part of the application.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Camden/Gloucester/Cumberland Continuum of Care	The goals of the Strategic Plan are closely coordinated with the goals of the Continuum of Care. The Department of Business Administration is an active participant with the applicant and administering agency for the Continuum of Care. The Strategic Plan's homelessness prevention activities, in particular, mesh with the Continuum's effort as do Strategic Plan support for services for the homeless.
City of Vineland Analysis of Impediments	City of Vineland	City Community Development staff, including the Fair Housing Officer, reviewed the current Analysis of Impediments and found that it is still an accurate assessment of fair housing issues. Action Plan goals relating to fair housing were drawn from the AI.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative**

**AP-12 Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

This Annual Action Plan has been developed pursuant to the requirements of the US Department of Housing and Urban Development. The City of Vineland’s Office of Community Development was responsible for preparation of the Action Plan under the direction of the Mayor and City Council. The City retained the consulting firm of Triad Associates to assist in the preparation of the Action Plan. This Plan resulted from a process of consultation, consensus building and citizen participation and was built upon existing community outreach efforts.

Based on submissions from local service providers plus staff and committee knowledge of the community, the Community Development Advisory Committee submitted recommendations to the Mayor and City Council regarding the activities and goals to be included in this Action Plan.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	No attendance from the public at any of the four public meetings held, two each on February 15, 2018 and April 16, 2018.	None	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Applications	Local service providers	11 local non-profits plus the Vineland Housing Authority and the Vineland Public Library submitted applications for CDBG assistance. As part of their applications, each assessed the community's needs from their own unique perspective.	Unmet community needs continue in the areas of housing, youth programming, services for the homeless and support of special needs populations.	All comments were accepted and considered in developing this Action Plan.	

Table 4 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The City of Vineland's 2018 CDBG allocation is \$478,557. An additional \$80,000 in Program Income is expected. The 2018 HOME allocation for the Vineland/Bridgeton/Millville/Pittsgrove/Fairfield HOME Consortium is \$567,790 plus \$40,000 in Vineland HOME Program Income received during the 2017 program year. The 2018 HOME funds will be allocated among consortium members per the most recent HOME Consortium Participating Members Percentage Report.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	478,557	80,000	0	558,557	470,000	Amount for remainder of Con Plan is estimated at equal to the Year 4 allocation.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	567,790	40,000	0	607,790	565,000	Amount for remainder of Con Plan is estimated at equal to the Year 4 allocation.

Table 2 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City provides only a portion of the cost of activities: affordable housing, public facilities/infrastructure or public services. CDBG funds for public services activities is matched with numerous state funding sources and local donations. Most public facilities /infrastructure projects are primarily funded through state grants and City Bonds with CDBG being local match or providing for a funding gap.

With respect to affordable housing, HOME funds require a 25% match from other sources, but with the shrinking HOME budget, the other funding sources generally exceed the City investment.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

No publicly owned land or property located within the jurisdiction is expected to be used to address the needs identified in the plan.

### **Discussion**

Through a long-standing policy of providing loans rather than grants for housing rehab, the City annually collects enough program income for both CDBG and HOME to supplement the annual grants from HUD. This practice allows the City to assist more eligible homeowners than would be possible with the annual grant funds alone.

Additionally, the planning, coordination and leveraging that is part of every Annual Action plan helps assure that CDBG and HOME funds are used as efficiently as possible to benefit as many eligible residents as possible.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation Programs for LMI Homeowners	2015	2019	Affordable Housing	Citywide	Affordable Housing: Rental and Homeownership Homelessness	CDBG: \$328,257 HOME: \$461,815	Homeowner Housing Rehabilitated: 30 Household Housing Unit
2	Affordable Housing/Owner Occupied Housing	2015	2019	Affordable Housing	Citywide City of Bridgeton - Consortium Municipality City of Millville - Consortium Municipality	Affordable Housing: Rental and Homeownership	HOME: \$85,196	Homeowner Housing Added: 2 Household Housing Unit
3	Public Services	2015	2019	Non-Homeless Special Needs	Center City Citywide	Non Housing Community Development Public Services (Non - Homeless Special Needs)	CDBG: \$73,600	Public service activities other than Low/Moderate Income Housing Benefit: 825 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Elimination of Slum and Blight(Code Enf. & Demo)	2015	2019	Non-Housing Community Development	Center City Citywide	Non Housing Community Development	CDBG: \$40,000	Buildings Demolished: 1 Buildings Housing Code Enforcement/Foreclosed Property Care: 15000 Household Housing Unit
5	Planning and Administration	2015	2019	Planning and Administration	Citywide	Non Housing Community Development	CDBG: \$111,700 HOME: \$60,779	Other: 1 Other
6	Homeless Support Activities	2015	2019	Homeless	Citywide	Homelessness	CDBG: \$5,000	Homeless Person Overnight Shelter: 300 Persons Assisted

Table 3 – Goals Summary

### Goal Descriptions

1	Goal Name	Housing Rehabilitation Programs for LMI Homeowners
	Goal Description	Funding includes project delivery costs such as CDBG funding for Administration of a Rehab Program.
2	Goal Name	Affordable Housing/Owner Occupied Housing
	Goal Description	Expecting to add 2 new homebuyer units assisted with HOME funds.

3	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Support for a variety of services benefitting eligible residents either through membership in a presumed benefit group or through income verification.
4	<b>Goal Name</b>	Elimination of Slum and Blight(Code Enf. & Demo)
	<b>Goal Description</b>	Repayment of a demolition loan and assistance to a code enforcement program.
5	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	General operation of the CDBG and HOME programs including planning, monitoring, record keeping and reporting.
6	<b>Goal Name</b>	Homeless Support Activities
	<b>Goal Description</b>	Assistance to local homeless shelter.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

With input from a variety of stakeholders, with data from a variety of sources and with hands-on experience in front-line services to the most vulnerable populations in the City, Vineland plans a mix of activities in FY 2018 to address a wide range of challenges for those populations. Housing rehab, a variety of public services and code enforcement are among the approaches to improving neighborhoods, houses and, most importantly, families in Vineland.

#	Project Name
1	Housing rehab - 2018
2	Code Enforcement - 2018
3	Clearance - 2018
4	CHDO activities - 2018
5	Cumberland ARC - 2018
6	Boys & Girls Club - 2018
7	CASA - 2018
8	Casa PRAC - 2018
9	Gateway Head Start - 2018
10	PAFACOM - 2018
11	Police Athletic League - 2018
12	Rural Development homeless shelter - 2018
13	Shirley Eves Center - 2018
14	Vineland Housing Authority - 2018
15	Vineland Library - 2018
16	Visions of Hope - 2018
17	Vineland YMCA - 2018
18	Administration and Planning - 2018

Table 4 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

In allocating CDBG and HOME funds, the City endeavored to fund activities that were deemed to have the greatest benefit to residents in a timely, efficient manner. The aim was to provide benefits in coordination with other support structures so as to avoid redundancy.

The system for establishing the priority for the selection of these projects in Vineland is predicated upon

the following criteria:

- Meeting the statutory and regulatory requirements of the CDBG and HOME Programs
- Meeting the needs of low- and moderate-income residents
- Focusing on low- and moderate-income areas or neighborhoods
- Coordination and leveraging of resources
- Response to expressed needs
- Sustainability and/or long-term impact, and
- The ability to demonstrate measurable progress and success.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Housing rehab - 2018
	<b>Target Area</b>	Citywide City of Bridgeton - Consortium Municipality City of Millville - Consortium Municipality Fairfield Township - Consortium Municipality Pittsgrove Township - Consortium Municipality
	<b>Goals Supported</b>	Housing Rehabilitation Programs for LMI Homeowners
	<b>Needs Addressed</b>	Affordable Housing: Rental and Homeownership Homelessness
	<b>Funding</b>	CDBG: \$328,257 HOME: \$461,815
	<b>Description</b>	CDBG and HOME funds for housing rehab and the project delivery costs of same. \$171,400 in CDBG for rehab, \$150,000 in CDBG for rehab delivery and \$474,750 in HOME for consortium-wide rehabs. All properties will be occupied by income-eligible households.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 households, all at 80% or less of Area Median Income
	<b>Location Description</b>	CDBG rehabs will be throughout Vineland. HOME rehabs are throughout the Consortium.
	<b>Planned Activities</b>	Rehab of eligible residential units, including outreach, intake, eligibility determination, site visits, spec writing, document preparation, bidding, contractor selection and recordkeeping.
2	<b>Project Name</b>	Code Enforcement - 2018
	<b>Target Area</b>	Center City
	<b>Goals Supported</b>	Elimination of Slum and Blight(Code Enf. & Demo)
	<b>Needs Addressed</b>	Non Housing Community Development
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Support of a concentrated code enforcement effort in income-eligible portions of the City, done in conjunction with housing rehab program.
	<b>Target Date</b>	12/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 16,000 residents in eligible low-mod income areas of the City.
	<b>Location Description</b>	CDBG funds will be used to support Code Enforcement efforts in all of Census Tract 411.00 plus Census Tract 403.00, Block Group 2; Census Tract 405.00, Block Groups 1 and 3; and Census Tract 406.00, Block Groups 2 and 3.
	<b>Planned Activities</b>	Support of a concentrated code enforcement effort in income-eligible portions of the City, done in conjunction with housing rehab program.
3	<b>Project Name</b>	Clearance - 2018
	<b>Target Area</b>	Center City Citywide
	<b>Goals Supported</b>	Elimination of Slum and Blight(Code Enf. & Demo)
	<b>Needs Addressed</b>	Non Housing Community Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Repayment of a State of New Jersey demolition loan to the City
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Several thousand families, largely in Center City Vineland, where the bulk of demolition has taken place.
	<b>Location Description</b>	Throughout Vineland, but largely in Center City.
	<b>Planned Activities</b>	Repayment of a State of New Jersey demolition loan to the City
4	<b>Project Name</b>	CHDO activities - 2018
	<b>Target Area</b>	Citywide City of Bridgeton - Consortium Municipality City of Millville - Consortium Municipality
	<b>Goals Supported</b>	Affordable Housing/Owner Occupied Housing
	<b>Needs Addressed</b>	Affordable Housing: Rental and Homeownership
	<b>Funding</b>	HOME: \$85,196
	<b>Description</b>	Creation of new affordable housing units using HOME funds
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 families with household incomes at 80% or less of the Area Median Income.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Construction of 2 homebuyer units by local CHDO(s) for sale to income-eligible households.
5	<b>Project Name</b>	Cumberland ARC - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$2,500
	<b>Description</b>	Support for a program that provides healthy living and recreational programming for developmentally disabled adults.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 developmentally disabled adults
	<b>Location Description</b>	Services and activities will take place at the Evanoff Center, 1680 W. Sherman Ave., Vineland. Program is open to developmentally disabled adults from throughout the City of Vineland.
	<b>Planned Activities</b>	Support for a program that provides healthy living and recreational programming for developmentally disabled adults.
6	<b>Project Name</b>	Boys & Girls Club - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Support for youth recreational programming.
	<b>Target Date</b>	12/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 100 youths from 5 to 18 years old taking part in the wide variety of recreational programming offered by the Boys & Girls Club. The majority of participants will be from low-mod income households.
	<b>Location Description</b>	Boys & Girls Club participation is open to youths from throughout the City, though most participants come from the greater Center City area around the Club's facility at 560 Crystal Avenue in Vineland.
	<b>Planned Activities</b>	Support for youth recreational programming.
7	<b>Project Name</b>	CASA - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	Support for organization that advocates for abused/neglected children referred by Superior Court.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 abused/neglected youths.
	<b>Location Description</b>	Services are provided in court and other locations for youths from throughout the City of Vineland.
	<b>Planned Activities</b>	Support for organization that advocates for abused/neglected children referred by Superior Court.
8	<b>Project Name</b>	Casa PRAC - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Rent and utility assistance for income-eligible families facing eviction or utility shut off.
	<b>Target Date</b>	12/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 families, all low-mod income, most in the low and extremely low income range.
	<b>Location Description</b>	Assistance available to eligible households throughout the City of Vineland. Administered at the Casa PRAC office at 800 E. Chestnut Ave. in Vineland.
	<b>Planned Activities</b>	Rent and utility assistance for income-eligible families facing eviction or utility shut off.
9	<b>Project Name</b>	Gateway Head Start - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Support for a Head Start center.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	90 Head Start children and their families, all of whom will meet Head Start income guidelines and therefore CDBG low-mod restrictions.
	<b>Location Description</b>	Children from throughout Vineland attend the Center, which is located at 237 W. Chestnut Avenue in Vineland.
	<b>Planned Activities</b>	General support for the Head Start Center, including utilities, supplies and insurance.
10	<b>Project Name</b>	PAFACOM - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$5,500
	<b>Description</b>	Support for organization that assists developmentally disabled adults and their families.
	<b>Target Date</b>	12/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 developmentally disabled adults and their families.
	<b>Location Description</b>	Program clients come from throughout Vineland. The program's administrative office and site of many of the services is at 1301 W. Forest Grove Road in Vineland.
	<b>Planned Activities</b>	Support for organization that assists developmentally disabled adults and their families.
11	<b>Project Name</b>	Police Athletic League - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$12,000
	<b>Description</b>	Support for recreational programming of Vineland PAL.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 300 youths from ages 6 to 18. The program is open to all city residents, but the majority of participants are from low-mod income families and come from the greater Center City Vineland area near the program's facility.
	<b>Location Description</b>	Most program activities take place at the PAL facility at 20 S. Sixth St. in Center City Vineland.
	<b>Planned Activities</b>	Supplies, field trip transportation and admissions, summer camp scholarships for low-income families.
12	<b>Project Name</b>	Rural Development homeless shelter - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Homeless Support Activities
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Support for operations at the City's only homeless shelter.
	<b>Target Date</b>	12/31/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 homeless individuals, including men, women and children
	<b>Location Description</b>	The homeless shelter is located 6140 Mays Landing Road in Vineland. It is on the very outskirts of a 69-square-mile city, making transportation an absolute necessity if it is to serve clients. It is open to homeless from throughout Cumberland County.
	<b>Planned Activities</b>	Assistance with providing fuel for the shelter's bus, which transports clients to the County Social Services and Job Training building, some 12 miles away, and to medical appointments, courts, Social Security offices and more, all of which are located at least 10 miles from the shelter.
13	<b>Project Name</b>	Shirley Eves Center - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	The Shirley Eves Center provides special home based programs for children under age 7 who are at risk due to a disability or at risk of having a learning disability due to poor nutrition and/or lack of a stimulating environment. Services include the lending of toys, parent counseling and family instruction toward producing a nurturing environment.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 Vineland children under age 7 who are at risk due to a disability or at risk of having a learning disability due to poor nutrition and/or lack of a stimulating environment and their families. The majority of beneficiaries will be from income-eligible households.
	<b>Location Description</b>	Shirley Eves Developmental & Therapeutic Center, 313 N. 10th St., Millville, NJ
	<b>Planned Activities</b>	Services include the lending of toys, parent counseling and family instruction toward producing a nurturing environment.
14	<b>Project Name</b>	Vineland Housing Authority - 2018
	<b>Target Area</b>	Citywide

	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Support for Housing Authority's community learning center.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	40 residents of public housing
	<b>Location Description</b>	Services are provided at the Corbin Education Center, located on Housing Authority property at 191 W. Chestnut Ave., Vineland.
	<b>Planned Activities</b>	Support for computer hardware and software associated with the Education Center's programs, including youth homework help, adult family self-sufficiency trainings, job searches and employment skills training.
15	<b>Project Name</b>	Vineland Library - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Support for the Library's Teen Center, which provides a safe place and computers to teens who do not have access to computers in their homes.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 teens, primarily from low-mod income families.
	<b>Location Description</b>	The Library is located at 1058 E. Landis Ave. in Vineland. While the Library is open to all City residents, it has been the library staff's experience that the teen room is generally used by teens who do not have access to computers in their homes. Additionally, approximately 62% of the students in Vineland Public Schools are eligible for free or reduced lunch.

	<b>Planned Activities</b>	General support for the Teen Center, including purchase of computers so that more teens can use the room at the same time as well as software and supplies.
16	<b>Project Name</b>	Visions of Hope - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$8,100
	<b>Description</b>	Support for educational after-school and summer camp program for youth.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 youths, primarily from low-mod income families.
	<b>Location Description</b>	Most program activities take place at the Carl Arthur Center, 300 W. Plum St. in Vineland, which is in Center City Vineland.
	<b>Planned Activities</b>	Support for the organizations' after-school academic and recreation activities and summer camp program, including field trip transportation, summer camp scholarships and general supplies.
17	<b>Project Name</b>	Vineland YMCA - 2018
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services (Non - Homeless Special Needs)
	<b>Funding</b>	CDBG: \$7,500
	<b>Description</b>	Partial memberships for income-eligible families to the YMCA wellness facilities and programs.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 families, all low-moderate income.
	<b>Location Description</b>	Vineland residents citywide are eligible for membership assistance. The Y is located at 1159 E. Landis Avenue in Vineland.

	<b>Planned Activities</b>	Partial membership payments for income-eligible families, who will pay the balance of the membership fees.
18	<b>Project Name</b>	Administration and Planning - 2018
	<b>Target Area</b>	Center City Citywide City of Bridgeton - Consortium Municipality City of Millville - Consortium Municipality Fairfield Township - Consortium Municipality Pittsgrove Township - Consortium Municipality
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	Non Housing Community Development
	<b>Funding</b>	CDBG: \$111,700 HOME: \$60,779
	<b>Description</b>	General administration and planning of the CDBG and HOME programs.
	<b>Target Date</b>	12/31/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Successfully implementing the planned CDBG and HOME activities will benefit more than 16,000 residents, the majority of whom are low-mod income.
	<b>Location Description</b>	Activities supported by program administration will take place throughout Vineland as well as HOME activities in Consortium member municipalities of Bridgeton, Fairfield Township, Millville and Pittsgrove Township. Administrative offices are located in Vineland City Hall, 640 E. Wood St., Vineland.
	<b>Planned Activities</b>	Administration and planning for the CDBG and HOME programs, including all fiscal management, planning, reporting, outreach and implementation.

## AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The only planned activity that will be based on geographic restrictions is the continuation of the code enforcement program. That will be directed toward the portion of the City - the greater Center City area - that includes the City's oldest homes and lowest income block groups. Roughly, the boundaries of the target area are Delsea Drive to East Avenue and Walnut Road to Oak Road. The area encompasses some 16,000 residents, more than 50% of whom are low-mod income, and is primarily residential in nature.

The other geographic targets listed below are based on the HOME Consortium's split of the HOME allocation among the various Consortium members.

### Geographic Distribution

Target Area	Percentage of Funds
Center City	3
Citywide	71
City of Bridgeton - Consortium Municipality	13
City of Millville - Consortium Municipality	11
Fairfield Township - Consortium Municipality	1
Pittsgrove Township - Consortium Municipality	1

Table 5 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The geographic distribution described above allows Vineland to adhere to its funding allocation principals, specifically:

- \* abiding by CDBG and HOME regulations
- \* putting the most resources where the greatest need is
- \* using resources in the most efficient and effective manner.

### Discussion



# Affordable Housing

## AP-55 Affordable Housing - 91.420, 91.220(g)

### Introduction

For the 2018 Program Year, activities intended to provide or sustain affordable housing include the rehab of existing units and the creation of new units for sale to eligible families. Goals listed below include the CDBG goals for Vineland and the HOME goals for the Consortium as a whole.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	42
Special-Needs	0
Total	42

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	10
The Production of New Units	2
Rehab of Existing Units	30
Acquisition of Existing Units	0
Total	42

Table 7 - One Year Goals for Affordable Housing by Support Type

### Discussion

Housing rehab to address both emergency housing issues and broader rehab have been a dependable homelessness-prevention staple of Vineland Community Development program for decades. Hundreds of the city's low-income working families have been able to remain in their homes because of the repairs and improvements the residential rehab program has provided. It is an integral part of this Annual Action Plan to continue residential rehabs in 2018.

## **AP-60 Public Housing - 91.420, 91.220(h)**

### **Introduction**

The Vineland Housing Authority owns and operates 600 units of housing, of which 528 units are included in six developments and 72 are scattered site rental properties. Four of these complexes provide 453 units for the elderly and disabled and two complexes provide 75 units of family housing. The scattered site units are family housing. There are extensive waiting lists for all types of Housing Authority units.

### **Actions planned during the next year to address the needs to public housing**

The Housing Authority plans to continue its property maintenance program and continues to seek linkages for its residents to access needed services, including education, job training and recreation.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Each public housing community has a resident council. The Authority also operates a rent-to-own program.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Vineland Housing Authority is not designated as a troubled PHA.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)**

### **Introduction**

In partnership with Federal and State partners, the Southern NJ Continuum of Care (CoC) is a comprehensive system within the Counties of Cumberland, Salem, Camden and Gloucester, committed to addressing the problem of homelessness by employing the strategic use of housing and service resources to move homeless individuals and families into stable permanent housing. CoCs are coordinated, multi-agency efforts to shift the community from a system focused on an expensive shelter-based system to one focused more cost effectively on permanent housing.

In addition to the homeless, Vineland has a long history of providing services, housing and employment to developmentally disabled adults. There are large state and private centers in the City that house and coordinate services for disabled adults. As a result, support groups of family members have a long and rich history in the City. Partnering with these organizations is an efficient way to help serve a component of our population that is more dependent than most on outside support.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The homeless shelter operated by Rural Development with assistance from Vineland's CDBG funds includes needs assessment as part of their services to the area's homeless. In addition, the Code Blue emergency sheltering program that operates in the City assesses needs and makes referrals to the shelter for more permanent housing and more intense case management.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City's strategy for implementing its homelessness program is to provide multiple activities that address the problem; focusing first on the prevention of homelessness, the medical and substance abuse treatment and counseling of homeless persons, and the provision of emergency services for homeless persons and families.

The strategy for eliminating chronic homelessness means providing ongoing services that provide more than a roof; addressing homeless means providing the support necessary to make the transition to permanent housing for those individuals who have not had stable housing for more than two years.

As identified in the Continuum of Care application, Cumberland County plans to address homelessness through a continuum approach that reduces an individual's dependence on services through continued care. Individuals are provided intensive wrap-around services while homeless and as they move through

the care system housing become more independent, services decline and emphasis is placed on employment and sustainability services.

Creating an independent living standard for a homeless individual is all part of the efforts and programs in place in the City and the County. The institutions and structure to properly address this issue are in place and are described in the homeless inventory section of the Plan.

As noted earlier in establishing priorities, the prevention of homelessness is a key element for the City. By providing rehabilitation assistance and referral services for low-income households we hope to prevent the conditions that would prevent homelessness.

The is to make significant steps in eliminating the sources of homelessness by providing not only emergency assistance to the homeless, but also by providing assistance to very low- and low-income households that are threatened by homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Cumberland County has a domestic violence temporary apartment owned and staffed by the Cumberland Women's Center. This facility has 4 units with 12 beds. There is also a Youth Shelter with 11 beds is maintained by the Cumberland County Guidance Center in Millville. The youth beds administered by the Cumberland County Guidance Center are primarily for DYFS placements and aging in youth. Cumberland also has five (5) permanent supportive housing units administered by Collaborative Support Programs of New Jersey, Inc. These five units are paid through HUD Shelter+ Care vouchers.

Additionally, the Cumberland Family Shelter includes case management and transportation services intended to help homeless individuals and families address the issues that caused their homelessness and to find permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,**

**employment, education, or youth needs.**

Below is an outline of services provided to homeless Vineland residents and/or those that are at imminent risk of becoming homeless. When reviewing program overviews it should be noted that not all homeless individuals can be accommodated at local shelters due to family composition, emotional problems, substance abuse, or lack of space at the shelters. In instances where an individual cannot be afforded a shelter bed, a referral through the Board of Social Services is made for emergency placement at an out of county facility or at a local hotel/motel that accepts placement vouchers.

The main referral agency for homeless individuals within the City of Vineland is Rural Development Corporation (RDC). RDC operates and manages the Cumberland County Shelter, which provides shelter for victims of domestic violence, homeless families, homeless women, and single males. Individuals that are not accepted for placement at the Shelter can receive Social Service for the Homeless (SSH) that provides assistance for clients not eligible for other categorical assistance.

The following is an outline of services provided to homeless Vineland residents and/or those that are at immanent risk of becoming homeless.

Emergency Housing

According to the housing inventory charts, recently submitted as part of the Cumberland County Continuum of Care application, the following agencies provide emergency shelter placements for the Vineland homeless population.

Ranch Hope, a residential placement center located in Alloway Township (Salem County), is the primary emergency shelter for homeless youth. Ranch Hope currently has two (2) beds identified for Cumberland County placements. Additional beds can be purchased when services are needed, funding is available and beds are open.

Rural Development Corporation (RDC) operates a residential emergency facility for up to 90 persons. Residents receive assistance with life skills, childcare, transportation, housing searches, job training, counseling, substance abuse, and case management. The shelter also operates a 24-hour homeless hotline for Cumberland County. This level of capacity appears to suffice except during the peak winter season.

Humble Hearts is a new provider of short term emergency beds. Currently Humble Hearts provides six (6) beds for single women and thirteen (13) for women with families. Humble Hearts provides various social services to residents including childcare, job placement assistance, life skills training and transportation services. There is a waiting list for these beds so expansion of emergency shelter beds for woman with kids is needed within the community.

The Cumberland County Women's Shelter provides twelve (12) emergency shelter beds for women who

have experienced domestic violence. This shelter is not identified by address on any documents and only accepts women through a referral system in place at the Cumberland County Guidance Center, Domestic Violence Hotline and Inspira Hospital. The Women's Shelter provides services and counseling to clients as well as long term placement at transitional facilities throughout the state.

Hendricks House in Vineland serves as a transitional housing facility for recovering substance abusers that have completed a primary treatment program. Many of the clients are homeless because of their addictions. This facility is only for adult males over the age of 18. The above two (2) facilities are noted at running at 90% capacity during most of the year and prefer to not run at 100% to allow for open beds in case of an emergent need.

### **Discussion**

## AP-75 Barriers to affordable housing -91.420, 91.220(j)

### Introduction

#### 1. Market Conditions

The most important impediment revolves around the lack of Federal and State resources for affordable housing initiatives. The lack of programs and resources to reduce excessive rent or mortgage burdens to qualified persons is a factor of great significance.

The relatively low-income level of many of the residents of Vineland is another significant impediment to affordable housing. The level of subsidies required to engage developers in the construction of affordable housing is often quite high, and this limits the number of units that can be built in any given period. Low incomes also make it more difficult for potential homeowners to accumulate the funds for down payments, or to qualify for loans with many financial institutions.

#### 2. Building Codes

Through vehicles such as zoning ordinances, subdivision controls, permit systems, housing codes and standards, Vineland has attempted to minimize the barriers that may impede the development of affordable housing.

#### 3. Property Taxes

Property taxes generate revenue to support a broad array of public facilities and services at the local and county level of government. However, it is also recognized that property taxes are a significant housing cost and therefore can impact affordability. The State of New Jersey is known as a high property tax state with a combined state and local tax burden of 10.2% of income.

One impact of high property taxes is that taxes are part of a household's monthly housing costs. Thus a potential homeowner who can afford his mortgage may not qualify when property taxes are factored in.

#### 4. Permit Delays

Development in New Jersey includes several governmental levels and agencies in the approval process, either directly or indirectly. Approvals must be obtained from several state and regional agencies, utility authorities, soil conservation districts as well as the municipal planning board.

#### 5. Land Use Regulations

Zoning ordinances and environmental regulations impact the amount of land available for development and thus, impact land and housing costs. The most basic control of land use is local zoning. However,

several State offices and agencies regulate land use in Vineland, including the Pinelands National Reserve, a protected forest preserve.

## 6. Development Standards

The implementation of development standards sets minimum levels of protection for the public. However excessive street widths, parking areas, curbing and landscaping add to the cost of housing. Also, certain housing rehabilitation costs are increased because of the uniform construction code. If a building's rehabilitation cost exceeds fifty percent of its value, then the entire building must conform to the construction code. Other elements are accessibility standards, energy conservation and environmental clean-up regulations. The state has now gone to a use-based set of clean-up standards for contaminated sites, but residential uses must meet the highest standards for obvious reasons.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City has identified the public policies that impact the cost of housing and the incentives to develop, maintain and improve affordable housing. Many of these policies fall beyond the purview or control of the City. Indeed, some of the issues described above are beyond the authority of any single agency or level of government.

Issues that can be addressed at the municipal level include local tax policy, land use controls, building codes fees and charges, growth limits, zoning ordinances and policies that affect the return on residential investment. The City has addressed its zoning and land use regulations in an attempt to make them as equitable and open as possible. Development standards, though they sometimes add costs to construction or rehabilitation, are necessary for the safety and health of residents and are in place in most of the participating jurisdictions. Efforts have been made to streamline and facilitate the permitting process locally. The City has opted to employ impact and linkage fees for new development in an attempt to pay for the construction of roads, sewers and other infrastructure improvements required by new development.

The City continues to seek applicable state and federal funding in support of these housing and community development programs. In addition the City works with not-for-profit organizations to identify and obtain additional sources of funds.

The City continues to implement a variety of economic development programs and initiatives in order to

create new and better job opportunities for residents.

**Discussion**

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

This section summarizes by various category the anticipated benefits and impacts of the activities contained in this Annual Action Plan. The individual goals and aims of these activities are described in AP-35 the Projects Section, but this section shows how multiple activities reinforce each other in address broad areas of community development.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to meeting underserved needs is a lack of funds. There are many needs in all of the areas - public facilities, public services, infra-structure, and economic development – and municipal resources go only so far.

The City, through both staff and consultants, is constantly looking for additional funding sources to address the unmet needs identified in our community. We routinely attract state, federal, regional and private funding for improvements and services that aide the community at large and lower income neighborhoods and residents in particular. Those efforts will certainly continue during 2018.

The development of more and better jobs for low and moderate income persons would help reduce the scale or scope of needs as well. In this vein, the City undertakes economic development projects to attract and retain employers and works with local and regional job training entities to enhance residents' work skills.

### **Actions planned to foster and maintain affordable housing**

The City's residential rehab program maintains affordable housing. The program is funded with CDBG, HOME and the City's Affordable Housing Trust Fund, which is local funding.

Vineland uses HOME funds to support Cumberland County Habitat for Humanity projects that add to the City's affordable housing stock.

### **Actions planned to reduce lead-based paint hazards**

The housing stock in Vineland is relatively new, the median year of construction for the entire stock being approximately 1965. Pre-1940 housing, both owner occupied and rental accounts for 3,309 units, 1940-1959 housing accounts for 9,167 units, and 1960-1979 units account for 7,895 units. Applying the formula stated above indicates that there are 15,207 housing units in the City that have the presence of lead-based paint. This is 72.5 percent of the housing stock, a percentage well above that of the County

(60.3%) and the nation (49.5%).

1. All pre-school children are required by the State to be lead tested prior to attending school and local doctors routinely conduct lead tests on young children. The City Health Department reports fewer than 10 cases per year (2009-0, 2008-5, 2007-4, 2006-9, 2005-2, 2004-2). The City will continue to test for lead-based paint hazards as requested by the County Health Dept. When a high reading is found it is brought to the attention of the housing rehabilitation office. Dwelling units with children present under the age of 6 are prioritized for immediate assistance. The program coordinator then proceeds with arranging the necessary financial assistance if available to income-eligible applicants to remediate the lead problem. Firms that specialize in the testing and remediation of this problem are consulted. The City will also continue a public education campaign so recipients of assistance and local contractors are aware of lead hazards. The Community Development Office received training on new EPA regulations regarding lead paint that went into effect in April 2010. The Office is also providing information to local rehab contractors so they, too, may receive training on the new requirements.

2. The Vineland Office of Community Development administers the CDBG Housing Rehabilitation Program for owner occupied and rental housing units. The program complies with HUD's regulations by conducting a Lead Risk Assessment on all participating properties constructed prior to 1978 as warranted. Lead-safe work practices / remediation / abatement are performed and lead clearance testing is conducted after completion of the rehabilitation work.

### **Actions planned to reduce the number of poverty-level families**

The City's anti-poverty strategy is inextricably linked to the Economic Programs that have been implemented and operated for several years. The objective of poverty reduction requires programming for broad areas including job training and placement, public services, education and basic skills development. The overriding principle however is to create new jobs and opportunities for households with incomes below the poverty level. It is only through comprehensive, coordinated strategies that nurture skills and provide opportunities to gain and retain employment and thus improve the quality of life that people can improve their situation.

Cumberland County and the City of Vineland are part of the **South Jersey Economic Development District (SJEDD)**. As such they are included in the district's Comprehensive Economic Development Strategy (CEDS) document, and benefit from projects funded by the US Economic Development Administration (USEDA). The CEDS document is a comprehensive analysis of the area economy, including that of City of Vineland, and a strategy for the continued growth prosperity and economic strength of the district, which includes Atlantic, Cape May, Cumberland, and Salem Counties. The

strategy includes projects and programs concerned with

Developable land

Skilled labor force

Financial resources

New and expanding markets

Transportation

Quality of Life

Technology oriented industrial development

The CEDS Committee monitors economic activity in the region and recommends program and project activities, as well as nominating projects for grant funding each year. Vineland is a member of the CEDS Committee, and participates in its regular meetings.

Vineland, along with Millville, is a **New Jersey Urban Enterprise Zone (UEZ)**, a state program intended to reduce unemployment and induce private capital investment through the use of tax incentives, and the return of state sales tax revenues directly to the community. The Vineland UEZ was established in 1986 and UEZ revenues play a significant part in infrastructure rehabilitation, loans and loan guarantees, and other economic and community development projects in the community.

### **Actions planned to develop institutional structure**

Intergovernmental cooperation is vital to the success of Action Plan efforts, given the diversity of programs and agencies providing housing and housing services. The two primary housing service providers in Vineland are the City and the Vineland Housing Authority. In addition, the City will implement the Annual Action Plans through the efforts of public, private, non-profit, and for-profit organizations to meet the stated goals and objectives.

The City Council, through the Community Development Program Office under the City's Department of Administration, has the ultimate responsibility in assuring that the priority needs of the Action Plan are met. The Office provides the funding and technical assistance to the non-profit housing developers and service providers, and City agencies and authorities for projects that meet the needs documented in the plan. The City's housing and community development programs are administered by the Office of Community Development, working with a number of other City agencies and not-for-profit service providers. The County Board of Social Services provides emergency assistance to homeless individuals and to referrals. The City, the Vineland Housing Authority (VHA) and local non-profits coordinate their

efforts and activities to ensure adequate and efficient service in the areas of public housing and housing assistance. The VHA manages the public housing units and Section 8 program on a day-to-day basis.

The City Community Development Program actively seeks new partnerships and resources to further the goals of the Consolidated Plan and Annual Action Plan. The City has also submitted and received approval for a Spending Plan for City Affordable housing Trust Fund money to go toward housing rehabilitation.

The Cumberland County Board of Social Services and the Department of Human Services provide counseling programs for homeless persons and emergency assistance. The Comprehensive Emergency Assistance System (CEAS) Committee coordinates homeless strategies and programs countywide.

Though these entities work well together, there are opportunities for improved coordination and communication. All agencies involved in these efforts are seeking new ways to better serve their target populations and the general public. The City has reviewed the institutional structure for delivering these housing and community development programs, and does not anticipate developing any new actions.

The City maintains a very close relationship with the other participating municipalities in Vineland-Millville-Bridgeton-Fairfield-Pittsgrove HOME Consortium. A copy of this Annual Action Plan also was sent to neighboring municipalities for their review and information to ensure cooperation and coordination in implementing its strategy.

The City has worked closely with local non-profit organizations to actively encourage housing programs for low- and moderate-income persons. Also, the City Office of Community Development maintains a positive relationship with the builders, developers, and financial institutions in the County and the region. This collaborative approach has assisted in the creation of affordable housing projects throughout the City.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

As a common partner with so many of the public and private housing and social service providers, the Vineland Community Development Program has been a natural conduit for communication and interaction among these entities. The CD Program will continue to serve in that capacity while respecting the autonomy and uniqueness of each partner.

#### **Discussion**

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

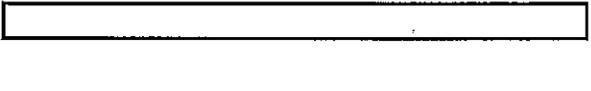
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Vineland, NJ	

**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____
---	---	--

<b>* 3. Date Received:</b> _____	<b>4. Applicant Identifier:</b> _____
-------------------------------------	--

<b>5a. Federal Entity Identifier:</b> B-18-MC-34-0008	<b>5b. Federal Award Identifier:</b> _____
--	---

**State Use Only:**

<b>6. Date Received by State:</b> _____	<b>7. State Application Identifier:</b> _____
---	---

**8. APPLICANT INFORMATION:**

<b>* a. Legal Name:</b> City of Vineland
--

<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 21-6001670	<b>* c. Organizational DUNS:</b> 1454514280000
--	---

**d. Address:**

<b>* Street1:</b> 640 E. Wood St.
<b>Street2:</b> _____
<b>* City:</b> Vineland
<b>County/Parish:</b> _____
<b>* State:</b> NJ: New Jersey
<b>Province:</b> _____
<b>* Country:</b> USA: UNITED STATES
<b>* Zip / Postal Code:</b> 08360-3722

**e. Organizational Unit:**

<b>Department Name:</b> Business Administration	<b>Division Name:</b> Community Development
--	--

**f. Name and contact information of person to be contacted on matters involving this application:**

<b>Prefix:</b> _____	<b>* First Name:</b> Kenneth
<b>Middle Name:</b> _____	
<b>* Last Name:</b> Heather	
<b>Suffix:</b> _____	

<b>Title:</b> Acting Community Development Director
---

<b>Organizational Affiliation:</b> _____
---

<b>* Telephone Number:</b> 856-794-4077	<b>Fax Number:</b> _____
---	--------------------------

<b>* Email:</b> kheather@vinelandcity.org
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**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U. S. Department of Housing and Community Development

**11. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

**\* 12. Funding Opportunity Number:**

14.218 Entitlement Grant

\* Title:

HUD Community Development Block Grant

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Vineland CDBG Program-activities to improve housing and neighborhoods, and foster economic development opportunities for low/moderate income persons. Specific activities in FY 2018 Action Plan

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="80,000.00"/>
* g. TOTAL	<input type="text" value="80,001.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

#### Introduction

The City of Vineland has identified all CDBG and HOME activities to be undertaken in FY 2018 in PR-35, the Projects Section, including administrative, project delivery, public services, assistance to homeless facilities and service providers and affordable housing, both rehabilitation and new construction.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- |  |          |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0        |
| 5. The amount of income from float-funded activities   | 0        |
| <b>Total Program Income:</b>   | <b>0</b> |

#### Other CDBG Requirements

- |   |        |
|---|--------|
| 1. The amount of urgent need activities   | 0      |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 99.00% |

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

The City of Vineland will not provide forms of assistance that are inconsistent with 24CFR 92.205 as detailed in 92.205(b) *Forms of assistance (1) and (2)*. All assistance provided by the City under its Owner Occupied Housing Rehabilitation Program and Non-profit homebuyer meets these requirements.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Vineland will recapture direct homebuyer subsidy or recapture the maximum net proceeds from the sale of the property. Net proceeds recovered will be used to: (1) Reimburse the HOME Program for the outstanding balance of HOME funds not repaid or forgiven during the applicable affordability period at the time of recapture. (2) Reimburse the HOME Program for "holding costs" or other costs associated with the recapture action. If net proceeds recaptured are less than the outstanding balance of HOME funds invested in the property, the loss will be absorbed by the Program and all HOME Program requirements would be considered to be satisfied. If net proceeds recaptured are greater than the outstanding balance of HOME funds invested in the property, the balance of net proceeds would be distributed to the owner.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Vineland uses HOME funds for one type of homebuyer activity - direct buyer subsidy for houses constructed or rehabbed, in whole or in part, with HOME funds. These homes are normally built or rehabbed by non-profit partners, both CHDO and non-CHDO alike.

Vineland has chosen to use the **Recapture** option for this program. The HOME program's investment, and thus the period of affordability, is ensured in all cases by a mortgage and note payable to the City of Vineland should the property be sold during the period of affordability.

Repayments are in the amount of the direct subsidy, subject to availability of net proceeds. The direct subsidy is the amount of HOME funds used to reduce or help reduce the sales price from market value to an amount affordable to the buyer.

In the event that net proceeds – defined as sales price less other debt on the property – is insufficient to repay the entire direct subsidy, the recaptured amount shall be determined by the following formula: HOME direct subsidy/Total project cost x net proceeds = Recapture amount.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is

rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Vineland will not be using any HOME funds to refinance debt secured by multifamily housing that is being rehabbed with HOME funds.



**CITY OF VINELAND  
PUBLIC NOTICE**

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
HOME INVESTMENT PARTNERSHIP PROGRAM  
2018 PROGRAM YEAR**

The City of Vineland has prepared a draft Annual Action Plan for the FY 2018 Community Development Block Grant Program and HOME Investment Partnership Program, both of which are funded by the U. S. Department of Housing and Urban Development (HUD). The Community Development Block Grant for Fiscal Year 2018 allocation is estimated at \$450,000. The HOME program allocation is estimated at \$585,000 for the entire HOME Consortium of Vineland, Millville, Bridgeton, Fairfield Township and Pittsgrove Township, of which \$260,000 is estimated to be allocated to Vineland. Additionally, Vineland expects to receive \$80,000 in CDBG program income during the 2018 program year and \$50,000 in HOME program income.

A draft of the 2018 Annual Action Plan will be available for public inspection and review from April 9 through May 10, a period of at least 30 days, at the following location:

Vineland City Hall  
Community Development Office  
640 E. Wood St., Vineland

Written comments on the draft Annual Plan should be addressed to the City of Vineland Community Development Program at the above address or by e-mail to Community Development Director Ken Heather at [kheather@vinelandcity.org](mailto:kheather@vinelandcity.org). All comments received by May 10, 2018 will be considered.

Additionally, Public Hearings have been scheduled to provide the public with an opportunity to comment on the draft Annual Plan. The Public Hearings will be held April 16, 2018 at 3:30 p.m. and 7 p.m. in Vineland City Hall 4<sup>th</sup> floor conference room. A final Public Hearing will be held prior to City Council considering a Resolution to adopt the plan during its regular meeting at 6 p.m. on May 22, 2018.

City Hall offices and City Council Chambers are accessible facilities. Special accommodations can be arranged by contacting the Community Development Program as noted above.

This notice is issued in accordance with the CDBG and HOME regulations.

CITY OF VINELAND  
Keith Petrosky, City Clerk

**NOTICE OF PUBLIC HEARINGS  
COMMUNITY DEVELOPMENT AND HOME PROGRAMS  
CITY OF VINELAND**

The City of Vineland proposes to initiate planning for the FY 2018 Community Development Block Grant Program and HOME Investment Partnerships Program, which are funded by the Department of Housing and Urban Development (HUD). The Community Development Block Grant for Fiscal Year 2018 will be approximately \$399,000 and HOME Program Funds are estimated to be \$376,000 of which Vineland anticipates receiving approximately \$165,000.

Public Hearings are being scheduled to obtain citizens' views and to respond to proposals and questions. The Hearings will address housing, community and economic development needs, development of proposed activities and review of program performance. The City will also obtain the views of citizens on priority non-housing community development needs.

The information received from interested persons at the hearings will assist the City and the Community Development Advisory Committee in the preparation of the FY 2018 Annual Action Plan for the period July 1, 2018 through June 30, 2019, which is required by the Department of Housing and Urban Development as part of the application process for Community Development and HOME funds.

Information will be made available to citizens regarding application procedures, timing, eligible activities and other regulations related to the Community Development and HOME Programs. Information on past use of said funds will also be available. Representatives from the City will also be available to answer questions that may arise through the forum of public hearings.

In accordance with the procedures as set forth in the Citizen Participation Plan, there will be daytime and evening public hearings on Thursday, February 15, 2018 at 3:30 p.m. and 7:00 p.m., and on Monday, April 16, 2018, at 3:30 p.m. and 7:00 p.m., in the 4th Floor conference room, Vineland City Hall, 640 E. Wood Street, Vineland, New Jersey. Citizens are invited to submit written or verbal comments at or prior to the hearings.

This Notice is issued in accordance with CDBG and HOME regulations.

BY ORDER OF THE CITY COUNCIL  
OF THE CITY OF VINELAND  
KEITH PETROSKY, MUNICIPAL CLERK

**AVISO DE VISTAS PÚBLICAS  
PROGRAMAS DE DESARROLLO COMUNAL Y HOME  
CIUDAD DE VINELAND**

La Ciudad de Vineland propone iniciar planes para el Programa de Desarrollo Comunal de Concesión en Bloque para el Año Fiscal 2018 y la continuación del Programa Asociado de Inversión HOME, los cuales están patrocinados por el Departamento de Vivienda y Desarrollo Urbano (HUD). La Concesión en Bloque de Desarrollo Comunal para el Año Fiscal 2018 será aproximadamente \$399,000, y fondos para el Programa HOME se han estimado en unos \$376,000, de los cuales Vineland anticipa recibir aproximadamente \$165,000.

Vistas Públicas están siendo programadas para obtener las opiniones de los ciudadanos y para responder a propuestas y preguntas. En las Vistas se discutirán las necesidades de vivienda, necesidades comunitarias y de desarrollo económico, el desarrollo de actividades propuestas, y una revisión de la realización del programa. La Ciudad también obtendrá las opiniones de los ciudadanos en cuanto a necesidades de prioridad de desarrollo comunal que no están ligados a asuntos de vivienda.

La información recibida por parte de las personas interesadas en las vistas públicas, será de asistencia a la Ciudad y al Comité de Consejería del Programa de Desarrollo Comunal en la preparación del Plan de Acción Anual para el periodo comenzando el 1 de julio, 2018 hasta el 30 de junio del 2019, el cual es requerido por el Departamento de la Vivienda y Desarrollo Urbano como parte del proceso de Solicitud para fondos de Desarrollo Comunal y de HOME.

Habrà información a la disposición de los ciudadanos en relación a los procedimientos de solicitud, coordinación, actividades elegibles, y otras regulaciones o reglamentos relacionados a los Programas de Desarrollo Comunal y HOME. Información sobre el uso de tales fondos en el pasado también estarán disponibles. Representantes de la Ciudad también estarán disponibles para contestar preguntas que puedan surgir durante el foro en las vistas públicas.

De acuerdo con los procedimientos establecidos en el Plan de Participación de Ciudadanos, habrá Vistas Públicas durante el día y la noche el jueves 15 de febrero del 2018, a las 3:30 p.m. y 7:00 p.m., y el lunes, 16 de abril del 2018 a las 3:30 p.m. y 7:00 p.m. en la Sala de Conferencia localizado en el Cuarto piso de la Casa Alcaldía, 640 E. Wood St., Vineland, New Jersey. Se invita a los ciudadanos a que sometán sus comentarios ya sea por escrito o verbalmente, antes de, o durante las Vistas Públicas.

Este Aviso se ha sometido de acuerdo con las regulaciones o normas del CDBG y HOME.

POR ORDEN DEL CONCEJO MUNICIPAL  
DE LA CIUDAD DE VINELAND  
KEITH PETROSKY, SECRETARIO MUNICIPAL

03-100022548