

RESOLUTION NO. 2018-85

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH REMINGTON & VERNICK ENGINEERS, HADDONFIELD, NJ, IN CONNECTION WITH CONSTRUCTION INSPECTION SERVICES FOR LANDIS AVENUE RESURFACING PHASE 4.

WHEREAS, the City of Vineland has heretofore advertised for proposals for Professional Construction Inspection Services for Landis Avenue Resurfacing Phase 4; and

WHEREAS, the Requests were published in the City of Vineland's official newspaper and on the official website; and

WHEREAS, two (2) proposals were received and referred to the City Engineer for evaluation and recommendation; and

WHEREAS, it was recommended that a contract for the required services be awarded to Remington & Vernick Engineers, Haddonfield, NJ based upon the proposal received, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$123,090.38 for a period of one year from notice to proceed; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Professional Construction Inspection Services for Landis Avenue Resurfacing Phase 4, be awarded to Remington & Vernick Engineers, Haddonfield, NJ, based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$123,090.38 for a period of one year from notice to proceed.

BE IT FURTHER RESOLVED that the award of contract authorized herein shall be subject to the approval of the State of New Jersey Department of Transportation.

Adopted:

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President of Council

ATTEST:

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City Clerk



**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

January 31, 2018

(DATE)

1. Service (detailed description): Construction Inspection Services for Landis Avenue Resurfacing Phase 4

2. Amount to be Awarded: \$ 123,090.38

- Encumber Total Award
- Encumber by Supplemental Release

3. Amount Budgeted: \$ \_\_\_\_\_

4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_

5. \*\*Account Number to be Charged: 021-0-00-00-0000-2-5518615

6. Contract Period: 1 year

7. Date To Be Awarded: February 27, 2018

8. Recommended Vendor and Address: Remington & Vernick Engineers

9. Justification for Vendor Recommendation:(attach additional information for Council review)  
Following Federal procedures, R&V was the highest rated proposer.  
See attached technical rating sheets.

\* Award should be contingent upon NJDOT concurrence  
award.

- Non-Fair & Open (Pay-to-Play documents required)
- Fair & Open: How was RFP advertised? \_\_\_\_\_

10. Evaluation Performed by: DJM, RC, MR

11. Approved by: [Signature]  
Brian Myers, City Engineer

12. Attachments:

- Awarding Proposal
- Other: technical rating sheets

- Send copies to:  
Purchasing Division  
Business Administration



\*\* If more than one account #, provide break down



**REMINGTON  
& VERNICK  
ENGINEERS**

RVE HQ:  
232 Kings Highway East  
Haddonfield, NJ 08033  
O: (856) 795-9595  
F: (856) 795-1882

November 13, 2017

City of Vineland  
Department of Administration – Purchasing Division  
640 E. Wood Street – PO Box 1508  
Vineland, NJ 08362-1508

Attn: Miguel A. Mercado, QPA, Purchasing Agent

Subj: FEE PROPOSAL – Construction Inspection Services for Landis Avenue Resurfacing, Phase 4  
Moyer Street to Orchard Road – CR 628

Dear Mr. Mercado:

To best serve the City of Vineland (COV) on Phase 4 for the resurfacing of Landis Avenue from Moyer Street to Orchard Road, Remington & Vernick Engineers, Inc. is offering the exact project team that successfully provided services for Phase 1 of this resurfacing project.

Joseph R. Ragusa, Jr., PE, TCC, will serve as the Project Manager/Resident Engineer and Robert J. Gallagher, NICET IV, ACI, TCC, will serve as the Resident Inspector for this project. By offering the expertise of these two individuals, we bring an unmatched understanding of the project, COV's needs and project stakeholder concerns. Our proposed staffing will allow for time and cost savings in the project start-up as there will be no learning curve necessary. In addition to their nearly 30 years of combined construction inspection experience, Mr. Ragusa is a Traffic Control Coordinator and Mr. Gallagher is a certified ACI Field Technician. These certifications are a great asset as the TCC Certification ensures a thorough understanding of the traffic control set up daily by the contractor and the ACI Certification provides a backup if the COV's third-party material inspector is unavailable. Mr. Gallagher's most recent relevant experience on the Phase 1 construction of this resurfacing project exemplifies his ability to communicate effectively to ensure the businesses, residents and visitors to the community experience a minimal amount of disruption.


Remington & Vernick Engineers has served the COV on several projects, including our current effort on the Blackwater Branch Culvert Replacement Project. We are also a full-service firm with a local office, allowing us the ability to respond to any need that may arise within minutes, providing the COV with a significant level of comfort.

We understand the importance of meeting and exceeding DBE/ESBE goals. We have added TechniQuest Corporation to our team to provide construction inspection support services. Having teamed with their firm successfully in the past, we trust the services and level of effort their firm will provide for this project. We have no issue exceeding the 12.44% DBE/ESBE participation goal requirement.

With an unmatched knowledge of the project and a proven team to serve the COV, we look forward to working with your City once again on this project. Should you need additional information, please contact Joseph R. Ragusa, Jr., Project Manager, at (856) 795-9595 ext. 1154. Thank you for considering the Remington & Vernick Team on this important project.

Sincerely,  
REMINGTON & VERNICK ENGINEERS

By

  
Craig F. Remington, PLS, PP  
Vice President

**REMINGTON & VERNICK ENGINEERS  
COST PROPOSAL**

Client: City of Vineland

Project: Construction Inspection Services for Landis Avenue Resurfacing, Phase 4

Direct Labor Rate			\$ 57.25		\$ 34.50		\$ 50.00		\$ 31.00	
Task Description	Project Manager		Resident Inspector		Contract Administrator		Technical Writer		TOTAL	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost		
Preconstruction	56	\$ 3,206.00	8	\$ 276.00	8	\$ 400.00	20	\$ 620.00	\$ 4,502.00	
Construction Inspection	260	\$ 14,885.00	590	\$ 20,355.00	12	\$ 600.00	12	\$ 372.00	\$ 36,212.00	
Punchlist and Project Closeout	56	\$ 3,206.00	160	\$ 5,520.00	12	\$ 600.00	4	\$ 124.00	\$ 9,450.00	
<b>Subtotal</b>	<b>372</b>	<b>\$ 21,297.00</b>	<b>758</b>	<b>\$ 26,151.00</b>	<b>32</b>	<b>\$ 1,600.00</b>	<b>36</b>	<b>\$ 1,116.00</b>	<b>\$50,164.00</b>	

<u>RVE Direct Expenses</u>										
DIRECT LABOR COST									\$50,164.00	
OVERHEAD									93.63%	
FEE									10.00%	
SUBTOTAL LABOR + OVERHEAD + FEE									\$ 106,845.81	

**SUBTOTAL COST - RVE \$106,845.81**

Subconsultant - Techniquest - Labor Rate					\$ 40.00					
Task Description	Inspector		Inspector		Inspector		Inspector		TOTAL	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost		
Preconstruction	4	\$ 160.00							\$ 160.00	
Construction Inspection	125	\$ 5,000.00							\$ 5,000.00	
Punchlist and Project Closeout	4	\$ 160.00							\$ 160.00	
<b>Subtotal</b>	<b>133</b>	<b>\$ 5,320.00</b>							<b>\$5,320.00</b>	

<u>TechniQuest Direct Expenses</u>										
DIRECT LABOR COST									\$5,320.00	
OVERHEAD									177.59%	
FEE									10.00%	
SUBTOTAL LABOR + OVERHEAD + FEE									\$ 16,244.57	

**SUBTOTAL COST \$16,244.57**

**TOTAL COSTS \$123,090.38**

## FIXED FEE CALCULATION

PROJECT: Construction Inspection Landis Ave. Resurfacing Phase 4  
 CONSULTANT: Remington & Vernick Engineers  
 AGREEMENT OR CAM NO.

PREPARED BY: Donald Mauer Jr.  
 DATE: 11/9/2017

### EVALUATE PROJECT SPECIFICS:

<u>SPECIFICS</u>	<u>CRITERIA</u>	<u>POINTS</u>	<u>RATING</u>
SIZE:	<i>SMALL</i> - Total Fee (Agreement Cost) < \$500,000	15	15
	<i>LARGE</i> - Total Fee (Agreement Cost) > \$500,000	20	
COMPLEXITY:	<i>SIMPLE</i> - Limited Scope of Work; Deck Patching, Resurfacing, Restoration, Inspection	10	15
	<i>STANDARD</i> - Moderate Scope; Rehabilitation, New, or Reconstruction	15	
	<i>COMPLEX</i> - Multi-disciplined, Highly Specialized, or Major Unusual	20	
DURATION:	<i>STANDARD</i> - Appropriate Schedule	15	15
	<i>AGGRESSIVE</i> - Designers schedule reduced > 10 %	20	
DEGREE OF RISK:	<i>LEVEL 1</i> - Low Risk of Claims; Studies, Surveys, Landscape, Inspections	20	30
	<i>LEVEL 2</i> - Average Risk of Claims; Standard Complexity or Level 1 with high public exposure	30	
	<i>LEVEL 3</i> - High Risk of Claims; Hazardous, Experimental, or Bonus/penalty Clause:	40	
<b>TOTAL RATING =</b>			<b>75</b>

### CALCULATE FEE:

PROJECT SPECIFICS FACTOR (Total Rating /100) =	0.75
FEE FACTOR ( Project Specifics Factor x 0.30) =	0.225
DIRECT LABOR COSTS	\$ 50,164.00
<b>TOTAL FEE (Direct Labor Costs x Fee Factor) =</b>	<b>\$ 11,287</b>

### VERIFY THAT FEE FALLS WITHIN RANGE OF 6% TO 15%:

CONSULTANT'S INTERIM OVERHEAD RATE ( % ) =	93.63%
OVERHEAD (Labor x Overhead Rate) =	\$ 46,968.55
FIXED FEE RANGE [ Fee/(Labor + Overhead)] =	11.6%

## FIXED FEE CALCULATION

PROJECT: Construction Inspection Landis Ave. Resurfacing Phase 4  
 CONSULTANT: Techniquest  
 AGREEMENT OR CAM NO.

PREPARED BY: Donald Mauer Jr.  
 DATE: 11/13/2017

### EVALUATE PROJECT SPECIFICS:

<u>SPECIFICS</u>	<u>CRITERIA</u>	<u>POINTS</u>	<u>RATING</u>
SIZE:	SMALL - Total Fee (Agreement Cost) < \$500,000	15	15
	LARGE - Total Fee (Agreement Cost) > \$500,000	20	
COMPLEXITY:	SIMPLE - Limited Scope of Work; Deck Patching, Resurfacing, Restoration, Inspection	10	15
	STANDARD - Moderate Scope; Rehabilitation, New, or Reconstruction	15	
	COMPLEX - Multi-disciplined, Highly Specialized, or Major Unusual	20	
DURATION:	STANDARD - Appropriate Schedule	15	15
	AGGRESSIVE - Designers schedule reduced > 10 %	20	
DEGREE OF RISK:	LEVEL 1 - Low Risk of Claims; Studies, Surveys, Landscape, Inspections	20	30
	LEVEL 2 - Average Risk of Claims; Standard Complexity or Level 1 with high public exposure	30	
	LEVEL 3 - High Risk of Claims; Hazardous, Experimental, or Bonus/penalty Clause:	40	
<b>TOTAL RATING =</b>			<b>75</b>

### CALCULATE FEE:

PROJECT SPECIFICS FACTOR (Total Rating /100) =	0.75
FEE FACTOR ( Project Specifics Factor x 0.30) =	0.225
DIRECT LABOR COSTS	\$ 5,320.00
<b>TOTAL FEE (Direct Labor Costs x Fee Factor) =</b>	<b>\$ 1,197</b>

### VERIFY THAT FEE FALLS WITHIN RANGE OF 6% TO 15%:

CONSULTANT'S INTERIM OVERHEAD RATE ( % ) =	177.59%
OVERHEAD (Labor x Overhead Rate) =	\$ 9,447.79
FIXED FEE RANGE [ Fee/(Labor + Overhead)] =	8.1%

17-020 RFP For CONSTRUCTION INSPECTION SERVICES

for

LANDIS AVENUE RESURFACING PHASE 4

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
PENNONI	7.8	8.2	<del>8.7</del> 9.1 <sup>RC</sup>	10	8.54 0
RVE	8.9	8.2	8.9	10	8.93 0

**TECHNICAL APPROACH:** Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

**FIRM QUALIFICATIONS:** Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services.

**STAFF QUALIFICATIONS:** Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff. Location of the office that will be

**DBE UTILIZATION:** This is a 1 or a 10. They meet the goal or they don't.

Scores provided by Rick Caudill

RC  
12/01/2017

17-020 RFP For CONSTRUCTION INSPECTION SERVICES

for

LANDIS AVENUE RESURFACING PHASE 4

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
PENNONI	10	10	Met III 9 22.5%	10	97.5% 0
RVE	10	10	Met IV 10	10	100% 0

TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

FIRM QUALIFICATIONS: Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services.

STAFF QUALIFICATIONS: Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff. Location of the office that will be

DBE UTILIZATION: This is a 1 or a 10. They meet the goal or they don't.

Scores provided by Mike Russo

MR  
12/1/17



17-020 RFP For CONSTRUCTION INSPECTION SERVICES  
for  
LANDIS AVENUE RESURFACING PHASE 4

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
PENNONI	8	8	8	10	8.3
RVE	8	8	8	10	8.3

**TECHNICAL APPROACH:** Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

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**DBE UTILIZATION:** This is a 1 or a 10. They meet the goal or they don't.

Scores provided by David Maillet

Djm 12/11/12